

# FRANKLIN COUNTY

*Missouri*



## Annual Budget Fiscal Year 2022

January 1, 2022 through December 31, 2022

*Tim Brinker*  
Presiding Commissioner

*Todd Boland*  
County Commissioner  
First District

*Dave Hinson*  
County Commissioner  
Second District

*Angela Gibson*  
Franklin County Auditor



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## **Budget Message**

December 10, 2021

To the County Commission and citizens of Franklin County:

This document serves as the fiscal year 2022 adopted budget for Franklin County, Missouri. As is required by statute, this budget document is the foundation for Franklin County's financial planning and provides legal spending authority for the County's elected officials and appointed department heads. All of the budgets contained herein are balanced: total resources (i.e., current revenues plus appropriated fund balance) available to a particular fund are sufficient to cover the approved spending plan for that fund. The purpose of this budget message is to explain, as much as possible, the basis of the recommendation and to demonstrate how it will maintain the position of Franklin County's strong financial stability.

### **Organizational Structure and Its Impact on Planning Processes and Long-term Goals**

Franklin County's statutory elective form of government impacts the planning and budgetary process, the resulting budgetary document, as well as operation and administration throughout the year.

Within this form of government consists a three-member, independent County Commission, which includes a Presiding Commissioner, a First District Commissioner and a Second District Commissioner that each serve a four-year term. In addition to the County Commission, there are fifteen independent elected officials who are directly accountable to the citizens of the County and are responsible for the operations of their office in accordance with state laws within resources allocated to them by the County Commission. In some instances, elected officials have additional resources available for their operations through various special revenue funds. In most cases, these special revenue funds are under the appropriating authority of an individual elected official rather than the County Commission.

The County Commission has no oversight authority over the operations of each elective office nor does the County Commission directly influence the development and implementation of goals and objectives for these elective offices. The elected officials define their own goals, objectives and priorities and are reflected through the spending requests made in the annual budgeting process. All county property, however, is controlled and managed by the County Commission.

Despite these unique organizational features and their impact on entity-wide goal setting and planning processes, county officials consistently share a commitment to the commonly-understood purpose of county government to provide responsive, efficient, and ethical services for the people of Franklin County. This shared commitment is reflected in the following long-term goals:

- Long-term fiscal stability for the County;
- Continuous improvement in service quality and service delivery, with an emphasis on application of new technologies; and
- Providing employees with technology and other resources necessary for public services and providing reasonable and competitive compensation and benefits for long-term retention.

These county-wide, long-term goals are common among all elected officials and are achieved through the careful planning and budgeting of the individual office holders throughout the County.

## **2022 Budgetary Priorities and Challenges**

The County's statutory structure significantly influences the annual budgetary process. Individual elected officials engage in planning activities but these processes are generally focused on the respective responsibility areas of each office and are not formally coordinated at the entity level. Within this framework and context, the County Auditor and the County Commission evaluate funding requests and establish appropriations in accordance with available resources. As noted earlier, additional resources may be available to elected officials through special revenue funds, many of which are under the appropriating authority of an individual elected official rather than the County Commission. As a result, individual departmental goals impact the budget development more so than entity-wide goals.

### **Budgetary Priorities**

In evaluating and prioritizing the various needs identified through the budget process, highest priority is given to the statutory county governmental functions which include:

- Law enforcement, Corrections, and Prosecution

- Continue the jail renovation and expansion project (voter approved Prop. P in April 2018)
- Administer law enforcement compensation collections and distributions (voter approved Prop. P in April 2018)
- Operation of the Judicial Courts
- General Government functions which includes public records, property assessment and mapping, property tax administration, voter registration, elections, budget and finance, and treasury management
- Providing Planning & Zoning, Code Enforcement, and Building services
- Providing Public Health Services through the County Health Department
- Infrastructure maintenance of county roads and bridges
- Emergency Management Services

The following priorities have shaped the 2022 budget:

1. Maintain fiscal stability within the County's major operating funds
2. Improve workforce retention and reduce workforce turnover and vacancy by maintaining a competitive employee wage and benefits package.
3. Provide replacement of essential equipment and technology while limiting investment in new or additional assets.
4. Supporting the goals and objectives of Elective Officials and Department Heads.

### **Budgetary Challenges**

The basic challenge of budgeting is allocating the County's resources to assure that the public goods and services required by law are provided effectively and efficiently while maintaining financial stability. Expenditures such as utilities, insurance, fuel, medical costs, etc. are difficult to control once the long-term operating structure is fixed. Almost 44% of the County's operating costs are for personnel and supplies.

### **Employee Compensation (Total County)**

The proposed budget includes a 3 percent adjustment to current employee's compensation. Traditionally, financial planning and budgeting has recognized the importance of maintaining a competitive employee wage and benefits package for retention purposes. The recommendation of an increase in compensation is based on a careful analysis of the County's financial position and considers the stable situation in revenue and the reserve position in all funds with employee compensation budgets. The County's sound financial position reflects the quality, conscientiousness and efficiency of its employees.

The County self-insures employee health benefits. A nominal increase to the employer's portion of health premiums are included in the fiscal year 2022 budget. The employee-portion of health premiums will not change.

## Budget Process

The County Commission adopts an annual budget for all of its governmental funds. The County's fiscal year is the calendar year and the annual budgetary process and timetable is governed by the County Budget Law (RSMo Sections 50.525 to 50.641). Franklin County is a first class non-charter county where the County Auditor serves as Budget Officer. The process is as follows:

- The annual budget process begins in late June or early July with the Auditor preparing budget packets consisting of instructions for completing the packets, worksheets for budget requests, expenditure detail worksheets for those budget requests, historical data for all revenue and expense line items within each departmental budget, and requests for departmental objectives for the upcoming budget year along with the departmental accomplishments for the current budget year.
- The County Auditor distributes the budget packets, along with instructions, to the elected officials and department heads by August 1st.
- The County elected officials and department heads prepare departmental revenue and expenditure projections and submit their budgetary requests to the County Auditor on or before September 1st.
- The County Auditor prepares budget requests for offices not submitting requests by September 10<sup>th</sup>.
- During September and October, the County Auditor holds clarification meetings and then reviews and revises the budgetary requests based upon budgeted revenue projections.
- By November 15th, the County Auditor submits a proposed budget to the County Commission.
- During November and December, the County Commission, along with the County Auditor, holds meetings with each elected official and department head to review the proposed budget.
- The County Commission may alter, modify, or change the proposed budget in any manner, except the Court's budgets which may not be altered without the Court's consent or pursuant to mediation by the Judicial Finance Review Commission.
- The County Commission must comply with the public notice and public hearing requirement. The public hearing is usually held during the month of December.
- The budget must be adopted on or before January 10th. However, in a year in which a County Commissioner's new term of office begins, the statutory deadline is extended to January 31st.
- In the event the County Commission does not adopt the budget, the preceding year's budget remains effective.

## Budget Amendments

Occasionally, the County will encounter a need to amend the budget to approve increased spending authority of a specific fund. Missouri law requires that a budget amendment be scheduled on the County Commission agenda and handled in the same manner as the annual budget.

## Revenue and Expenditure Assumptions and Projections

The 2022 budget estimates beginning fund balances totaling \$42,559,753 with \$49,685,829 in projected revenues for total estimated funds available for appropriation of \$92,245,582. The 2022 budget appropriates \$66,209,074 for regular operations (of that amount, \$3,037,597 is appropriated in the Emergency Fund). An additional \$16,478,511 is fund balance appropriations for a total of \$84,327,498.

### Revenue

A multi-year comparison of combined revenues by source, including the enterprise fund, is presented below. The following discussion describes the major sources of revenue for the County.

Revenue	2020 Actual	2021 Adopted Budget	2022 Adopted Budget	Increase/ Decrease Over 2021 Expected
Taxes	\$37,037,822	\$37,846,866	\$38,077,124	\$230,258
Charges for Services	6,162,616	5,699,760	6,773,770	1,074,010
Intergovernmental	9,075,824	2,941,588	3,981,294	1,039,706
Licenses & Permits	96,280	90,850	96,000	5,150
Investment Income	360,537	380,549	229,920	(150,629)
Miscellaneous	<u>528,559</u>	<u>455,300</u>	<u>359,566</u>	<u>(95,734)</u>
Total Revenue	<b>\$53,261,638</b>	<b>\$47,414,913</b>	<b>\$49,517,674</b>	<b>\$2,102,761</b>
Sale of Capital Assets	647,205	60,000	100,000	40,000
Proceeds from Capital Lease	0	0	0	0
Proceeds From Sale of COP's	0	0	0	0
Transfers In	<u>7,526,108</u>	<u>7,827,287</u>	<u>8,716,248</u>	<u>888,961</u>
Total Other Financing Sources	<b>\$8,173,313</b>	<b>\$7,837,287</b>	<b>\$8,882,853</b>	<b>1,045,566</b>
 Total Sources of Revenue	 <b><u>\$61,434,951</u></b>	 <b><u>\$55,192,200</u></b>	 <b><u>\$58,400,527</u></b>	 <b><u>\$3,208,327</u></b>

## Sales Tax

The County is highly dependent on sales tax revenue to finance the majority of county services. It is the single largest source of revenue for the County and accounts for 77% of all regular operating revenues in the County's governmental funds. Compared to other revenue sources, sales tax is inherently volatile and readily impacted by changing economic conditions. Because Franklin County is primarily dependent on sales tax to finance ongoing operations, the County is especially vulnerable to this inherent volatility. This is a primary reason for maintaining higher fund balances during periods of economic growth within the County's primary operating funds.

The County receives the following sales tax revenue:

One-half cent permanent sales tax in the General Fund. This tax is projected to generate \$6,913,000 for the General Fund in 2022.

One-half cent permanent sales tax in the Law Enforcement Fund. In 2007, the law enforcement sales tax was increased from 0.25% to 0.5%. This tax is projected to generate \$6,913,000 for the Law Enforcement Sales Tax Fund.

One-half cent permanent sales tax in the Road and Bridge Fund. This tax is projected to generate \$6,913,000 for the Road and Bridge Fund.

One-half cent permanent sales tax for Proposition P. This tax was passed in April of 2018. It is a county-wide sales tax for the purpose of providing funds for law enforcement and emergency dispatch services, including but not limited to (1) the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities and (2) compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County. This tax is projected to generate \$3,456,500 for the Proposition P Law Enforcement Compensation Fund and \$3,456,500 for the Proposition P Law Enforcement and Emergency Dispatch Fund.



The historical revenue trend for sales tax is shown below:

**Sales Tax Revenue  
Last Ten Fiscal Years**

	<b>General Fund</b>	<b>Road and Bridge Fund</b>	<b>Law Enforcement Sales Tax Fund</b>	<b>Prop. P Law Enforcement Compensation Fund</b>	<b>Prop. P Law Enforcement &amp; Emergency Dispatch Fund</b>
2022 Budgeted	\$6,913,000	\$6,913,000	\$6,913,000	\$3,456,500	\$3,456,500
2021 Budgeted	\$6,845,000	\$6,845,000	\$6,845,000	\$3,422,500	\$3,422,500
2020 Actual	\$7,018,868	\$7,018,870	\$7,018,817	\$3,502,505	\$3,502,505
2019 Actual	\$6,636,551	\$6,652,929	\$6,636,550	\$3,292,524	\$3,292,524
2018 Actual	\$6,479,075	\$6,473,060	\$6,474,077	\$715,524	\$715,524
2017 Actual	\$6,394,620	\$6,388,642	\$6,389,684	\$0	\$0
2016 Actual	\$6,115,738	\$6,272,334	\$6,256,876	\$0	\$0
2015 Actual	\$5,918,254	\$6,066,071	\$6,051,860	\$0	\$0
2014 Actual	\$5,620,527	\$5,721,766	\$5,735,603	\$0	\$0
2013 Actual	\$5,211,620	\$5,321,450	\$5,292,330	\$0	\$0

**County Aid Road Trust (CART) Revenue (Road and Bridge Fund).** CART funds are apportioned to counties on the basis of two factors: one-half of the funds are credited to the county based on the ratio that its road mileage bears to the total county road mileage in the unincorporated areas of the state, and one-half is credited to the county based on the ratio that its rural land valuation bears to the rural land valuation of the entire state. In 2021, the Gas tax was increased from 17 cents a gallon to 19.5 cents per gallon and will increase to 22 cents per gallon on July 1, 2022. Gas tax is projected to be \$1,838,480 for 2022 and the motor vehicle tax is projected to be \$700,000 for 2022.

**Fifteen percent tax applied to local land line phone tariffs.** Pursuant to Sections 190.300 through and including 190.320 RSMo, the telephone tax shall be applied to the tariff tax rate or rates billed to service user (all sales) subject to the tax. Per Commission Order, the telephone tax rate levy for E-911 service for the year 2022 is set at a 15% tax rate (15% is the tax ceiling). This tax is expected to generate \$720,000 in 2022, which represents over 77% of the source of revenue, excluding transfers in, for the Enhanced 911 Fund.

**Real and Personal Property Tax including Railroad and Utilities.** Property tax comprises a relatively small portion of the County's overall revenues. The County's real estate and personal property tax are calculated based on current assessed valuations and has provided a stable source of revenue for the County. Total assessed value for the County currently exceeds \$2 billion. The tax rate for the general fund decreased from 0.1326 in 2020 to 0.1066 in 2021. The tax rate for the road and bridge fund has decreased from 0.2102 in 2020 to .2005 in 2021.

**ASSESSED VALUATIONS**

**Current Tax Year 2021**

**Per Commission Order 2021-457**

Real Estate	\$ 1,743,579.92
Personal Property	442,147.05
Total	\$2,185,726.97

**TAX RATE PER \$100 OF ASSESSED VALUATION**

	<b><u>2020 Tax Levy</u></b>	<b><u>2021 Tax Levy</u></b>
County General Fund	0.1326	0.1066
County Road and Bridge	0.2102	0.2005

Per Commission Order 2021-457, the amount of tax revenue that will be produced for 2021 is \$2,430,112 for the General Fund and \$4,570,707 for the Road and Bridge Fund.

**Charges for Services (12% of total revenue)**

This revenue category consists of a wide variety of charges. Many departments throughout the County charge fees or commissions for their services. Examples are: Collector's commission, health services vital records, sanitation inspection fees, recording fees, building inspection fees, planning and zoning fees, and judicial fees. The projected amount to be received from this fee is \$6,773,770 for 2022.

**Intergovernmental Revenues (7% of total revenue)**

The County receives substantial revenues from federal and state grants and reimbursements. The projected amount to be received from this source of revenue is \$3,981,294 for 2021.

**Licenses and Permits (Less Than 1% of total revenue)**

The County collects fees for liquor licenses, auctioneer licenses, and merchant and manufacturers licenses. Revenue generated from this source is expected to be \$96,000 for 2022.

**Investment Income (Less than 1% of total revenue)**

The County expects to earn approximately \$229,920 in interest income on all Governmental Funds combined in Fiscal Year 2022.

## **Miscellaneous Revenue (1% of total revenue)**

Generally, the primary components of miscellaneous revenue are flood control lease revenue, cable franchise revenue, sale of assets, and insurance reimbursements. The total amount budgeted for miscellaneous revenue for 2022 is \$359,566.

## **Transfers**

- Total intergovernmental transfers for 2022 are \$8,716,248.
- The General Fund is budgeted to receive transfers in from the Prosecuting Attorney Bad Check Fund in the amount of \$8,000.
- The General Fund is also budgeted to receive \$400,000 from the Municipal Court Fund in 2022.
- The General Fund is budgeted to receive \$413,282 from the Road and Bridge Fund for administrative fees for 2022.
- \$24,751 is budgeted to be transferred from the Health Services Fund to the General Fund in 2022 for administrative fees.
- \$200,000 is also budgeted to be transferred to the Capital Projects Fund from the Health Services Fund in 2022 for the last payment toward the debt of the construction of the Health Department building.
- \$9,000 is budgeted for transfers from the Brush Creek Sewer Fund to the General Fund for administrative costs.
- \$29,606 is budgeted to be transferred from the Prop. P Law Enforcement Compensation Fund to the General Fund in 2022 for the commissioned position in the Prosecuting Attorney's Office.
- The Law Enforcement Sales Tax Fund is budgeted to receive \$3,729,763 from the General Fund in the 2022 budget in support of their operations.
- \$1,717,645 is budgeted to be transferred from the Prop. P Law Enforcement Compensation Fund to the Law Enforcement Sales Tax Fund in 2022 for the commissioned positions at the Sheriff's Office.
- \$322,107 is budgeted to be transferred from the Prop. P Law Enforcement & Emergency Dispatch Fund to the Law Enforcement Sales Tax Fund in 2022 for the salaries and benefits of 3 correctional officer positions, 1 full-time facilities director, and 1 part-time facilities employee to oversee operations and maintenance of the jail.
- \$550,000 is budgeted to be transferred from the General Fund to the County 911 Fund in 2022 in support of the operations.
- \$500,000 is budgeted to be transferred from the General Fund to the Capital Projects Fund to contribute to the principal and interest payments.
- \$5,000 is to be transferred to the Road and Bridge Fund from the General Fund in 2022.
- \$807,094 is budgeted to be transferred from the Road and Bridge Fund to the new Transportation Committee Grant Program in 2022.

## Expenditures

A multi-year comparison of combined expenses by functional category, including the Enterprise Fund, is presented below. The totals do not include other financing uses (transfers) or fund balance appropriations (contingency) in the General Fund, Road and Bridge Fund, and Law Enforcement Sales Tax Fund. The following discussion describes the major expenditures for the County.

				Increase/ (Decrease) Over 2021 Budgeted
	<b>2021</b>		<b>2022</b>	
	Adopted		Adopted	
<b>Function</b>	Budget		Budget	
General Government	\$10,842,543		11,331,327	488,784
Public Safety	21,133,201		21,845,672	712,471
Judicial	3,738,357		3,806,411	68,054
Highways & Streets	9,256,044		10,080,294	824,250
Health & Welfare	1,464,784		1,699,207	234,423
Education	167,000		167,000	0
Capital Outlay	10,104,671		7,380,068	(2,724,603)
Bond Issuance Costs	0		0	0
Principal	2,925,000		3,020,000	95,000
Interest	2,156,135		1,665,809	(490,326)
<b>Sub-Total</b>	<b>\$61,787,735</b>		<b>\$60,995,788</b>	<b>(791,947)</b>
Business-Type Activities	593,656		687,232	93,576
<b>Total</b>	<b>\$62,166,791</b>		<b>61,683,020</b>	

**General Government (18.6% of total expenditures)**

The \$488,784 increase in the 2022 budget is attributable to the COLA appropriation for personnel costs to the departments operating under this category.

**Business-Type (Less than 1% of total expenditures)**

The \$93,576 increase in the 2022 budget is attributable to increased costs implemented by the City of Pacific for water charges.

**Public Safety (36% of total expenditures)**

The \$712,471 increase in spending for public safety is mainly attributable to an increase in associated costs to increase personnel and the COLA appropriation.

**Judicial (6.0% of total expenditures)**

There is a \$68,054 increase budgeted for this category for 2022.

**Highways & Streets (16.5% of total expenditures)**

There is an increase of \$824,250 for this category attributable to the capital improvement projects forecasted to be completed in 2022.

**Health & Welfare (2.8% of total expenditures)**

There is an increase in projected expenditures of \$234,423 for this category for 2022.

**Education (Less than 1% of total expenditures)**

\$167,000 is budgeted for this category for 2022, the same as 2021.

**Capital Outlay (Fixed Assets) (12% of total expenditures)**

Each year, the County Commission approves funding for investment in new and replacement fixed assets. This category includes appropriations for new and replacement fixed assets and consists primarily of new and replacement machinery and equipment, new and replacement vehicles, and new and replacement computer hardware. This type of capital expenditure is sometimes referred to as "pay-as-you-go" capital, because it is fully incorporated into the annual operating budget for a given department rather than included in a capital improvement plan or in separate capital projects budget.

In the capital outlay and capital improvement projects section of the budget, all appropriations relating to fixed assets, across all functional areas, are combined and presented as "capital outlay" rather than as spending within the given functional area. The 2022 budget includes \$7,380,068 for capital outlay, a decrease of \$2,724,603 over 2021. The primary reason for the decrease is due to the jail renovation and expansion completion in 2021.

### **Principal (5% of total expenditures)**

There is an increase of \$95,000 for principal payments in 2022. This is due to the principal payments on the new certificates of participation issued for the jail renovation and expansion.

### **Interest (3% of total expenditures)**

During the 2022 budget year, the County will pay interest of \$1,665,809 on the 2018, 2019A and 2019B series of certificates of participation.

### **Personnel Services/Benefits (44% of total expenditures)**

Personnel services for 2022, including all wages, benefits and pension costs, are projected to be \$28,681,200 or 44% of the County's appropriations for operations.

The County fully funds the Missouri L.A.G.E.R.S. retirement program for its employees. The program for its employees is an L-6, which is 2% for life. The program was budgeted at the funding rate of:

- General employees—15.5% of salary
- Police employees-18.7% of salary

Historically, the County does not spend its total annual appropriations. In any fiscal year, the County expects to realize budget savings from unspent emergency appropriations, competitive procurement, management decisions, and employee turnover and vacancies; however, the amount of such savings cannot be reliably estimated at this time. Consequently, no such savings has been assumed in developing the FY 2022 budget. The County monitors the spending ratio and adjusts appropriation methodologies in light of significant changes or emerging trends.

## **SUMMARY OF LONG-TERM DEBT**

### **Certificates of Participation**

The County currently has three series of certificates of participation as follows:

**Series 2018**—Used for the jail renovation and expansion project.

**Series 2019A**—Used for the jail renovation and expansion project.

**Series 2019B**—Used for the construction of the administration building, construction of the judicial center, historic courthouse renovation, and converting County gravel roads to hard surface.

Series 2018 Certificates

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
11/14/2018						9,925,000	9,925,000
05/01/2019			169,961.36	169,961.36		9,925,000	9,925,000
11/01/2019			183,191.88	183,191.88	353,153.24	9,925,000	9,925,000
05/01/2020			183,191.88	183,191.88		9,925,000	9,925,000
11/01/2020	370,000	4.000%	183,191.88	553,191.88	736,383.76	9,555,000	9,555,000
05/01/2021			175,791.88	175,791.88		9,555,000	9,555,000
11/01/2021	385,000	4.000%	175,791.88	560,791.88	736,583.76	9,170,000	9,170,000
05/01/2022			168,091.88	168,091.88		9,170,000	9,170,000
11/01/2022	400,000	4.000%	168,091.88	568,091.88	736,183.76	8,770,000	8,770,000
05/01/2023			160,091.88	160,091.88		8,770,000	8,770,000
11/01/2023	420,000	4.000%	160,091.88	580,091.88	740,183.76	8,350,000	8,350,000
05/01/2024			151,691.88	151,691.88		8,350,000	8,350,000
11/01/2024	435,000	3.000%	151,691.88	586,691.88	738,383.76	7,915,000	7,915,000
05/01/2025			145,166.88	145,166.88		7,915,000	7,915,000
11/01/2025	450,000	3.000%	145,166.88	595,166.88	740,333.76	7,465,000	7,465,000
05/01/2026			138,416.88	138,416.88		7,465,000	7,465,000
11/01/2026	460,000	3.000%	138,416.88	598,416.88	736,833.76	7,005,000	7,005,000
05/01/2027			131,516.88	131,516.88		7,005,000	7,005,000
11/01/2027	475,000	3.000%	131,516.88	606,516.88	738,033.76	6,530,000	6,530,000
05/01/2028			124,391.88	124,391.88		6,530,000	6,530,000
11/01/2028	490,000	3.125%	124,391.88	614,391.88	738,783.76	6,040,000	6,040,000
05/01/2029			116,735.63	116,735.63		6,040,000	6,040,000
11/01/2029	505,000	4.000%	116,735.63	621,735.63	738,471.26	5,535,000	5,535,000
05/01/2030			106,635.63	106,635.63		5,535,000	5,535,000
11/01/2030	525,000	4.000%	106,635.63	631,635.63	738,271.26	5,010,000	5,010,000
05/01/2031			96,135.63	96,135.63		5,010,000	5,010,000
11/01/2031	545,000	4.000%	96,135.63	641,135.63	737,271.26	4,465,000	4,465,000
05/01/2032			85,235.63	85,235.63		4,465,000	4,465,000
11/01/2032	570,000	4.000%	85,235.63	655,235.63	740,471.26	3,895,000	3,895,000
05/01/2033			73,835.63	73,835.63		3,895,000	3,895,000
11/01/2033	590,000	3.625%	73,835.63	663,835.63	737,671.26	3,305,000	3,305,000
05/01/2034			63,141.88	63,141.88		3,305,000	3,305,000
11/01/2034	615,000	3.650%	63,141.88	678,141.88	741,283.76	2,690,000	2,690,000
05/01/2035			51,918.13	51,918.13		2,690,000	2,690,000
11/01/2035	635,000	3.750%	51,918.13	686,918.13	738,836.26	2,055,000	2,055,000
05/01/2036			40,011.88	40,011.88		2,055,000	2,055,000
11/01/2036	660,000	3.800%	40,011.88	700,011.88	740,023.76	1,395,000	1,395,000
05/01/2037			27,471.88	27,471.88		1,395,000	1,395,000
11/01/2037	685,000	3.875%	27,471.88	712,471.88	739,943.76	710,000	710,000
05/01/2038			14,200.00	14,200.00		710,000	710,000
11/01/2038	710,000	4.000%	14,200.00	724,200.00	738,400.00		
	9,925,000		4,460,500.92	14,385,500.92	14,385,500.92		

\* To provide for the timely payment of Basic Rent, the City will pay to the Trustee for deposit in the Lease Revenue Fund not less than five (5) Business Days before each Basic Rent Payment Date, the amount due on such Basic Rent Payment Date.

Series 2019A Certificates

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
09/04/2019						20,025,000	20,025,000
05/01/2020			406,652.50	406,652.50		20,025,000	20,025,000
11/01/2020	690,000	3.000%	308,850.00	998,850.00	1,405,502.50	19,335,000	19,335,000
05/01/2021			298,500.00	298,500.00		19,335,000	19,335,000
11/01/2021	805,000	3.000%	298,500.00	1,103,500.00	1,402,000.00	18,530,000	18,530,000
05/01/2022			286,425.00	286,425.00		18,530,000	18,530,000
11/01/2022	830,000	3.000%	286,425.00	1,116,425.00	1,402,850.00	17,700,000	17,700,000
05/01/2023			273,975.00	273,975.00		17,700,000	17,700,000
11/01/2023	855,000	3.000%	273,975.00	1,128,975.00	1,402,950.00	16,845,000	16,845,000
05/01/2024			261,150.00	261,150.00		16,845,000	16,845,000
11/01/2024	880,000	3.000%	261,150.00	1,141,150.00	1,402,300.00	15,965,000	15,965,000
05/01/2025			247,950.00	247,950.00		15,965,000	15,965,000
11/01/2025	905,000	4.000%	247,950.00	1,152,950.00	1,400,900.00	15,060,000	15,060,000
05/01/2026			229,850.00	229,850.00		15,060,000	15,060,000
11/01/2026	945,000	4.000%	229,850.00	1,174,850.00	1,404,700.00	14,115,000	14,115,000
05/01/2027			210,950.00	210,950.00		14,115,000	14,115,000
11/01/2027	980,000	4.000%	210,950.00	1,190,950.00	1,401,900.00	13,135,000	13,135,000
05/01/2028			191,350.00	191,350.00		13,135,000	13,135,000
11/01/2028	1,020,000	4.000%	191,350.00	1,211,350.00	1,402,700.00	12,115,000	12,115,000
05/01/2029			170,950.00	170,950.00		12,115,000	12,115,000
11/01/2029	1,060,000	4.000%	170,950.00	1,230,950.00	1,401,900.00	11,055,000	11,055,000
05/01/2030			149,750.00	149,750.00		11,055,000	11,055,000
11/01/2030	1,105,000	3.000%	149,750.00	1,254,750.00	1,404,500.00	9,950,000	9,950,000
05/01/2031			133,175.00	133,175.00		9,950,000	9,950,000
11/01/2031	1,135,000	3.000%	133,175.00	1,268,175.00	1,401,350.00	8,815,000	8,815,000
05/01/2032			116,150.00	116,150.00		8,815,000	8,815,000
11/01/2032	1,170,000	2.250%	116,150.00	1,286,150.00	1,402,300.00	7,645,000	7,645,000
05/01/2033			102,987.50	102,987.50		7,645,000	7,645,000
11/01/2033	1,195,000	2.375%	102,987.50	1,297,987.50	1,400,975.00	6,450,000	6,450,000
05/01/2034			88,796.88	88,796.88		6,450,000	6,450,000
11/01/2034	1,220,000	2.500%	88,796.88	1,308,796.88	1,397,593.76	5,230,000	5,230,000
05/01/2035			73,546.88	73,546.88		5,230,000	5,230,000
11/01/2035	1,255,000	3.000%	73,546.88	1,328,546.88	1,402,093.76	3,975,000	3,975,000
05/01/2036			54,721.88	54,721.88		3,975,000	3,975,000
11/01/2036	1,290,000	2.625%	54,721.88	1,344,721.88	1,399,443.76	2,685,000	2,685,000
05/01/2037			37,790.63	37,790.63		2,685,000	2,685,000
11/01/2037	1,325,000	2.625%	37,790.63	1,362,790.63	1,400,581.26	1,360,000	1,360,000
05/01/2038			20,400.00	20,400.00		1,360,000	1,360,000
11/01/2038	1,360,000	3.000%	20,400.00	1,380,400.00	1,400,800.00		
	20,025,000		6,612,340.04	26,637,340.04	26,637,340.04		



Series 2019B Certificates

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
09/04/2019						26,035,000	26,035,000
04/01/2020	1,345,000	3.000%	503,714.38	1,848,714.38		24,690,000	24,690,000
10/01/2020			417,837.50	417,837.50		24,690,000	24,690,000
11/01/2020					2,266,551.88	24,690,000	24,690,000
04/01/2021	1,735,000	3.000%	417,837.50	2,152,837.50		22,955,000	22,955,000
10/01/2021			391,812.50	391,812.50		22,955,000	22,955,000
11/01/2021					2,544,650.00	22,955,000	22,955,000
04/01/2022	1,790,000	3.000%	391,812.50	2,181,812.50		21,165,000	21,165,000
10/01/2022			364,962.50	364,962.50		21,165,000	21,165,000
11/01/2022					2,546,775.00	21,165,000	21,165,000
04/01/2023	1,845,000	3.000%	364,962.50	2,209,962.50		19,320,000	19,320,000
10/01/2023			337,287.50	337,287.50		19,320,000	19,320,000
11/01/2023					2,547,250.00	19,320,000	19,320,000
04/01/2024	1,900,000	3.000%	337,287.50	2,237,287.50		17,420,000	17,420,000
10/01/2024			308,787.50	308,787.50		17,420,000	17,420,000
11/01/2024					2,546,075.00	17,420,000	17,420,000
04/01/2025	1,980,000	4.000%	308,787.50	2,288,787.50		15,440,000	15,440,000
10/01/2025			269,187.50	269,187.50		15,440,000	15,440,000
11/01/2025					2,557,975.00	15,440,000	15,440,000
04/01/2026	2,065,000	4.000%	269,187.50	2,334,187.50		13,375,000	13,375,000
10/01/2026			227,887.50	227,887.50		13,375,000	13,375,000
11/01/2026					2,562,075.00	13,375,000	13,375,000
04/01/2027	2,150,000	4.000%	227,887.50	2,377,887.50		11,225,000	11,225,000
10/01/2027			184,887.50	184,887.50		11,225,000	11,225,000
11/01/2027					2,562,775.00	11,225,000	11,225,000
04/01/2028	2,250,000	4.000%	184,887.50	2,434,887.50		8,975,000	8,975,000
10/01/2028			139,887.50	139,887.50		8,975,000	8,975,000
11/01/2028					2,574,775.00	8,975,000	8,975,000
04/01/2029	2,335,000	4.000%	139,887.50	2,474,887.50		6,640,000	6,640,000
10/01/2029			93,187.50	93,187.50		6,640,000	6,640,000
11/01/2029					2,568,075.00	6,640,000	6,640,000
04/01/2030	2,430,000	3.000%	93,187.50	2,523,187.50		4,210,000	4,210,000
10/01/2030			56,737.50	56,737.50		4,210,000	4,210,000
11/01/2030					2,579,925.00	4,210,000	4,210,000
04/01/2031	2,500,000	3.000%	56,737.50	2,556,737.50		1,710,000	1,710,000
10/01/2031			19,237.50	19,237.50		1,710,000	1,710,000
11/01/2031					2,575,975.00	1,710,000	1,710,000
04/01/2032	1,710,000	2.250%	19,237.50	1,729,237.50			
11/01/2032					1,729,237.50		
	26,035,000		6,127,114.38	32,162,114.38	32,162,114.38		

## **Current and Future Debt Plans**

The County's infrastructure-related improvement projects are small-scale and are usually funded on a pay-as-you-go basis from the annual operating revenues in the Road and Bridge Fund. This eliminates the need for financing infrastructure-related improvement projects.

With the construction of a new administration building, judicial center, and the renovation of the historic courthouse beginning in 2005, these facilities should serve the operations of those County offices well into the future. The debt service payments on these buildings will continue to be paid the General Fund and the Road and Bridge Fund.

The Citizens of Franklin County passed a ½ of one percent sales tax in April of 2018. This tax is to be used for the jail renovation and expansion as well as for law enforcement compensation. The county is using certificates of participation along with sales tax earned to fund the jail project. Debt service payments will be made from the Proposition P Law Enforcement and Emergency Dispatch Fund. All phases of the additions and renovations to the jail have been completed in 2022.

## **Conclusion and Acknowledgements**

The 2022 recommended budget is the financial plan for the County as a whole. Revenues and expenses of all funds are balanced with appropriate provision for contingencies. All projections were based upon estimates by elected officials and department heads, discussions with key individuals, and with extensive analytical review of past trends and current and projected economic conditions of the County. Within these spending plans, the County continues to provide the services necessary to meet the needs of the citizens of Franklin County.

In closing, I would like to acknowledge the outstanding cooperation and assistance given by all elected officials and departments that have prepared and provided this data. Also, a special thank you and recognition to Deputy Auditor, Jan Shocklee, for all her continued and dedicated hard work in assisting with the daily operations of the Franklin County Auditor's Office and the budget process.

Respectfully submitted,

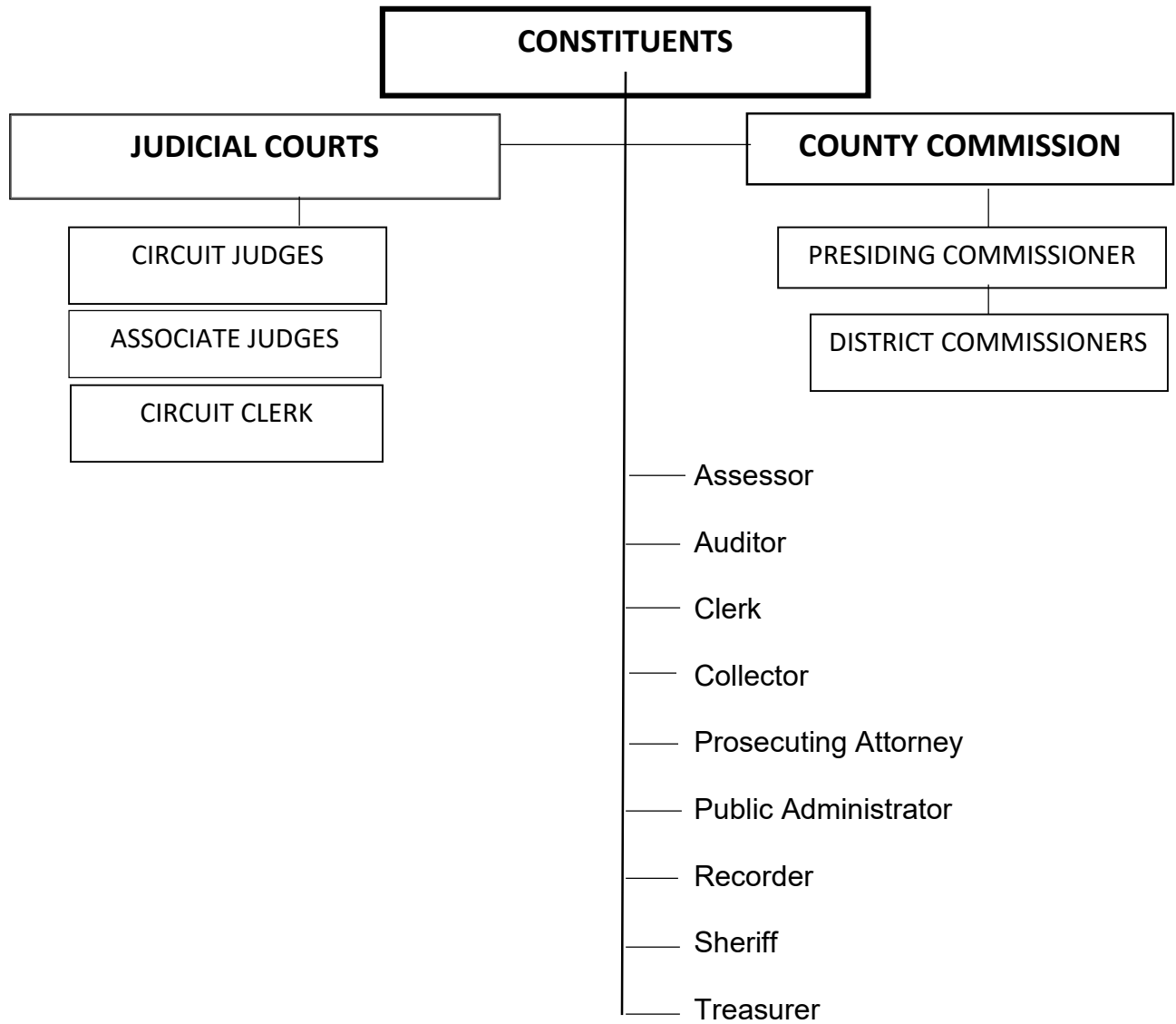
*Angela Gibson*

Angela Gibson  
Franklin County Auditor  
Budget Officer



# FRANKLIN COUNTY, MISSOURI ORGANIZATION CHART

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**FRANKLIN COUNTY, MISSOURI**

**LIST OF PRINCIPAL OFFICIALS**

**OFFICE**

**PRINCIPAL OFFICIALS**  
**JANUARY 1, 2022**

Presiding Commissioner	Tim Brinker
First District Commissioner	Todd Boland
Second District Commissioner	Dave Hinson
County Clerk	Tim Baker
Circuit Judge, Division I	Craig Hellmann
Circuit Judge, Division II	Ike Lamke
Associate Circuit Judge, Division V	Joseph W. Purschke
Associate Circuit Judge, Division VI	David L. Hoven
Associate Circuit Judge, Division VII	Stanley D. Williams
Prosecuting Attorney	Matthew C. Becker
Circuit Clerk	Bill D. Miller
Recorder of Deeds	Jennifer L. Metcalf
County Treasurer	Debbie Aholt
Sheriff	Steve Pelton
County Auditor	Angela M. Gibson
Public Administrator	Mary Jo Straatmann
County Collector	Doug Trentmann
Assessor	Dawn Mentz
Municipal Court Judge	Ben Hotz

## **FISCAL AND BUDGET POLICIES**

### **Adopted by Commission Order 2012-200**

Franklin County operates under a statutory elective form of government in which specific authority and responsibility are granted to each elected official according to state law. The three-member County Commission has limited ordinance-making powers granted by the Missouri state legislature as well as exclusive control of county property. The County Commission also has final authority over the County Budget, except for certain special revenue funds where state law grants final budget authority to individual elected officials.

County officials are expected to manage public funds in a manner that promotes transparency and accountability; ensures fiscal stability; protects and preserves public assets; and reduces risk and uncertainty while maintaining flexibility. The fiscal and budget policies outlined below are intended to help guide County Officials in their decision making to ensure that these goals are achieved.

#### **Fiscal Year**

The County's fiscal year is the calendar year beginning on the first of January and ending on the last day of December.

#### **Revenues**

- To the extent allowed by law, the County will endeavor to maintain a diversified and stable revenue base as to minimize the effects of economic fluctuations as well as eliminate an over dependence on any single revenue source.
- The County will estimate its annual revenues by an objective, analytical process, wherever practical.
- Revenue trends are examined monthly and are incorporated into the annual revenue forecasts.
- During the budget process, County Officials will project revenues applicable to their departments for the next year and will update their projections annually.
- The County will analyze user fees and revise them when needed to reflect the impact of inflation and other cost increases.

## Purchasing

- The County adopted a purchasing policy under Commission Order 2019-5.
- The County will comply with procurement statutes, which require competitive bidding for single purchases of \$12,000 or more or where multiple purchases over a 90-day period accumulate to \$12,000 or more with a single vendor. Single purchases of \$12,000 or more or where multiple purchases over a 90-day period accumulate to \$12,000 or more with a single vendor require advertised bids.
- Although not required by state law, the County Commission encourages use of an RFP (Request for Proposal) process for procurement of professional services.
- In accordance with state statute, bidding requirements may be waived in an emergency where there exists a threat to life, property, public health or public safety or that immediate expenditure is necessary to protect against further loss of county property, insure the integrity of county records or minimize serious disruption of county services.
- The County will comply with state statutes when making sole source purchases.
- The County Auditor shall review all pending invoices to ensure that proper documentation exists.
- All purchases must be necessary and are to be used solely for the benefit of the County.
- All purchases must be within total departmental budgets.

## Budget Policy

- The County will adopt a balanced budget each year in accordance with state law. The budget is considered balanced when the total resources of a fund (estimated revenues, other financing sources, and available fund balance) are sufficient to cover the proposed spending plan (sum of appropriations and other financing uses) for that fund. In no event shall the proposed spending for a specific fund exceed the total resources available to the fund.
- **All** appropriations lapse at the end of the budget year to the extent that they have not been expended or lawfully encumbered.
- The County will establish a budget calendar each year to ensure that budget activities and deadlines comply with state law.
- A copy of the budget will be available for public inspection in the Auditor's office.
- A copy of the budget will be available for view on the County's web site, [www.franklinmo.org](http://www.franklinmo.org), under the Auditor's tab.
- The budget may be amended and revised during the year in accordance with state statutes and local policy.

## **Fixed Assets**

- The County will maintain an inventory of fixed assets in accordance with statutory requirements.
- Physical inventories of the County's fixed assets will be conducted on an annual basis.
- All County property is to be disposed of in the manner authorized by the County Commission.
- County property shall not be used for personal gain.
- Administrative Authorities are responsible for safeguarding the various county assets under their control.

## **Financial Accounting and Reporting**

- The County will establish and maintain an accounting system that allows for identifying, capturing, summarizing, and reporting the financial activities of the County.
- Except in very limited cases, County revenues will be accounted for as "gross revenue" and not netted against expenditures.
- The County's financial statements will be prepared in accordance with generally accepted accounting principles (GAAP).
- The County will prepare a Comprehensive Annual Financial Report (CAFR).
- An independent financial audit will be made of all accounts of the County at least annually and more frequently if deemed necessary by the County Commission.
- The County will annually submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for an independent review and implement applicable recommendations.
- A copy of the CAFR will be available for public inspection in the Auditor's office.
- A copy of the CAFR will be available for view on the County's web site, [www.franklinmo.org](http://www.franklinmo.org), under the Auditor's tab.



## **Debt Policy**

- The County may issue general obligation bonds, revenue bonds, special obligation bonds, and short-term tax anticipation notes as authorized by state statutes. The County may also enter into lease-purchase agreements (Certificates of Participation).
- When the County finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the projects.
- The County will manage its budget and financial affairs in such a way as to ensure continued high bond ratings.
- No general obligation bonds shall be issued without approval of the requisite number of qualified voters, as required by state statute.

## **Fund Balance and Emergency Appropriation**

- Fund balances will be maintained at levels needed to provide adequate operating flexibility while also reducing the likelihood of cash flow interruptions.
- An emergency appropriation equal to at least 3% of General Fund revenue will be included in the annual budget, as required by state law. The emergency appropriation may be used for unforeseen emergencies and requires approval of the County Commission. Emergency appropriations may be included in other funds in amounts recommended by the County Auditor and approved by the County Commission.

## **Grant Policy:**

- Grant applications should be approved by the County Commission prior to submitting the grant application to the grantor entity/agency.
- For all grants, the County Commission will identify the local match requirement, if any, and ensure that appropriations are sufficient to meet the match requirement.

## **Investments**

- Missouri state statutes authorize the County to invest in obligations or guaranteed obligations of the United States and its agencies, obligations of the State of Missouri and its agencies, bonds of any Missouri city having a population of not less than two thousand, bonds of any Missouri county, approved registered bonds of any Missouri school district or special road district, bonds of any state, obligations of Federal banks, bonds of any political subdivision established under the provisions of Section 30, Article VI of the Constitution of Missouri, and tax anticipation notes issued by any first class county.

## DESCRIPTION OF FUNDS AND FUND TYPES

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, fiduciary funds, and proprietary funds.

### Governmental Fund Types

**Governmental funds** - refer to all funds other than proprietary and fiduciary funds. Governmental funds are those through which most governmental functions of the County are financed. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are the types of funds referred to as governmental funds. The County adopts an annual appropriated budget for all of its governmental funds.

The County reports the following five major governmental funds:

**General Fund (Major)** - The General Fund is the principal operating fund of the County and accounts for all financial transactions not accounted for in other funds.

**Road and Bridge Fund (Major)** - The Road and Bridge Fund is a special revenue fund used to account for public works activities for the operations and maintenance of the County highways and bridges.

**Law Enforcement Sales Tax Fund (Major)** - The Law Enforcement Sales Tax Fund is a special revenue fund used to account for revenues used solely for providing law enforcement services.

**Capital Projects Fund (Major)** - The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. In the County's budget, the Capital Projects Fund and Capital Improvements Fund for the Sheriff's department are budgeted separately. In the County's CAFR, the Capital Projects Fund and Capital Improvements Fund for the Sheriff's department are reported under the Capital Projects Fund.

**Prop P - Law Enforcement & Emergency Dispatch Fund (Major)** - In August, 2018, a county-wide sales tax of one-half of one percent (1/2 of 1%) was passed. Half of that amount 1/4 of 1% (1/4 of 1%) is to be used for the purpose of providing funds for law enforcement and emergency dispatch services, including but not limited to the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities.

**Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The County reports the following non-major governmental funds which are special revenue funds:

**Assessment**—This fund accounts for the activities of the Assessor's Department.

**Community Development**-This fund is established for the various community development block programs and other economic development projects.

**Law Enforcement Training**—This fund is used to account for revenues which are used for law enforcement training.

**Records Preservation**-This fund is used to account for fees collected for preservation of the recorder's records.

**Domestic Violence** - This Fund is used to account for fees collected to provide shelter for victims of domestic violence.

**Health Department Fund** -This fund accounts for the activities of the Health Department.

**Family Access**-This fund is used to account for fees collected to defray the costs associated with family access motions.

**Treatment Court Fund** - This fund is used to account for Treatment Court fees collected pursuant to 478.001 RSMo.

**Prosecuting Attorney Bad Check**-This fund is used to account for fees collected for bad checks received by the Prosecuting Attorney's Office.

**Collector's Tax Maintenance**—This fund is used to account for fees collected for purchases of supplies and equipment or any other Collector's Office expenses.

**Sheriff's Revolving Fund** –This fund is used to account for fees collected for processing applications and renewals for certificates of qualification for concealed carry endorsements.

**Sheriffs Civil Fees Fund**-This fund is used to account for the fees that the Sheriff receives in connection with civil cases pursuant to 57.280 RSMo.

**Election Services**-This fund is used to account for fees collected for purchases of supplies and equipment and training to improve conduction of elections.

**Transportation Committee Grant Program Fund**-This fund was established to account for the funds set aside from the 5% of the Road and Bridge sales tax collected. The purpose of the Transportation Committee Grant Program is to facilitate the safe movement of traffic into, out of and through cities, villages and special road districts within Franklin County. The funds can be applied for by these various entities to improve roads, streets, bridges, or public safety items.

**Election Equipment Replacement Fund** -This fund is used to account for fees collected from equipment leases. Fees collected are used for the purchase of replacement election equipment.

**Inmate Security**-This fund is used to account for fees collected for purchases of supplies and equipment to enforce the security of inmates.

**Franklin County Law Enforcement Restitution Fund**-This fund is used to account for the court-ordered restitution of up to \$300 for any offense with the exception of the charges of speeding, careless and imprudent driving, any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction.

**DOJ Equitable Sharing Fund** -This fund is used to account for the revenue and expenditures associated with the participation in the Asset Forfeiture Program.

**Prop P – Law Enforcement Compensation Fund** - In August, 2018, a county-wide sales tax of one-half of one percent (1/2 of 1%) was passed. Half of that amount ¼ of 1% (1/4 of 1%) is to be used for compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County.

**County-wide 911 System Fund** -This fund is a special revenue fund used to account for revenues which are used for 911 emergency telephone services.

**Municipal Court Fund** –This court was established by the County to handle matters such as traffic violations on county roads and planning and zoning violations.

**Fiduciary Funds** are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations or other governmental units. Fiduciary funds are not reported in the annual budget because the resources of those funds are not available to support the County's own programs. The County reports the following fiduciary fund type in its CAFR:

**Agency Funds** are used to account for assets held by the County as an agent for other County funds, individuals, private organization, or other governments. The County's agency funds include Treasurer, Collector, Sheriff, County Clerk, Prosecuting Attorney, Recorder of Deeds, Criminal Activity Forfeiture Act, Building Department, and Sheriff commissary.

**Proprietary Funds** - are used to account for operations that are financed and operated in a manner similar to private business enterprises. The County reports the following proprietary fund type:

**Enterprise Funds** are used to account for operations that provide a service to citizens, financed primarily by a user charge for the provision of that service, and activities there the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes. The County has the following major proprietary fund type which is an enterprise fund:

**Brush Creek Sewer District Fund** – The Brush Creek Sewer District Fund is an enterprise fund that is a blended component unit of the County used to account for revenues and expenses of the Brush Creek Sewer District.

## **BASIS OF ACCOUNTING AND BUDGETING**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported. Basis of accounting relates to the *timing* of the measurements made, regardless of the measurement focus applied.

Franklin County uses a different basis of accounting for budgeting purposes than for financial reporting purposes. This is a common practice among governmental entities. In governmental entities, budgets represent legal spending limits and the basis of accounting used for budgeting purposes must therefore account for all commitments and obligations authorized against the legal appropriations, even if no measurable liabilities have arisen from such commitments and obligations, and it must measure the degree of compliance with the legally-adopted budget.

The basis of accounting used for financial reporting and budgeting purposes are described below.

**Basis of Accounting used for Financial Reporting Purposes** – Franklin County complies with all requirements of Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). As a result, the County's Comprehensive Annual Financial Report (CAFR) includes financial statements prepared on two different bases of accounting: the *government-wide statements*, prepared on the full-accrual basis of accounting, and the *governmental fund financial statements*, prepared on the modified accrual basis of accounting.

The **government-wide financial statements** report information about the County as a whole. These statements provide both long-term and short-term information about the County's overall financial condition. The government-wide financial statements, as well as the proprietary fund and fiduciary fund financial statements are prepared using the economic resources measurement focus and the full-accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**Governmental funds financial statements** are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments are recorded only when payment is due. Also, the liability to other districts is not recorded until money is received.

Property taxes, intergovernmental revenues, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and so are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County.

For full disclosure of the County's accounting policies, please refer to the County's Comprehensive Annual Financial Report.

**Basis of Accounting used for Budgeting Purposes** – The primary focus of the basis of accounting used for budgetary purposes is to measure the degree of compliance with legally-adopted spending limits. In doing so, the budgetary basis of accounting identifies resources available to the County to provide services for the current fiscal year as well as all expenditures that will be required during the fiscal year. As a result, the budgetary basis of accounting includes encumbrances (purchase orders, contracts, and other commitments) as the equivalent of expenditures. These items would not be recognized or reported as expenditures for financial reporting purposes; instead, they would be reported as reservations of fund balance.

For the enterprise fund, full accrual basis of budgeting is used because the County budgets depreciation expense in this fund.

# FUND STATEMENTS



**FRANKLIN COUNTY, MISSOURI  
BUDGET FOR FISCAL YEAR 2022 SUMMARY**

	<b>ESTIMATED FUND BALANCE January 1, 2022</b>	<b>PROJECTED REVENUE 2022</b>	<b>ESTIMATED FUNDS AVAILABLE 2022</b>
GENERAL FUND	\$8,912,678	\$14,348,851	\$23,261,529
EMERGENCY FUND	3,022,597	15,000	3,037,597
ROAD & BRIDGE FUND	8,436,623	14,259,889	22,696,512
TRANSPORTATION COMMITTEE FUND	0	807,094	807,094
ASSESSMENT FUND	1,167,701	1,005,187	2,172,888
CAPITAL IMPROVEMENTS FUND (SHERIFF)	423,332	2,500	425,832
CAPITAL PROJECTS FUND	890,668	705,005	1,595,673
ELECTION EQUIPMENT REPLACEMENT FUND	206,274	37,000	243,274
COUNTY LAW ENFORCEMENT TRAINING FUND	39,240	25,400	64,640
FAMILY COURT FUND	46,017	21,440	67,457
TREATMENT COURT FUND	127,241	60,520	187,761
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	41,697	15,150	56,847
DOJ EQUITABLE SHARING FUND	81,638	100	81,738
LAW ENFORCEMENT SALES TAX FUND	3,172,506	15,023,016	18,195,522
PROP P-LAW ENFORCEMENT COMPENSATION FUND	0	3,457,500	3,457,500
PROP P-LAW ENFMNT. & EMERG. DISPATCH FUND	923,404	3,462,500	4,385,904
INMATE SECURITY FUND	261,808	60,750	322,558
COLLECTOR'S TAX MAINTENANCE FUND	200,275	166,500	366,775
SHERIFF REVOLVING FUND	307,366	10,250	317,616
SHERIFF CIVIL FEES FUND	168,116	51,000	219,116
COUNTY WIDE 911 FUND	429,611	1,488,950	1,918,561
PROSECUTING ATTORNEY TRAINING	29,512	9,650	39,162
ELECTION SERVICES FUND	133,321	26,000	159,321
DOMESTIC VIOLENCE FUND	4,265	3,600	7,865
HEALTH DEPARTMENT FUND	296,419	1,953,925	2,250,344
RECORDS PRESERVATION FUND	381,865	79,500	461,365
PROSECUTING ATTY. ADMIN. HANDLING COST FUND	29,074	10,200	39,274
MUNICIPAL COURT	89,249	605,300	694,549
BRUSH CREEK SEWER FUND	2,636,247	660,300	3,296,547
CARES ACT FUND	0	0	0
AMERICAN RESCUE PLAN ACT FUND	10,101,009	30,000	10,131,009
TRANSFERS BETWEEN FUNDS	0	(8,716,248)	(8,716,248)
	<b>\$42,559,753</b>	<b>\$49,685,829</b>	<b>\$92,245,582</b>



**FRANKLIN COUNTY, MISSOURI  
BUDGET FOR FISCAL YEAR 2022  
SUMMARY CONTINUED**

	APPROPRIATED REGULAR OPERATIONS 2022	APPROPRIATED FUND BALANCES 2022	TOTAL APPROPRIATIONS 2022
GENERAL FUND	\$16,480,280	\$6,783,249	\$23,263,529
EMERGENCY FUND	3,037,597	0	3,037,597
ROAD & BRIDGE FUND	18,205,858	4,490,654	22,696,512
TRANSPORTATION COMMITTEE GRANT FUND	398,000	0	398,000
ASSESSMENT FUND	1,029,339	0	1,029,339
CAPITAL IMPROVEMENTS FUND (SHERIFF)	420,000	0	420,000
CAPITAL PROJECTS FUND	613,226	0	613,226
ELECTION EQUIPMENT REPLACEMENT FUND	55,000	0	55,000
COUNTY LAW ENFORCEMENT TRAINING FUND	43,000	0	43,000
FAMILY COURT FUND	0	0	0
TREATMENT COURT FUND	60,520	0	60,520
FR. CNTY. LAW ENFORCEMENT RESTITUTION FUND	22,000	0	22,000
DOJ EQUITABLE SHARING FUND	77,000	0	77,000
LAW ENFORCEMENT SALES TAX FUND	17,415,404	713,512	18,128,916
PROP P-LAW ENFORCEMENT COMPENSATON FUND	3,457,500	0	3,457,500
PROP P-LAW ENFMNT. & EMERG. DISPATCH FUND	4,138,849	0	4,138,849
INMATE SECURITY FUND	95,000	0	95,000
COLLECTOR'S TAX MAINTENANCE FUND	366,775	0	366,775
SHERIFF REVOLVING FUND	78,635	0	78,635
SHERIFF CIVIL FEES FUND	50,000	0	50,000
COUNTY WIDE 911 FUND	1,765,163	0	1,765,163
PROSECUTING ATTORNEY TRAINING	8,000	0	8,000
ELECTION SERVICES FUND	90,000	0	90,000
DOMESTIC VIOLENCE FUND	7,865	0	7,865
HEALTH DEPARTMENT FUND	1,640,351	0	1,640,351
RECORDS PRESERVATION FUND	55,000	0	55,000
PROSECUTING ATTY. ADMIN. HANDLING COST FUND	10,000	0	10,000
MUNICIPAL COURT	617,728	0	617,728
BRUSH CREEK SEWER FUND	687,232	0	687,232
AMERICAN RESCUE PLAN ACT FUND	4,000,000	6,131,009	10,131,009
TRANSFERS BETWEEN FUNDS	(8,716,248)		(8,716,248)
	<u>\$66,209,074</u>	<u>\$18,118,424</u>	<u>\$84,327,498</u>

**TRANSFERS BETWEEN FUNDS  
2022**

Transfers include the following:

GENERAL FUND TO LAW ENFORCEMENT SALES TAX FUND	\$3,729,763
GENERAL FUND TO CAPITAL PROJECTS FUND	500,000
GENERAL FUND TO ROAD AND BRIDGE FUND	5,000
GENERAL FUND TO COUNTY 911 FUND	550,000
ROAD AND BRIDGE FUND TO GENERAL FUND	413,282
ROAD AND BRIDGE FUND TO TRANSPORTATION COMMITTEE GRANT PROGRAM FUND	807,094
PROP P-LAW ENFORCEMENT COMPENSATION FUND TO LESTF	1,717,645
PROP P-LAW ENFORCEMENT COMPENSATION FUND TO GENERAL FUND	29,606
PROPP-LAW ENFORCEMENT & EMERGENCY DISPATCH FUND TO LESTF	322,107
HEALTH SERVICES FUND TO GENERAL FUND	24,751
HEALTH SERVICES FUND TO CAPITAL PROJECTS FUND	200,000
PA BAD CHECK FUND TO GENERAL FUND	8,000
MUNICIPAL COURT FUND TO GENERAL FUND	400,000
BRUSH CREEK SEWER FUND TO GENERAL FUND	9,000
TOTAL FUNDS TRANSFERRED	<u><u>\$8,716,248</u></u>

Note: Used for internal purposes

**REVENUES BY SOURCE  
2022**

	<b>Taxes</b>	<b>Charges For Services</b>	<b>Intergov.</b>	<b>Licenses</b>	<b>Investment Income</b>	<b>Misc.</b>	<b>Sale of Capital Asset</b>	<b>Proceeds from Sale of Bonds</b>	<b>Transfers In</b>
General Fund	9,669,735	3,029,350	311,090	96,000	54,500	303,537	-	-	884,639
Emergency Fund	-	-	-	-	15,000	-	-	-	-
Road & Bridge Fund	13,029,389	-	1,100,000	-	85,500	-	40,000	-	5,000
Transportation Committee Grant Fund	-	-	-	-	500	-	-	-	807,094
Assessment Fund	770,000	-	232,187	-	2,000	1,000	-	-	-
Capital Improvement (Sheriff)	-	-	-	-	2,500	-	-	-	-
Capital Projects Fund	-	-	-	-	5,000	5	-	-	700,000
Election Equip. Replac. Fund	-	36,000	-	-	1,000	-	-	-	-
LESTF Training Fund	-	25,000	-	-	400	-	-	-	-
Fr. Cty. Law Enfr. Restitution Fund	-	-	-	-	150	15,000	-	-	-
DOJ Equitable Sharing Fund	-	-	-	-	100	-	-	-	-
LESTF	6,913,000	1,506,280	655,092	-	15,000	37,524	60,000	-	5,769,515
Prop P - Law Enf. Comp. Fund	3,456,500	-	-	-	1,000	-	-	-	-
Prop P - Law Enf/Emerg. Disp. Fund	3,456,500	-	-	-	6,000	-	-	-	-
Inmate Security Fund	-	60,000	-	-	750	-	-	-	-
Family Court Fund	-	21,390	-	-	50	-	-	-	-
Treatment Court Fund	-	60,000	-	-	520	-	-	-	-
Collector's Tax Maint. Fund	-	165,000	-	-	1,500	-	-	-	-
Sheriff Revolving Fund	-	10,000	-	-	250	-	-	-	-
Sheriff Civil Fees Fund	-	50,000	-	-	1,000	-	-	-	-
County Wide 911 Fund	782,000	155,750	-	-	1,200	-	-	-	550,000
Election Services Fund	-	25,000	-	-	1,000	-	-	-	-
Domestic Violence Fund	-	3,500	-	-	100	-	-	-	-
PA Training Fund	-	7,500	-	-	100	-	-	-	-
Health Department Fund	-	267,000	1,682,925	-	1,500	2,500	-	-	-
Records Preservation Fund	-	78,000	-	-	1,500	-	-	-	-
PA Administrative Handling Cost Fund	-	10,000	-	-	200	-	-	-	-
Municipal Court Fund	-	604,000	-	-	1,300	-	-	-	-
ARPA Relief Fund	-	-	-	-	30,000	-	-	-	-
<b>TOTALS</b>	<b>\$38,077,124</b>	<b>\$6,113,770</b>	<b>\$3,981,294</b>	<b>\$96,000</b>	<b>\$229,620</b>	<b>\$359,566</b>	<b>\$100,000</b>	-	<b>8,716,248</b>
Brush Creek Sewer Fund	-	<b>660,000</b>	-	-	<b>300</b>	-	-	-	-
		<b>\$6,773,770</b>			<b>\$229,920</b>				

**2022  
COMBINED FUNDS  
EXPENDITURES BY OBJECT**

	<b>Total Budget</b>	<b>Capital Outlay</b>	<b>Principal</b>	<b>Interest</b>	<b>Personnel Services</b>	<b>Services</b>	<b>Supplies</b>	<b>Transfers Out</b>	<b>Fund Balance Appropriations</b>
<b>General Government</b>									
County Commission	393,394	-	-	-	378,344	2,050	13,000	-	-
County Clerk	316,080	-	-	-	286,380	22,200	7,500	-	-
Treasurer	141,892	-	-	-	135,252	2,240	4,400	-	-
Auditor	200,491	-	-	-	186,572	10,884	3,035	-	-
Transfers to Assessment	-	-	-	-	-	-	-	-	-
County Collector	615,169	-	-	-	346,909	219,730	48,530	-	-
County Counselor	200,000	-	-	-	-	200,000	-	-	-
GR Fund Balance Appropriations	6,781,249	-	-	-	-	-	-	-	6,781,249
Memberships	28,000	-	-	-	-	-	28,000	-	-
County Insurance	665,000	-	-	-	-	-	665,000	-	-
Transfers to LESTF	3,729,763	-	-	-	-	-	-	3,729,763	-
Recorder of Deeds	476,912	-	-	-	380,070	92,542	4,300	-	-
Building Department	622,213	32,000	-	-	564,088	11,025	15,100	-	-
Purchasing Department	502,171	-	-	-	136,301	361,520	4,350	-	-
Human Resources	212,071	-	-	-	138,521	72,050	1,500	-	-
Voter Registration & Elections	867,167	-	-	-	281,567	531,600	54,000	-	-
Planning & Zoning	482,275	-	-	-	405,853	64,590	11,832	-	-
IT	540,950	102,000	-	-	-	421,450	17,500	-	-
Maintenance Department	498,562	-	-	-	338,062	120,500	40,000	-	-
Miscellaneous	1,219,269	-	-	-	7,500	128,000	28,769	1,055,000	-
Capital Improvement	483,887	-	340,100	143,787	-	-	-	-	-
Emergency Fund	3,037,597	-	-	-	-	3,037,597	-	-	-
Assessment Fund	1,029,339	-	-	-	889,139	103,500	36,700	-	-
Assessment Fund Balance Appropriations	-	-	-	-	-	-	-	-	-
Capital Projects Fund	613,226	-	429,600	181,626	-	2,000	-	-	-
Election Equipment Replacement Fund	55,000	-	-	-	-	-	55,000	-	-
Collector Tax Maintenance Fund	366,775	26,000	-	-	-	301,000	39,775	-	-
Election Services Fund	90,000	71,000	-	-	-	-	19,000	-	-
Records Preservation Fund	55,000	-	-	-	-	49,000	6,000	-	-
<b>Totals</b>	<b>\$24,223,452</b>	<b>\$231,000</b>	<b>\$769,700</b>	<b>\$325,413</b>	<b>\$4,474,558</b>	<b>\$5,753,478</b>	<b>\$1,103,291</b>	<b>\$4,784,763</b>	<b>\$6,781,249</b>

**2022  
COMBINED FUNDS  
EXPENDITURES BY OBJECT**

	<b>Total Budget</b>	<b>Capital Outlay</b>	<b>Principal</b>	<b>Interest</b>	<b>Personnel Services</b>	<b>Services</b>	<b>Supplies</b>	<b>Transfers Out</b>	<b>Fund Balance Appropriations</b>
<b>Public Safety</b>									
Emergency Management	198,651				161,451	18,750	18,450		
Local Emergency Planning Committee	57,200	18,000				21,900	17,300		
Sheriff's Capital Improvement Fund	420,000	420,000							
Law Enforcement Training Fund	43,000					43,000			
DOJ Equitable Sharing Fund	77,000					25,000	52,000		
Fr. Cty. Law Enforcement Restitution Fund	22,000						22,000		
Law Enforcement Grant	288,309	57,700			149,809	47,800	33,000		
Sheriff's Department	12,237,233	478,000			9,980,853	1,101,485	676,895	-	
Jail	4,889,862				3,839,762	990,000	60,100		
LESTF Fund Balance Appropriations	-								
Prop P LE Compensation	3,456,997					1,709,746		1,747,251	
Prop P LE Department	2,653,641	30,000	1,230,000	909,034		112,500	50,000	322,107	
Prop P Emergency Dispatch Department	855,208	120,000				710,533	24,675		
Inmate Security Fund	95,000	10,000				16,000	69,000		
Sheriff Revolving Fund	78,635	8,000			58,135	3,000	9,500		
Sheriff Civil Fees Fund	50,000					2,500	47,500		
County 911 Addressing	-								
County 911 Dispatching	1,765,163				1,765,163				
County 911 Fire EMS Dispatching	-								
Domestic Violence Fund	7,865					7,865			
<b>Totals</b>	<b>\$27,195,764</b>	<b>\$1,141,700</b>	<b>\$1,230,000</b>	<b>\$909,034</b>	<b>\$15,955,173</b>	<b>\$4,810,079</b>	<b>\$1,080,420</b>	<b>\$2,069,358</b>	
<b>Judicial</b>									
Circuit Court	60,825					40,175	20,650		
Drug Court	48,160					46,060	2,100		
Court Reporters	4,760					2,500	2,260		
Circuit Clerk	53,100					23,400	29,700		
Prosecuting Attorney	2,128,402				1,980,590	109,175	38,637		
Child Support	228,363				118,463	98,400	11,500		
Juvenile Office	667,022	10,000			60,872	556,900	39,250		
Public Administrator	240,898				204,377	21,721	14,800		
Juvenile Detention	-								
Juvenile Diversion Grants	46,633				46,633				
Family Court Fund	50,000					50,000			
Juvenile Maintenance of Effort	-								
Treatment Court Fund	60,520					51,370	9,150		
Prosecuting Attorney Training Fund	8,000					8,000			
PA Administrative Handling Cost Fund	10,000					1,000	1,000	8,000	
Municipal Court Fund	617,728				116,028	95,500	6,200	400,000	
<b>Totals</b>	<b>\$4,224,411</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,526,963</b>	<b>\$1,104,201</b>	<b>\$175,247</b>	<b>\$408,000</b>	<b>\$0</b>

**2022  
COMBINED FUNDS  
EXPENDITURES BY OBJECT**

	<b>Total Budget</b>	<b>Capital Outlay</b>	<b>Principal</b>	<b>Interest</b>	<b>Personnel Services</b>	<b>Services</b>	<b>Supplies</b>	<b>Transfers Out</b>	<b>Fund Balance Appropriations</b>
<b>Highways &amp; Streets</b>									
Highway Administration	543,842	-	-	-	459,892	78,100	5,850	-	-
Highway Operations	18,206,859	11,335,894	1,020,300	431,362	4,065,127	30,300	103,500	1,220,376	-
Road & Bridge Fund Balance Appropriations	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$18,750,701</b>	<b>\$11,335,894</b>	<b>\$1,020,300</b>	<b>\$431,362</b>	<b>\$4,525,019</b>	<b>\$108,400</b>	<b>\$109,350</b>	<b>\$1,220,376</b>	<b>\$0</b>
<b>Health &amp; Welfare</b>									
Indigent Care	2,000	-	-	-	-	2,000	-	-	-
Medical Examiner	380,000	-	-	-	-	280,000	-	-	-
Health Department	1,256,906	-	-	-	843,591	164,284	24,280	224,751	-
WIC Department	238,536	-	-	-	220,860	6,917	10,759	-	-
PHEP/CRI Department	146,516	-	-	-	135,036	6,150	5,330	-	-
<b>Totals</b>	<b>\$2,023,958</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,199,487</b>	<b>\$459,351</b>	<b>\$40,369</b>	<b>\$224,751</b>	<b>\$0</b>
<b>Education</b>									
University of Missouri Extension Center	150,000	0	0	0	0	150,000	0	0	0
Soil Conservation	17,000	0	0	0	0	17,000	0	0	0
<b>Totals</b>	<b>\$167,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$167,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Business Type</b>									
Brush Creek Sewer Fund	687,232	133,445	58,500	156,100	0	318,087	12,100	9,000	0

# OPERATING BUDGETS



## GENERAL FUND

The General Fund is used to account for all transactions of Franklin County government that are not accounted for in another fund. The General Fund is the primary operating fund for the County and is used to account for the basic operations of the County that are financed from all the general taxes and revenues collected by the County.

Departments which operate under the General Fund include:

- County Commission
- County Clerk
- Treasurer
- Auditor
- Collector
- County Counselor
- Memberships
- County Insurance
- Circuit Clerk
- Circuit Court
- Drug Court
- Court Reporters
- Prosecuting Attorney
- Child Support
- Juvenile Office & Detention Services
- Public Administrator
- Indigent Care
- Recorder of Deeds
- Building Department
- Purchasing Department
- Human Resource Department
- Registration & Elections
- University of Missouri Extension Center
- Planning & Zoning
- Economic Development
- Emergency Management Agency
- Local Emergency Planning
- Information Technology
- Geographic Information System
- Custodial
- Soil Conservation
- Miscellaneous
- Medical Examiner



## GENERAL FUND

				2020	2021	2021	2022	
				Actual	Adopted	Estimated	Adopted	
					Budget	By Dept.	Budget	
1			<b>Fund Balance, January 1</b>	\$6,083,524	\$6,877,027	\$8,159,683	\$8,912,678	
2								
3			<b>Projected Revenues</b>	14,544,577	13,505,696	13,758,339	13,464,212	
4								
5			<b>Operating Expenditures</b>	(9,389,553)	(11,332,629)	(10,406,423)	(11,693,517)	
6								
7			<b>Revenues Over (Under) Expenditures</b>	5,155,024	2,173,067	3,351,916	1,770,695	
8								
9			<b>Other Financing Sources (Uses)</b>					
11			<b>Refunding of Long-term Debt</b>				(500,000)	
12			<b>Transfers In</b>	1,033,420	1,027,267	960,368	884,639	
13			<b>Transfers Out</b>	(4,112,285)	(4,284,763)	(3,559,289)	(4,284,763)	
14			<b>Net Transfers In (Out)</b>	(3,078,865)	(3,257,496)	(2,598,921)	(3,900,124)	
15								
16			<b>Fund Balance, December 31</b>	<b>\$8,159,683</b>	<b>\$5,792,598</b>	<b>\$8,912,678</b>	<b>\$6,783,249</b>	
17								
18								
19								
20			<b>Appropriated Regular Operations</b>				\$16,480,280	
21			<b>Appropriated Fund Balance</b>				6,783,249	
22			<b>Total Appropriations</b>				<u>\$23,263,529</u>	
23								
24								
25								
26	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
27	100	000	411.100	Property Tax Current	2,685,343	2,768,268	2,446,256	2,446,256
28	100	000	411.200	Property Tax Delinquent	128,122	209,622	195,700	194,409
29	100	000	411.300	Contra Tax Credit	0	10	0	0
30	100	000	411.310	Contra Washington TIF 1	124	7,500	5,268	7,500
31	100	000	411.311	Contra Washington TIF 2	(4,747)	10,000	(5,297)	10,000
32	100	000	411.312	Contra Washington TIF 3	0	(5,000)	0	(5,000)
33	100	000	411.320	Contra Phoenix 2	(164,030)	(200,000)	(172,000)	(165,000)
34	100	000	412.100	Financial Institution Tax	33	556	855	800
35	100	000	412.200	Private Railcar Tax	26,168	26,000	26,000	26,000
36	100	000	415.100	Surtax	49,324	46,000	46,000	49,000
37	100	000	416.100	Collectors Commission/Penalty	244,176	210,000	195,872	232,870
38	100	000	417.100	County Sales Tax	7,018,868	6,845,000	6,875,000	6,913,000
39	100	000	420.150	Conservation Commission	1,921	2,400	1,951	1,900
40	100	000	420.160	Forest Cropland	0	3,000	0	0
41			<b>Total Taxes</b>	<u>9,985,303</u>	<u>9,923,356</u>	<u>9,615,605</u>	<u>9,711,735</u>	
42								
43								
44	100	000	431.100	Liquor Licenses	89,188	85,000	95,000	90,000
45	100	000	432.100	Auctioneer Licenses	545	550	467	500
46	100	000	433.100	M & M Business Licenses	6,547	5,300	5,200	5,500
47			<b>Total Licenses</b>	<u>96,280</u>	<u>90,850</u>	<u>100,667</u>	<u>96,000</u>	

## FRANKLIN COUNTY, MISSOURI

## BUDGET FOR FISCAL YEAR 2022

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	000	441.002	FEMA	38,070	46,000	46,000	35,000
2	100	000	441.100	LEPC (HMEP) Revenue	0	0	0	0
3	100	000	441.205	Voter Equipment Maint/Secur Rev	7,825	0	0	0
4	100	000	441.210	FEMA Flood Damage Reimbursement	40,605	0	0	0
5	100	000	441.212	PA VOCA Revenue	96,027	75,000	85,000	96,000
6	100	000	443.101	Juvenile Diversion Grant	32,710	37,090	37,090	37,090
7	100	000	443.104	Families for Permanence Grant Rev.	0	8,000	8,000	8,000
8	100	000	443.154	Pros. Attny. Violence Grant	35,152	36,000	35,904	36,000
9	100	000	443.500	MERC Training Grant Revenue	0	0	0	0
10	100	000	443.501	MERC Funding LEPC	8,866	9,000	9,000	8,500
11	100	000	443.612	State Election Grant Revenue	923	0	0	0
12	100	000	444.035	Courts Over/Under Revenue	1,300	0	1,000	0
13	100	000	444.040	Fines	0	8,700	14,000	8,000
14	100	000	444.050	Jury Fee Reimbursement	0	500	0	500
15	100	000	445.101	Juvenile Office Gas/Osage Reimb.	68,182	61,000	84,920	80,000
16	100	000	445.102	Juvenile Det. DYS & Other Reimb.	1,380	1,000	1,000	2,000
17	100	000	445.201	County Jury Fee Reimbursement	0	0	0	0
18	100	000	446.100	Public Defender Office Reimb.	8,690	0	0	0
19				<b>Total Grant Revenue</b>	<b>339,729</b>	<b>282,290</b>	<b>321,914</b>	<b>311,090</b>
20								
21	100	000	449.100	MO Timely Compensation Rebate	0	0	1,219	0
22				<b>Total Other Reimbursements</b>	<b>0</b>	<b>0</b>	<b>1,219</b>	<b>0</b>
23								
24	100	000	451.100	County Clerk Fees	2,687	2,800	2,800	2,800
25	100	000	454.100	Collector's 1% Commission	1,387,629	1,280,000	1,280,000	1,300,000
26	100	000	454.101	Collector's Fees/Abstracts	90,713	85,000	94,000	90,000
27	100	000	455.075	Crime Victim 5% Comp. Rev.	1,149	1,500	1,600	1,500
28	100	000	458.200	Circuit Clerk Fees	216	550	0	300
29	100	000	459.200	Judicial Fees	38,591	48,700	32,000	35,000
30	100	000	461.200	Prosecuting Attorney Fees	57,755	57,500	60,000	57,000
31	100	000	461.201	Pros. Attny. Tax Collection Fees	2,637	3,000	4,747	3,000
32	100	000	462.200	Child Support IV-D Reimb.	178,449	217,000	217,000	217,000
33	100	000	462.700	Public Administrator Fees	41,166	20,000	39,000	30,000
34	100	000	463.315	Sheriff Civil Fees Revenue	24,079	20,000	20,000	20,000
35	100	000	467.400	Recorder of Deeds Fees	658,017	475,000	640,000	550,000
36	100	000	467.450	Recorder of Deeds Computer	94,091	82,000	86,830	85,000
37	100	000	468.400	Building Department Fees	440,136	400,000	485,000	450,000
38	100	000	469.500	Special Elections	129,676	100,000	89,000	100,000
39	100	000	469.600	Election Salary Reimbursement	19,836	10,000	6,553	10,000
40	100	000	470.500	Planning & Zoning Fees	33,075	35,000	31,000	33,000
41	100	000	470.600	P & Z Recording Fees	5,506	5,500	6,041	5,500
42	100	000	471.500	EMA Misc. Charges For Services	836	250	1,000	250
43	100	000	472.500	GIS Subscriptions	15,400	21,000	15,400	15,000
44	100	000	473.500	Cities Payments For Tax Services	24,255	24,000	24,250	24,000
45				<b>Total Fees/Services Revenue</b>	<b>3,245,900</b>	<b>2,888,800</b>	<b>3,136,221</b>	<b>3,029,350</b>

## FRANKLIN COUNTY, MISSOURI

## BUDGET FOR FISCAL YEAR 2022

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	000	491.100	Interest-Taxes	27,206	25,100	27,049	26,500
2	100	000	491.150	Interest - Sales Tax	4,284	0	1,000	0
3	100	000	492.100	Interest-Investments	28,445	35,000	31,500	28,000
4	100	000	493.050	Insurance Reimbursement	313	0	500	0
5	100	000	493.400	Certificate of Participation Revenue	0	0	0	0
6	100	000	494.050	Flood Control Lease Revenue	900	700	700	700
7	100	000	494.100	Cable Franchise	210,299	208,000	208,000	208,000
8	100	000	494.150	Verizon Tower Lease Revenue	19,838	19,837	19,837	19,837
9	100	000	494.275	Veterans Hall of Honor	2,207	0	5,000	0
10	100	000	494.285	Potters Field Revenue	0	4,763	0	0
11	100	000	494.400	Union Dues Admin Fees	0	0	18	0
12	100	000	496.100	Sale of Asset	535,072	0	4,523	0
13	100	000	496.180	Utility Waste Application	53,710	50,000	50,000	50,000
14	100	000	497.100	Miscellaneous Revenue	40,296	25,000	275,805	25,000
15				<b>Total Miscellaneous Revenue</b>	<b>922,570</b>	<b>368,400</b>	<b>623,932</b>	<b>358,037</b>
16								
17								
18	100	000	498.200	Transfer From Road & Bridge	404,297	400,798	400,798	413,282
19	100	000	498.485	Transfer from COVID-19 Election Fund	0	0	38,460	0
20	100	000	498.620	Transfer From LESTF	244,120	200,000	100,000	0
21	100	000	498.621	Transfer From Prop P Law Enf.				
22				Compensation Fund	21,218	34,802	29,443	29,606
23	100	000	498.630	Transfer From Tax Maintenance	0	0	0	0
24	100	000	498.640	Transfer From County Wide 911	0	0	0	0
25	100	000	498.655	Transfer From Election Services	0	0	0	0
26	100	000	498.665	Transfer From Health Department	27,947	29,652	29,652	24,751
27	100	000	498.670	Transfer From Records Preservation	0	0	0	0
28	100	000	498.680	Transfer From PA Admin. Cost Fund	8,000	8,000	8,000	8,000
29	100	000	498.685	Transfer From Municipal Court	321,838	348,015	348,015	400,000
30	100	000	498.800	Transfer From Brush Creek	6,000	6,000	6,000	9,000
31				<b>Total Transfers</b>	<b>1,033,420</b>	<b>1,027,267</b>	<b>960,368</b>	<b>884,639</b>
32								
33								
34	100	000	429.100	Collector's Commission Adjust.	(28,354)	(25,000)	(25,000)	(26,000)
35	100	000	429.101	Assessor's WH Adjustment	(16,852)	(15,000)	(15,000)	(16,000)
36				<b>Total Adjustments To Revenue</b>	<b>(45,205)</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>(42,000)</b>
37								
38								
39				<b>Total General Fund Revenue</b>	<b>15,577,996</b>	<b>14,540,963</b>	<b>14,718,707</b>	<b>14,348,851</b>

# COUNTY COMMISSION

## DEPARTMENTAL FUNCTIONS

The Franklin County Commission is an elected three-member governing body consisting of a First District Commissioner, a Second District Commissioner, and a Presiding Commissioner. The Commission is an executive body of Franklin County operating under guidelines established in the Revised Statutes of the State of Missouri. Within that authority, the Commission enacts ordinances and policies; adopts the annual budget; approves contracts and leases; appoints the Medical Examiner and the County Counselor; acts as liaison with County boards, commissions, and other governmental entities; and, conducts hearings on planning and zoning matters. In addition, the County Commission supervises the operations of Planning and Zoning, Building Department, Grounds and Building Maintenance, Road and Bridge, Health Service, Information Technology, Purchasing, Human Resources and the Municipal Court. The County Commission is responsible for controlling and managing all property belonging to or purchased by the County.

**GENERAL FUND EXPENDITURES  
COUNTY COMMISSION**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	105	611.100	Regular Wages	254,944	257,789	257,789	268,586
2	100	105	613.100	FICA	15,963	19,720	19,720	20,547
3	100	105	614.100	Retirement-LAGERS	40,197	41,045	41,045	41,631
4	100	105	617.100	Life Insurance	262	260	260	273
5	100	105	617.200	Health Insurance	46,428	51,622	51,622	45,189
6	100	105	617.300	Dental Insurance	1,597	1,614	1,614	1,632
7	100	105	617.400	Vision Insurance	492	486	486	486
8				<b>Total Personnel Services</b>	<b>359,883</b>	<b>372,536</b>	<b>372,536</b>	<b>378,344</b>
9								
10								
11	100	105	623.100	Telephone	0	0	0	0
12	100	105	624.100	Postage & Freight	0	50	0	50
13	100	105	626.100	Maintenance & Repairs	2,358	2,600	2,100	2,000
14	100	105	632.200	Contractual Services	224	0	0	0
15				<b>Total Services</b>	<b>2,582</b>	<b>2,650</b>	<b>2,100</b>	<b>2,050</b>
16								
17								
18	100	105	651.100	Office Supplies	814	1,000	1,000	1,000
19	100	105	651.104	Uncapitalized Equipment	0	0	0	0
23	100	105	655.100	Business Expense	6,638	10,900	10,000	10,000
24	100	105	657.100	Fuel	1,391	2,000	2,000	2,000
25				<b>Total Supplies &amp; Other</b>	<b>8,843</b>	<b>13,900</b>	<b>13,000</b>	<b>13,000</b>
26								
27								
28	100	105	686.100	Other Equipment	0	0	0	0
29	100	105	687.100	Office Equipment	0	0	0	0
30				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
31								
32								
33				<b>COUNTY COMMISSION</b>				
34				<b>TOTAL EXPENDITURES</b>	<b>371,308</b>	<b>389,086</b>	<b>387,636</b>	<b>393,394</b>

## COUNTY CLERK

### DEPARTMENTAL FUNCTIONS

The Franklin County Clerk is an elected with many responsibilities. The administration side of the County Clerk's Office has three full time employees; Chief Deputy, Accounts Payable Clerk, and Accounts Receivable Clerk.

The County Clerk's office is responsible for, as custodial of records, between 5,000-5,500 purchase orders, 325 notaries, over 350 liquor licenses and about 20-25 auctioneer licenses annually.

The Clerk is also the secretary to the Board of Equalization which works with the Franklin County Assessor's office and the State Tax Commission. The office also handles all Sunshine Law requests. As well as any law suits filed involving the County.

The Clerk's office works directly with approximately 52 taxing entities in Franklin County, the State Auditor's office, the State Tax Commission, the Department of Revenue, the IRS, the Department of Elementary and Secondary Education and all County Departments. The office also works with the external auditors in compilation of the annual audit with documentation of all account payables, account receivables, copy of budget, grant agreements, reconciliation of 941 wages, FICA, and Medicare tax to the general ledger, assessed valuations and copies of unpaid balances of real estate and personal property taxes.

The Chief Deputy is responsible for working with the taxing entities in Franklin County in processing and distributing tax assessments and tax rates to the State Auditor's Office for certification. The Chief Deputy maintains a database for all county vehicles making sure all vehicles, equipment, and properties are insured and claims are properly submitted with the County's insurance agent. The Chief Deputy balances with the County Treasurer monthly for all revenues and expenses incurred, balances with County Collector for all money paid out to the taxing entities on a monthly basis, maintains a database for Certificates of Participation and prepares semi-annual payments. The Chief Deputy maintains a database for the TIF districts in Franklin County for property taxes and a database for CID sales tax and processes totals for payment. The Chief Deputy publishes the annual financial statement, manages the general ledger and makes journal entries into the accounting system.

The Accounts Payable Clerk (AP Clerk) is responsible for processing and paying all the bills that the County is liable for. Each department is responsible for entering their own purchase orders in the general ledger. After getting the proper approval, the department will bring the AP Clerk the bill attached to the purchase order for payment. The AP Clerk is responsible for making sure the purchase orders match the invoice submitted and check for accuracy before a check can be issued for payment. The AP clerk is also responsible for making sure the vendors, who are required, fill out their W9's completely and accurately along with processing 1099's per IRS guidelines.

The Accounts Receivable Clerk (AR Clerk) is responsible for obtaining all information from other departments that involve billing for grants or any other revenue due to the County. The AR Clerk will make entries in the general ledger to record the revenue and receivables accounts in the computer's account system then supplies the information to the County Treasurer for the incoming payments. The AR Clerk is the "Grant Monitor", which includes keeping a separate spreadsheet for each federal and state grants along with temporary grants on money received, money expensed and reporting to the external auditors for the annual audit. Another responsibility the AR Clerk has is monitoring and processing the 350 plus liquor licenses for the office. The AR Clerk takes minutes at the BOE meetings, BOE hearings, processes the changes made by the Board, records them on the tax rolls then balances the changes with the Collector annually.

There are many other responsibilities of the department too numerous to list.

The Department of Voter Registration responsible responsibilities are in the mission statement under Voter Registration.

### **2021 ACCOMPLISHMENTS**

- Attend County Clerk Training and other seminars to educate ourselves to better serve the taxpayers of Franklin County
- Worked through a pandemic efficiently, accommodating the taxpayers who required our services
- Continue to keep Franklin County citizens informed what our office does through our Facebook page
- Completed our department functions as required and often times went over and beyond to help citizens of the County and/or colleagues
- Continue cross training to better serve the taxpayers

### **2022 OBJECTIVES**

- Increase/continue educating our office and continue to cross train
- Redefining and fine tuning procedures
- Continue to streamline office

**GENERAL FUND EXPENDITURES  
COUNTY CLERK**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	110	611.100	Regular Wages	179,789	182,986	182,986	191,184
2	100	110	611.200	Overtime Wages	366	1,000	1,000	3,000
3	100	110	612.100	Part-Time Wages	0	0	0	0
4	100	110	613.100	FICA	12,714	14,074	14,074	15,481
5	100	110	614.100	Retirement-LAGERS	30,137	30,010	30,010	33,011
6	100	110	617.100	Life Insurance	259	268	268	259
7	100	110	617.200	Health Insurance	43,375	43,237	43,237	41,326
8	100	110	617.300	Dental Insurance	1,580	1,800	1,800	1,632
9	100	110	617.400	Vision Insurance	487	502	502	487
10				<b>Total Personnel Services</b>	<b>268,707</b>	<b>273,877</b>	<b>273,877</b>	<b>286,380</b>
11								
12								
13	100	110	623.100	Telephone	0	0	0	0
14	100	110	624.100	Postage & Freight	2,182	3,500	3,500	3,500
15	100	110	625.100	Rent & Leases	7,238	8,000	8,000	8,000
16	100	110	626.100	Maintenance & Repairs	4,961	6,200	2,000	6,200
17	100	110	628.100	Bonds	0	0	0	0
18	100	110	631.100	Advertising	764	2,000	2,000	2,000
19	100	110	632.200	Contractual Services	0	0	0	0
20	100	110	634.100	Training	1,265	2,500	2,500	2,500
21				<b>Total Services</b>	<b>16,410</b>	<b>22,200</b>	<b>18,000</b>	<b>22,200</b>
22								
23								
24	100	110	651.100	Office Supplies	3,137	4,000	2,000	4,000
25	100	110	651.104	Uncapitalized Equipment	0	2,000	700	2,000
26	100	110	652.100	Mileage	0	500	0	500
27	100	110	655.100	Business Expense	100	1,000	0	1,000
28	100	110	656.100	Printing & Binding	0	0	0	0
29				<b>Total Supplies &amp; Other</b>	<b>3,237</b>	<b>7,500</b>	<b>2,700</b>	<b>7,500</b>
30								
31	100	110	687.100	Office Equipment	0	0	0	0
32				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
33								
34								
35				<b>COUNTY CLERK</b>				
36				<b>TOTAL EXPENDITURES</b>	<b>288,354</b>	<b>303,577</b>	<b>294,577</b>	<b>316,080</b>



## TREASURER DEPARTMENT

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### DEPARTMENTAL FUNCTIONS

- To receive and safely keep the revenues and other public monies of the County.
- To invest surplus funds.
- To distribute the monies collected to the proper recipients.
- To report balanced books.

### 2021 ACCOMPLISHMENTS

- Served on CARES ACT Committee and made ACH payments in excess of \$8 million dollars to taxing agencies, municipalities and school districts.
- Performed all necessary steps and gathered all required documentation to register with ID.ME to ensure Franklin County received its share of American Rescue Plan funds.
- Completed and filed the Equitable Sharing Agreement and Certification form with the MO State Auditor's office. This is necessary to keep Franklin County Narcotics Task Force compliant and able to receive state and federal forfeiture funds.
- Issued in excess of 2,100 receipts with over 5,300 transactions.
- Receipted incoming funds to approximately 7,000 account numbers.
- Receipted incoming revenues in excess of \$65.8 million dollars.
- Processed 9,263 items through Remote Deposit Capture in excess of \$7.4 million dollars.
- Processed 4,807 credit card transactions in excess of \$424,000 and receipted the income to the correct departments.
- Processed roughly 5,000 Municipal Court traffic tickets and remitted monthly payments totaling over \$96,000 to nine state agencies as required by law.
- Positive Paid in excess of 4,000 checks.
- Made ourselves available to, and worked closely with, other departments. Including making ourselves immediately available to Accounts Payable and Human Resources.
- Turned over balanced reports to the Auditor and Clerk weekly and balanced with those offices monthly. Additional time was needed after the implementation of KRONOS as the payroll processing agent.
- Made ourselves available to the external auditing firm and gathered documentation as requested by them.
- Continually ensuring that Cash Collections software (exclusive to the Treasurer's office) is up to date and effectively communicating with the county's financial software.
- Identified and prevented attempts of fraud to the county from on-line attackers.
- Routinely monitored 40 funds and alerted County Auditor of any low balance concerns.
- Made monthly state remittance payments for the Sheriff's and Prosecutor's offices as required by law.
- Responded immediately to CPA firms who were auditing taxing entities.
- Responded immediately to numerous Sunshine Law requests.

- Reconciled 16 bank statements each month.
- Daily monitored bank accounts to identify incoming payments and returned items.
- Daily ensure sufficient fund balances were maintained to meet incoming obligations.
- Followed up on checks returned to the county as insufficient and forwarded to the Prosecutor those we were unable to resolve.
- Paid the balance of the county school fund to 14 school districts.
- Routinely contacted the Department of Corrections regarding late per diem payments. Currently, the amount due to Franklin County is roughly \$90,000.
- Renewed the banking contract with the county's chosen financial institution.
- Continually monitored and contacted individuals holding outstanding checks which had become stale-dated.
- Took on the task of keeping manual account of all checks written by KRONOS and ADP.
- Earned roughly \$190,000 in interest.

## **2022 OBJECTIVES**

- Perform all duties required of the Franklin County Treasurer in accordance with Missouri State Statutes.
- Continue to safely invest surplus funds and distribute monies to the proper recipients.
- Continue to report balanced books.
- Continue to ensure the safekeeping of public funds.

**GENERAL FUND EXPENDITURES  
TREASURER**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	115	611.100	Regular Wages	74,908	76,416	76,416	78,708
2	100	115	612.100	Part-time Wages	8,198	23,071	23,071	23,071
3	100	115	613.100	FICA	6,101	7,611	7,611	7,786
4	100	115	614.100	Retirement-LAGERS	12,640	16,316	16,316	15,776
5	100	115	617.100	Life Insurance	65	65	65	65
6	100	115	617.200	Health Insurance	10,336	10,139	10,139	9,320
7	100	115	617.300	Dental Insurance	403	404	404	404
8	100	115	617.400	Vision Insurance	132	122	122	122
9				<b>Total Personnel Services</b>	<b>112,783</b>	<b>134,143</b>	<b>134,144</b>	<b>135,252</b>
10								
11								
12	100	115	623.100	Telephone	0	0	0	0
13	100	115	624.100	Postage & Freight	0	140	140	140
14	100	115	626.100	Maintenance & Repairs	478	1,000	630	1,000
15	100	115	628.100	Bonds	0	5,500	4,884	0
16	100	115	632.200	Contractual Services	0	0	0	0
17	100	115	634.100	Training	800	1,100	850	1,100
18				<b>Total Services</b>	<b>1,278</b>	<b>7,740</b>	<b>6,504</b>	<b>2,240</b>
19								
20								
21	100	115	651.100	Office Supplies	222	600	550	600
22	100	115	651.104	Uncapitalized Equipment	3,856	2,500	0	2,500
23	100	115	652.100	Mileage	0	1,000	200	1,000
24	100	115	656.100	Printing & Binding	0	300	0	300
25				<b>Total Supplies &amp; Other</b>	<b>4,078</b>	<b>4,400</b>	<b>750</b>	<b>4,400</b>
26								
27	100	115	687.100	Office Equipment	0	0	0	0
28				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
29								
30								
31				<b>TREASURER</b>				
32				<b>TOTAL EXPENDITURES</b>	<b>118,139</b>	<b>146,283</b>	<b>141,398</b>	<b>141,892</b>

## **AUDITOR**

### **DEPARTMENTAL FUNCTIONS**

The duties of the Franklin County Auditor are defined under RSMo Chapter 55. The Auditor is an elected official responsible for establishing, implementing, and monitoring the accounting and budgeting systems. As budget officer, the County Auditor is responsible for preparing and submitting a proposed annual budget to the County Commission. In addition, the County Auditor reviews and certifies financial payment transactions ensuring budgetary compliance as well as compliance with internal control procedures, local purchasing policies, and state statutes. The Auditor certifies contracts as to the appropriation and the cash balance in the treasury. The Auditor's office audits daily receipts and deposits along with monthly reports from various departments. Throughout the year, this office compiles information for the external audit and works closely with the external auditing group when preparing the Comprehensive Annual Financial Report. The office conducts an annual physical inventory of the County assets and maintains the fixed asset ledger.

### **2021 ACCOMPLISHMENTS**

- Created new budgets for the American Rescue Plan Act Fund
- Created new funds for the Franklin County Highway Transportation Committee Fund
- Participated in the financial oversight of the jail expansion and renovations
- Monitored, audited and reported all expenditures for the CARES Fund.
- Conducted yearly inventory of county property with a values over \$1,000.
- Maintained the fixed asset ledger of over 10,000 assets.
- Maintained depreciation schedules on over 1,500 assets.
- Countersigned all licenses for sale of liquor and kept a record of such licenses issued.
- Countersigned all warrants issued by the County Commission.
- Kept accounts of all appropriations and expenditures made by the County Commission.
- Monitored 73 fund and departmental budgets for compliance.
- Audited, examined, and adjusted all accounts, demands and claims of every kind presented for payment to the Commission.
- Certified all warrants and commission orders for budgetary and financial compliance.
- Prepared and filed with the County Clerk monthly reports showing the condition of the accounts of each county officer.

### **2022 OBJECTIVES**

- Perform all the duties required of the Franklin County Auditor in accordance with Missouri state statutes.
- Perform an audit of the Franklin County Transportation Committee Grant Program
- Perform audit of various departments for financial and internal controls compliance
- Convert current inventory records to an Inventory and Asset Tracking Software

**GENERAL FUND EXPENDITURES  
AUDITOR**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	120	611.100	Regular Wages	126,156	134,463	122,916	135,405
2	100	120	611.200	Overtime Wages	0	0	0	0
3	100	120	613.100	FICA	8,521	10,286	9,403	10,358
4	100	120	614.100	Retirement-LAGERS	21,045	22,052	20,158	20,988
5	100	120	617.100	Life Insurance	127	130	130	130
6	100	120	617.200	Health Insurance	15,799	15,890	15,584	18,639
7	100	120	617.300	Dental Insurance	756	807	807	807
8	100	120	617.400	Vision Insurance	238	244	245	245
9				<b>Total Personnel Services</b>	<b>172,642</b>	<b>183,873</b>	<b>169,243</b>	<b>186,572</b>
10								
11								
12	100	120	623.100	Telephone	0	0	0	0
13	100	120	624.100	Postage & Freight	352	50	0	50
14	100	120	626.100	Maintenance & Repairs	0	300	357	375
15	100	120	628.100	Bonds	0	0	0	0
16	100	120	632.200	Contractual Services	9,489	9,529	9,528	9,309
17	100	120	634.100	Training	453	1,150	900	1,150
18				<b>Total Services</b>	<b>10,294</b>	<b>11,029</b>	<b>10,785</b>	<b>10,884</b>
19								
20								
21	100	120	651.100	Office Supplies	370	960	500	820
22	100	120	651.104	Uncapitalized Equipment	0	0	0	0
23	100	120	652.100	Mileage	31	300	142	300
24	100	120	654.100	Memberships	840	850	840	915
25	100	120	656.100	Printing & Binding	1,002	1,500	1,367	1,000
26				<b>Total Supplies &amp; Other</b>	<b>2,243</b>	<b>3,610</b>	<b>2,849</b>	<b>3,035</b>
27								
28	100	120	687.100	Office Equipment	0	0	0	0
29				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
30								
31								
32				<b>AUDITOR</b>				
33				<b>TOTAL EXPENDITURES</b>	<b>185,179</b>	<b>198,512</b>	<b>182,877</b>	<b>200,491</b>

## **TRANSFERS TO ASSESSMENT**

### **DEPARTMENTAL FUNCTIONS**

This department was created under the General Fund to account for the transfers from the General Fund to the Assessment Fund in support of their operations. There is no budget transfer scheduled for 2022 budget year.

**GENERAL FUND EXPENDITURES  
TRANSFERS TO  
ASSESSOR REAL ESTATE**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1 100	125	690.300	Transfers	100,000	0	0	0
<b>TOTAL EXPENDITURES</b>				<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **COUNTY COLLECTOR**

### **DEPARTMENTAL FUNCTIONS**

This office is responsible for billing, collecting, and disbursement of Real Estate, Personal Property, Railroad and Utility Taxes, Merchants and Manufacturer Licenses, Auctioneer Licenses, Berger and Labadie Levee Districts, Forest Crop Lands, and Missouri Department of Conservation.

Other responsibilities include protested taxes, TIFs, CIDs, Class Action Suits, BOEs, Court Orders, NPB's, additions, abatements, refunds, surtax disbursement. Collecting up to five years of delinquent taxes, calculating interest and penalties, Assessor's and Collector's commissions, assessor's fund, collector's funds, retirement funds, clerk fees, collector fees, tax sale fees, bankruptcies, reinstatements for bad checks, and sending certified letters to anyone paying taxes with a bad check. The Collector's office balances all cash drawers at windows for collections, and credit card transactions on a daily basis. This office works up deposits on checks and money collected, running daily journals and submitting daily reports to the Auditor. All of this is part of the collection and disbursement of taxes which is done monthly. Customer service for taxpayers entails waiting on hundreds of taxpayers at the windows and by telephone, answering hundreds of questions and complaints daily pertaining to their values, the amount of their tax bills, deeds, why they are being taxed, questions too numerous to mention. Issue non-assessment cards for new purchases on vehicles. We also make hundreds of duplicate copies of paid personal property tax receipts monthly.



**GENERAL FUND EXPENDITURES  
COLLECTOR**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	135	611.100	Regular Wages	220,874	214,118	214,118	222,174
2	100	135	611.200	Overtime	21	0	0	0
3	100	135	612.100	Part-time Wages	13,874	33,000	33,000	33,000
4	100	135	613.100	FICA	16,421	18,905	18,095	19,521
5	100	135	614.100	Retirement-LAGERS	35,180	35,115	35,115	34,437
6	100	135	617.100	Life Insurance	324	324	324	324
7	100	135	617.200	Health Insurance	32,188	33,401	33,401	34,776
8	100	135	617.300	Dental Insurance	1,916	2,018	2,018	2,018
9	100	135	617.400	Vision Insurance	619	659	659	659
10				<b>Total Personnel Services</b>	<b>321,417</b>	<b>337,540</b>	<b>336,730</b>	<b>346,909</b>
11								
12								
13	100	135	623.100	Telephone	0	0	0	0
14	100	135	624.100	Postage & Freight	74,286	80,000	80,000	90,000
15	100	135	625.100	Rent & Leases	1,149	1,030	1,030	1,030
16	100	135	626.100	Maintenance & Repairs	2,837	3,150	3,150	3,150
17	100	135	628.100	Bonds	3,599	10,500	3,433	10,500
18	100	135	629.100	Other Professional Services	6,672	44,500	40,000	44,500
19	100	135	631.100	Advertising	10,336	10,500	8,381	10,500
20	100	135	632.200	Contractual Services	52,651	78,099	7,000	59,450
21	100	135	634.100	Training	600	600	600	600
22				<b>Total Services</b>	<b>152,130</b>	<b>228,379</b>	<b>143,594</b>	<b>219,730</b>
23								
24								
25	100	135	651.100	Office Supplies	1,570	5,000	1,200	5,000
26	100	135	651.104	Uncapitalized Equipment	0	0	0	0
27	100	135	652.100	Mileage	31	250	84	380
28	100	135	653.100	Books & Publications	0	130	0	130
29	100	135	655.100	Business Expense	0	3,020	220	3,020
30	100	135	656.100	Printing & Binding	22,749	40,000	40,000	40,000
31				<b>Total Supplies &amp; Other</b>	<b>24,350</b>	<b>48,400</b>	<b>41,504</b>	<b>48,530</b>
32								
33								
34				<b>COLLECTOR</b>				
35				<b>TOTAL EXPENDITURES</b>	<b>497,897</b>	<b>614,319</b>	<b>521,828</b>	<b>615,169</b>

## **COUNTY COUNSELOR**

### **DEPARTMENTAL FUNCTIONS**

The office of the County Counselor represents and advises all departments of County government on matters pertaining to civil law. The County Counselor provides advice and opinions on all matters referred to it by the County Commission or other County offices.

**GENERAL FUND EXPENDITURES  
COUNTY COUNSELOR**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	140	632.200	Contractual Services	247,035	250,000	200,000	200,000
2				<b>Total Services</b>	<b>247,035</b>	<b>250,000</b>	<b>200,000</b>	<b>200,000</b>
3								
4								
5								
6								
7				<b>COUNTY COUNSELOR</b>				
8				<b>TOTAL EXPENDITURES</b>	<b>247,035</b>	<b>250,000</b>	<b>200,000</b>	<b>200,000</b>

## **MEMBERSHIPS**

### **DEPARTMENTAL FUNCTIONS**

This budget was created for payment of the various membership dues for the County. The 2022 budget provides for memberships to National Association of Counties, East-West Gateway Coordinating Council, Regional Chamber and Growth Association, Mid East Area Agency on Aging and Missouri Association of Counties.

**GENERAL FUND EXPENDITURES  
MEMBERSHIPS**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1 100	141	654.100	Memberships	24,296	28,000	27,361	28,000
<b>MEMBERSHIPS</b>							
<b>TOTAL EXPENDITURES</b>				<b>24,296</b>	<b>28,000</b>	<b>27,361</b>	<b>28,000</b>

**GENERAL FUND  
FUND BALANCE APPROPRIATIONS**

**DEPARTMENTAL FUNCTIONS**

This budget was created to appropriate all or a portion of the estimated unassigned fund balance in the General Fund. Appropriations to this department fluctuate from year to year depending on the estimated unassigned fund balance for the General Fund. It is unlikely that these funds will be used.

**GENERAL FUND EXPENDITURES  
FUND BALANCE APPROPRIATIONS**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	142	632.200	Contractual Services	72,273	5,792,966	0	6,781,249
2								
3								
4								
5								
6				<b>FUND BALANCE APPROPRIATIONS</b>				
7				<b>TOTAL EXPENDITURES</b>	<b>72,273</b>	<b>5,792,966</b>	<b>0</b>	<b>6,781,249</b>

## **COUNTY INSURANCE**

### **DEPARTMENTAL FUNCTIONS**

This budget was created to pay for the County's insurance premiums for worker's compensation and professional liability insurance premiums.



**GENERAL FUND EXPENDITURES  
COUNTY INSURANCE**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	144	615.100	Unemployment	9,369	10,000	9,369	10,000
2	100	144	616.100	Workman's Compensation	77,608	175,000	80,000	175,000
3	100	144	617.201	Health Insurance Contingency	(363,561)	200,000	200,000	200,000
4	100	144	627.100	Insurance	246,067	175,000	276,140	280,000
5								
6				<b>COUNTY INSURANCE</b>				
7				<b>TOTAL EXPENDITURES</b>	<b>(30,517)</b>	<b>560,000</b>	<b>565,509</b>	<b>665,000</b>

## **CIRCUIT COURT**

### **DEPARTMENTAL FUNCTIONS**

Duties of the Judicial Staff include handling all of types of litigation, including felony cases, traffic and misdemeanor cases, domestic and civil lawsuits and landlord/tenant cases. We also summon and qualify prospective jurors and grand jurors, schedule courtrooms and dockets.

### **2021 ACCOMPLISHMENTS**

- Provided court services despite many challenges due to COVID-19.
- Disposed of thousands of misdemeanors, traffic cases, felonies, family court cases, juvenile and probate cases.
- Heard argument and rendered judgements in various types of cases.

### **2022 OBJECTIVES**

- Continue to render fair decisions in suits brought before the court.
- Continue to process and dispose of court cases in a timely manner.

**GENERAL FUND EXPENDITURES  
CIRCUIT COURT**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	250	621.100	Legal Fees	0	53,196	53,196	0
2	100	250	623.100	Telephone	0	0	0	0
3	100	250	624.100	Postage & Freight	1,513	3,675	1,500	3,675
4	100	250	626.100	Maintenance & Repairs	2,480	6,000	6,000	6,000
5	100	250	632.200	Contractual Services	35,359	36,200	36,200	30,000
6	100	250	634.100	Training	0	500	0	500
7				<b>Total Services</b>	<b>39,353</b>	<b>99,571</b>	<b>96,896</b>	<b>40,175</b>
8								
9								
10	100	250	651.100	Office Supplies	911	1,200	600	1,200
11	100	250	651.104	Uncapitalized Equipment	817	4,500	0	9,500
12	100	250	652.100	Mileage	0	500	0	500
13	100	250	653.100	Books & Publications	2,413	2,700	2,500	2,700
14	100	250	654.100	Memberships	2,050	2,050	2,050	2,050
15	100	250	655.100	Business Expense	1,827	2,200	1,500	2,200
16	100	250	656.100	Printing & Binding	779	1,300	700	2,500
17				<b>Total Supplies &amp; Other</b>	<b>8,797</b>	<b>14,450</b>	<b>7,350</b>	<b>20,650</b>
18								
19	100	250	687.100	Office Equipment	0	0	0	0
20				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
21								
22								
23				<b>CIRCUIT COURT</b>				
24				<b>TOTAL EXPENDITURES</b>	<b>48,150</b>	<b>114,021</b>	<b>104,246</b>	<b>60,825</b>

## **DRUG COURT/DWI COURT**

### **DEPARTMENTAL FUNCTIONS**

The Court Alternative Program (Drug Court/DWI Court) is a court-supervised, comprehensive, treatment program for non-violent felony offenders. The main focus of CAP is to assist the participant in becoming a sober, productive member of society. Regular court appearances, attendance at treatment sessions and meetings with the probation case manager are required. In addition, the program requires: random drug/alcohol testing, attendance at support group meetings, stable employment, and financial responsibility.

### **2021 ACCOMPLISHMENTS**

- Started Family Treatment Court Program. This program allows us to help those who do not necessarily have a criminal case pending, but those who have had their children removed from their custody due to their substance abuse issues. The goal is to increase the current reunification rate of parents and children.
- Secured partial outside funding for the Family Treatment Court Program.
- Maintained participant numbers despite COVID.
- Have been able to find other funding to increase the number of participants we can take in our Drug Court – Co-Occurring docket.
- Able to attend virtual trainings in lieu of in person trainings due to COVID.

### **2022 OBJECTIVES**

- Continue to secure additional funding sources to help fund the co-occurring docket and the Family Treatment Court.
- Continue to secure additional funding sources to increase the number of participants we can take in our Family Treatment Court Program.
- Maintain and improve the graduation rate and recidivism rate.
- Have all team members attend both the State and National Treatment Court conferences in person.

**GENERAL FUND EXPENDITURES  
DRUG COURT**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	253	623.100	Telephone	0	0	0	0
2	100	253	624.100	Postage & Freight	110	150	120	110
3	100	253	626.100	Maintenance & Repairs	0	150	0	150
4	100	253	632.200	Contractual Services	24,528	44,000	44,000	44,000
5	100	253	634.100	Training	945	1,800	1,800	1,800
6				<b>Total Services</b>	<u>25,583</u>	<u>46,100</u>	<u>45,920</u>	<u>46,060</u>
7								
8								
9	100	253	651.100	Office Supplies	269	350	320	350
10	100	253	651.104	Uncapitalized Equipment	0	900	0	900
11	100	253	652.100	Mileage	0	600	104	600
12	100	253	653.100	Books & Publications	0	0	0	0
13	100	253	656.100	Printing & Binding	105	250	250	250
14				<b>Total Supplies &amp; Other</b>	<u>374</u>	<u>2,100</u>	<u>674</u>	<u>2,100</u>
15								
16								
17								
18				<b>DRUG COURT</b>				
19				<b>TOTAL EXPENDITURES</b>	<b>25,957</b>	<b>48,200</b>	<b>46,594</b>	<b>48,160</b>

## **CIRCUIT CLERK**

### **DEPARTMENTAL FUNCTIONS**

The Franklin County Circuit Clerk's Office provides services to the general public regarding the filing of civil lawsuits, case processing of civil lawsuits, case processing of criminal lawsuits, the collection of fines and court costs, record preservation and any other service related to the cases filed in the Franklin County Circuit Court.

### **2021 ACCOMPLISHMENTS**

- Cross trained employees to enhance efficiency of workflow and productivity of the office.
- Remained operational and assessible to the public during the continuation of the COVID-19 pandemic.
- Equipped an additional, functional courtroom in the Judicial Building for out of county Judges assigned to hear cases in Franklin County.
- Updated audio equipment and acoustics in the Historic Courtroom for future use of an additional courtroom for jury trials and out of county Judges.

### **2022 OBJECTIVES**

- Utilize the additional courtrooms for case processing and disposition of cases due to the backlog created by the COVID-19 pandemic.
- Continue to provide courteous and efficient service to the general public.

**GENERAL FUND EXPENDITURES  
CIRCUIT CLERK**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
2	100	270	624.100	Postage & Freight	16,182	17,000	12,952	17,000
3	100	270	626.100	Maintenance & Repairs	3,311	6,100	4,000	6,100
4	100	270	629.100	Other Professional Services	58	300	50	300
6				<b>Total Services</b>	<u>19,551</u>	<u>23,400</u>	<u>17,002</u>	<u>23,400</u>
7								
8								
9	100	270	651.100	Office Supplies	9,125	16,000	13,000	16,000
10	100	270	651.104	Uncapitalized Equipment	758	13,000	13,000	13,000
11	100	270	652.100	Mileage	93	0	0	0
12	100	270	653.100	Books & Publications	299	700	500	700
16				<b>Total Supplies &amp; Other</b>	<u>10,275</u>	<u>29,700</u>	<u>26,500</u>	<u>29,700</u>
17								
18	100	270	687.100	Office Equipment	0	0	0	0
19				<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
20								
21				<b>CIRCUIT CLERK</b>				
22				<b>TOTAL EXPENDITURES</b>	<b>29,826</b>	<b>53,100</b>	<b>43,502</b>	<b>53,100</b>

## **COURT REPORTERS**

### **DEPARTMENTAL FUNCTIONS**

The official court reporters are responsible for preserving the record of all cases for the information of the court, jury and parties for the division to which they are assigned. The court reporter is an officer of the court and provides transcripts upon request to the judges, the attorneys, the parties and the general public.

### **2021 ACCOMPLISHMENTS**

- The members of this department have attended all sessions of court, preserving the record.
- The members of this department have prepared and delivered all requested transcripts in a timely manner.
- The members of this department have maintained the requisite number of hours of continuing education to maintain state license.
- The members of this department have provided all other support duties requested by the judge to whom they are assigned.

### **2022 OBJECTIVES**

- The members of this department will attend all sessions of their court.
- The members of this department will cover for one another when needed.
- The members of this department will maintain the requisite number of hours of continuing education to maintain state license.
- The members of this department will prepare and deliver all requested transcripts in a timely manner.



**GENERAL FUND EXPENDITURES  
COURT REPORTERS**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	275	623.100	Telephone	0	400	0	400
2	100	275	624.100	Postage & Freight	0	100	0	100
3	100	275	626.100	Maintenance & Repairs	1,444	1,550	1,550	1,550
4	100	275	634.100	Training	0	450	0	450
5				<b>Total Services</b>	<b>1,444</b>	<b>2,500</b>	<b>1,550</b>	<b>2,500</b>
6								
7								
8	100	275	651.100	Office Supplies	0	800	120	800
9	100	275	651.104	Uncapitalized Equipment	0	600	0	600
10	100	275	654.100	Memberships	630	860	430	860
11				<b>Total Supplies &amp; Other</b>	<b>630</b>	<b>2,260</b>	<b>550</b>	<b>2,260</b>
12								
13	100	275	687.100	Office Equipment	0	0	0	0
14				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
15								
16								
17				<b>COURT REPORTERS</b>				
18				<b>TOTAL EXPENDITURES</b>	<b>2,074</b>	<b>4,760</b>	<b>2,100</b>	<b>4,760</b>

## PROSECUTING ATTORNEY

### DEPARTMENTAL FUNCTIONS

The Prosecuting Attorney is an elected official who represents the State of Missouri in all criminal matters arising within Franklin County. The Prosecuting Attorney is also responsible for child support enforcement within the County.

### 2022 OBJECTIVES

- To more effectively, efficiently and fairly prosecute crimes committed in Franklin County
- To continue to offer drug and alcohol treatment to offenders who are residents of Franklin County through various programs (Franklin County Drug Court, DWI court, MIP program, etc.)
- Refine and improve our new mental health court to help identify, assess, evaluate and monitor defendants with mental illness, and to offer them alternatives to incarceration
- To provide training and guidance for law enforcement officers on various legal matters
- To ensure attorneys and support staff receive required training
- To maintain a competent and effective workforce set to deal with an ever-increasing workload
- To have 90+% of every warrant application reviewed within 30 days of its submission
- To combat the increasing problem of recidivism in Franklin County which appears to be directly related to the Supreme Court's new Rules concerning pretrial detention as interpreted by the local judiciary.

Between January 1, 2020, and August 31, 2021, seventy-nine (79)<sup>1</sup> defendants have been charged with 3 or more felonies that are still presently pending. Fourteen (14)<sup>2</sup> have committed 5 or more. Not long ago, a defendant who had two or more pending felony cases had great difficulty making bond. Almost all of these 79 defendants had been released from jail without having to post any significant bond (some none at all). Many were released again and again after committing new felonies and/or failing to appear on their court dates. Had these 79 defendants not been released after their second pending felony, approximately 120 fewer felonies would have been committed and charged. This is especially significant in that over 85% of these defendants have committed crimes against victims (e.g. violence, sexual, or property).

This problem is not unique to Franklin County. In speaking with my peers in other mid-sized counties in the region, some of them are also experiencing significant increases in recidivism due to their local judiciary interpreting the new Supreme Court Rules concerning pretrial detention as dictating to trial courts that pretrial release is the Rule, with very few exceptions.

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<sup>1</sup> If we were to expand the date range to include open cases filed prior to January 1, 2020, these numbers would undoubtedly increase. Similarly, if we were to include defendants who pled to said felonies prior to August 31, 2021 these numbers would also increase.

<sup>2</sup> Of these fourteen defendants who have committed 5 or more felonies, 10 are presently not in custody.

It is important to note that other judges in other counties do not interpret the Supreme Court's new Rules concerning pretrial detention this way. Essentially every Court is issuing summonses instead of warrants to defendants charged with nonviolent offenses who have no criminal history. The difference is that some other jurisdictions are significantly less inclined to release someone charged with a nonviolent felony if that defendant has a significant criminal history, commits another felony while on bond, or fails to appear in Court. Notably, the judges in these other jurisdictions have not been reversed for detaining those defendants.

Recidivism is not just a problem for the law abiding. A defendant who has made one or two mistakes is oftentimes a good candidate for probation. A defendant with 5 or 6 pending felonies has likely already decided he can game the system and is highly unlikely to be amenable to probation. This means instead of recommending probation, we are recommending prison to someone who has never been on probation due to their gross disregard to the safety of the community as demonstrated by the sheer volume of their criminal acts. Had the criminal justice system stopped these defendants at one or two felonies that defendant could have had a chance at rehabilitation. We are making continuous efforts to educate the present Judiciary as to the futility of the status quo.<sup>3</sup>

Franklin County Prosecutors continue to lead the region (and probably the entire State) in misdemeanor and felony cases issued per prosecutor.

- Franklin County (9 assistant prosecutors) issued 3,912 in 2020; 434 per prosecutor.
- Jefferson County (15 assistant prosecutors) issued 5,280 cases in 2020; 352 per prosecutor.
- St. Charles County (21 assistant prosecutors) issued 4,883 cases in 2020; 232 per prosecutor.

To compare the volume of cases issued annually by the Franklin County Prosecuting Attorney's office with other jurisdictions. Simply go to:

<https://www.courts.mo.gov/casenet/base/welcome.do>

and click on the "Filing Date Search" tab. From there select your county of interest and set the date to the last week of December for the year you want to examine. The criminal cases will all have the letters "CR" after the hyphen. The numbers following "CR" start at 00001 each January 1<sup>st</sup> and count up sequentially until year's end. Accordingly the highest "CR" number shown on the last day of the year equals the total number of felony and misdemeanor cases filed in that jurisdiction.

The workloads of the prosecutors also weigh upon support staff. The reality is that I have a number of legal secretaries whose daily tasks are far more complicated than answering phones and data entry. These individuals perform functions more in line with paralegal work that is significantly more intellectually demanding and stressful than what is customarily associated with "legal secretary." Retaining these individuals is essential to the long-term success of this

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<sup>3</sup> There will be 3 new criminal judges in Franklin County in the next 16 months. We will also attempt to educate the incoming judiciary.

office's work. Modest raises totaling \$15,000 - \$20,000 spread out amongst these more demanding support staff positions would be sufficient to ward off turnover.

**GENERAL FUND EXPENDITURES  
PROSECUTING ATTORNEY**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	280	611.100	Regular Wages	1,255,707	1,383,682	1,312,000	1,416,819
2	100	280	611.200	Overtime	0	0	0	0
3	100	280	613.100	FICA	86,188	105,852	100,368	108,387
4	100	280	614.100	Retirement-LAGERS	199,285	226,924	215,168	232,358
5	100	280	617.100	Life Insurance	1,443	1,750	1,501	1,555
6	100	280	617.200	Health Insurance	167,198	198,817	171,070	208,758
7	100	280	617.300	Dental Insurance	8,589	10,893	9,161	9,792
8	100	280	617.400	Vision Insurance	2,733	3,284	2,854	2,920
9				<b>Total Personnel Services</b>	<b>1,721,142</b>	<b>1,931,201</b>	<b>1,812,122</b>	<b>1,980,590</b>
10								
11								
12	100	280	623.100	Telephone	0	0	0	0
13	100	280	624.100	Postage & Freight	4,000	6,200	6,200	6,500
14	100	280	626.100	Maintenance & Repairs	446	7,372	5,278	3,400
15	100	280	628.110	Bonds	152	152	152	455
16	100	280	629.100	Other Professional Services	3,409	3,500	2,300	3,500
17	100	280	632.200	Contractual Services	62,773	78,480	77,431	71,209
18	100	280	634.100	Training	4,772	28,478	10,679	24,111
19				<b>Total Services</b>	<b>75,551</b>	<b>124,182</b>	<b>102,040</b>	<b>109,175</b>
20								
21								
22	100	280	651.100	Office Supplies	4,086	4,580	4,580	5,992
23	100	280	651.104	Uncapitalized Equipment	18,041	18,420	16,567	8,520
24	100	280	652.100	Mileage	1,792	4,500	3,000	5,000
25	100	280	653.100	Books & Publications	2,176	2,430	2,076	2,500
26	100	280	654.100	Memberships	6,509	4,240	3,560	4,625
27	100	280	655.100	Business Expense	2,079	2,800	2,200	3,500
28	100	280	657.100	Fuel	2,651	7,200	7,200	8,500
29				<b>Total Supplies &amp; Other</b>	<b>37,333</b>	<b>44,170</b>	<b>39,183</b>	<b>38,637</b>
30								
31								
32	100	280	685.100	Vehicles	38,359	0	0	0
33	100	280	687.100	Office Equipment	0	0	0	0
34				<b>Total Capital Outlay</b>	<b>38,359</b>	<b>0</b>	<b>0</b>	<b>0</b>
35								
36								
37				<b>PROSECUTING ATTORNEY</b>				
38				<b>TOTAL EXPENDITURES</b>	<b>1,872,385</b>	<b>2,099,553</b>	<b>1,953,345</b>	<b>2,128,402</b>

## **CHILD SUPPORT**

### **DEPARTMENTAL FUNCTIONS**

The Child Support Division of the Prosecuting Attorney's Office receives cases from the State of Missouri Child Support Office to prosecute through the court system. These cases include enforcement of an existing child support order or obtaining a paternity and child support order.

### **2021 ACCOMPLISHMENTS**

- Franklin County child support collections in 2021 are expected to exceed \$10 million.
- The Franklin County Child Support Office has always been in compliance with the State of Missouri Child Support Compliance Audit and 2022 is no exception. Passing each and every audit has not always been an easy feat. We anticipate similar compliance ratings on future Audits. By passing the audit, the County continues to qualify for allowable incentive and reimbursement monies.
- Brought the current Legal Secretary up from being an Administrative Assistant, a duly deserved promotion.
- We have been a Multi-County Project Office for Child Support for a year now, handling Franklin County, Lincoln County, and Montgomery County child support cases for the purpose of criminal nonsupport charges, establishing paternity, orders for child support, and medical support. We also handle UIFSA cases which are multi-state cases for a variety of styles of cases. We have maintained the additional caseload with the same efficiency as we did prior to becoming a multi-county.
- Our case load has increased considerably, in part, due to the Multi-County Project and have maintained the additional caseload with the same efficiency as we did prior to becoming a multi-county project.

### **2022 OBJECTIVES**

- We will continue to operate our office with the professionalism and efficiency as we have in the past.
- Each and every child has the right to receive support from both parents regardless of the family status.

- The Child Support Division of the Prosecuting Attorney's Office will continue to assist families in getting the support they need.
- Increase the knowledge and skills of the legal secretary with additional training.
- We would like to hire a part-time employee to assist in the day-to-day activities of the office and answer phones to allow the supervisor and legal secretary the time necessary to focus on court preparation.

**GENERAL FUND EXPENDITURES  
CHILD SUPPORT**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	282	611.100	Regular Wages	71,774	77,026	76,500	79,356
2	100	282	613.100	FICA	4,900	5,893	5,852	6,071
3	100	282	614.100	Retirement-LAGERS	11,975	12,632	12,546	12,300
4	100	282	615.100	Unemployment	0	0	0	0
5	100	282	617.100	Life Insurance	130	130	130	130
6	100	282	617.200	Health Insurance	17,304	17,207	17,208	19,547
7	100	282	617.300	Dental Insurance	773	807	807	816
8	100	282	617.400	Vision Insurance	243	244	244	243
9				<b>Total Personnel Services</b>	<b>107,099</b>	<b>113,939</b>	<b>113,287</b>	<b>118,463</b>
10								
11								
12	100	282	623.100	Telephone	1,045	2,000	1,700	2,000
13	100	282	624.100	Postage & Freight	700	1,110	1,100	2,000
14	100	282	625.100	Rent & Leases	1,405	2,500	2,000	2,500
15	100	282	626.100	Maintenance & Repairs	0	500	0	1,500
16	100	282	629.100	Other Professional Services	0	300	100	300
17	100	282	632.200	Contractual Services	65,251	85,410	85,010	86,210
18	100	282	634.100	Training	0	2,350	2,350	3,890
19				<b>Total Services</b>	<b>68,400</b>	<b>94,170</b>	<b>92,260</b>	<b>98,400</b>
20								
21								
22	100	282	651.100	Office Supplies	1,692	2,500	1,800	3,500
23	100	282	651.104	Uncapitalized Equipment	1,740	4,000	4,000	6,000
24	100	282	652.100	Mileage	77	800	800	1,500
25	100	282	653.100	Books & Publications	54	500	270	500
26	100	282	655.100	Business Expense	0	0	0	0
27	100	282	656.100	Printing & Binding	0	0	0	0
28				<b>Total Supplies &amp; Other</b>	<b>3,563</b>	<b>7,800</b>	<b>6,870</b>	<b>11,500</b>
29								
30								
31	100	282	687.100	Office Equipment	0	0	0	0
32				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
33								
34								
35				<b>CHILD SUPPORT</b>				
36				<b>TOTAL EXPENDITURES</b>	<b>179,062</b>	<b>215,909</b>	<b>212,417</b>	<b>228,363</b>



## **JUVENILE OFFICE**

### **DEPARTMENTAL FUNCTIONS**

The Twentieth Judicial Circuit Juvenile Office promotes and protects children and families by providing services and opportunities with empathy, respect and dignity, while at the same time holding the youth and families accountable through our efforts to restore justice to victims and advocate a better and safer community for all families. The juvenile staff works with both delinquent and status offenders as well as victims of abuse and neglect and maintaining those cases until such time as Court intervention is no longer needed, filing of termination of parental rights cases when necessary and efforts towards restorative justice.

### **2021 ACCOMPLISHMENTS**

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Worked with several agencies to assist in community service programs to allow juvenile offenders the ability to pay their victim's restitution and implement restorative justice programming, using grant funds.
- Maintained diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.
- Continued to divert juveniles from formal court involvement through the use of diversion programming, informal cases, and support of the team decision-making process.
- Continued working with Children's Division to conduct frequent, systematic reviews of open Child Abuse and Neglect cases so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency of children.
- Continued to implement the policies and procedures for requirements of the Missouri Standards for the Administration of Juvenile Justice.
- Added the ability for GPS monitoring as an alternative to secure detention, using grant funds.

### **2022 OBJECTIVES**

- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases whether through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue training regarding trauma and the impact it has on the youth we serve.
- Continue utilizing and developing diversion programming.

**GENERAL FUND EXPENDITURES  
JUVENILE OFFICE**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	285	611.100	Regular Wages	60,152	35,090	35,090	39,138
2	100	285	613.100	FICA	4,144	2,684	2,684	4,144
3	100	285	614.100	Retirement-LAGERS	7,675	5,790	5,790	7,675
4	100	285	617.100	Life Insurance	122	65	65	65
5	100	285	617.200	Health Insurance	8,745	7,965	7,965	9,320
6	100	285	617.300	Dental Insurance	809	392	392	408
7	100	285	617.400	Vision Insurance	249	122	122	122
8				<b>Total Personnel Services</b>	<b>81,896</b>	<b>52,108</b>	<b>52,108</b>	<b>60,872</b>
9								
10								
11	100	285	621.100	Legal Fees	401,487	425,000	425,000	448,800
12	100	285	623.100	Telephone	8,795	0	0	0
13	100	285	624.100	Postage & Freight	888	1,500	1,500	1,500
14	100	285	626.100	Maintenance & Repairs	1,254	20,000	20,000	10,000
15	100	285	629.100	Other Professional Services	10,000	18,000	18,000	18,000
16	100	285	629.150	Detention Per Diem	4,924	75,000	72,000	75,000
17	100	285	634.100	Training	460	3,600	3,600	3,600
18				<b>Total Services</b>	<b>427,807</b>	<b>543,100</b>	<b>540,100</b>	<b>556,900</b>
19								
20								
21	100	285	651.100	Office Supplies	5,555	6,600	6,600	6,600
22	100	285	651.104	Uncapitalized Equipment	247	10,000	10,000	15,000
23	100	285	652.100	Mileage	0	1,000	1,000	1,000
24	100	285	652.150	Transportation Cost	0	0	0	0
25	100	285	653.100	Books & Publications	200	500	500	500
26	100	285	654.100	Memberships	625	1,500	1,500	1,500
27	100	285	655.100	Business Expense	192	2,000	2,000	4,000
28	100	285	657.100	Fuel	1,315	15,000	15,000	10,000
29	100	285	658.100	Janitorial Supplies	0	650	650	650
30				<b>Total Supplies &amp; Other</b>	<b>8,134</b>	<b>37,250</b>	<b>37,250</b>	<b>39,250</b>
31								
32								
33	100	285	685.100	Vehicles	0	0	0	10,000
34	100	285	686.100	Other Equipment	0	0	0	0
36				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
43	100	285	690.610	Transfer to Family Court	54,116	0	54,116	0
44				<b>JUVENILE OFFICE</b>				
45				<b>TOTAL EXPENDITURES</b>	<b>571,953</b>	<b>632,458</b>	<b>691,085</b>	<b>667,022</b>

## **PUBLIC ADMINISTRATOR**

### **DEPARTMENTAL FUNCTIONS**

Mary Jo Straatmann is the Franklin County Public Administrator. The Public Administrator serves as court-appointed Personal Representative in decedent's estates when there is no one else to serve; as court-appointed guardian and/or conservator for individuals who are unable to care for themselves or their property when there is no one else to serve; and as a court-appointed trustee pursuant to a trust agreement.

A guardian is a person appointed by the Probate Court to manage the affairs of another, called a Ward. The Conservator is appointed by the Probate court to manage the financials and assets of an estate of another, called a Protectee. Guardianship and Conservatorship is a legal process used when a person can no longer make safe and/or sound decisions about his or her person and/or property and may fall victim to fraud or improper influence and unsafe living conditions.

We carefully monitor and keep abreast of our Wards' constantly changing medical and mental health conditions and health care needs. We manage and process all paperwork regarding their medical, health, and financial matters. We are available 24/7 for emergencies and contact outside of the normal office hours, every day of the week.

In most cases, we are the only contact our Wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is our pleasure and our privilege to take care of individuals in our community who need the Public Administrator's services. We treat each and every individual with the utmost dignity, respect, and compassion.

### **2021 ACCOMPLISHMENTS**

- We have succeeded in placing new Wards in our County; we continued to move Wards closer to the County and back into the County for better health care observation; and, consequently, we have made a positive economic impact in our County by providing jobs and revenue.
- We have obtained a full-time secretarial position (a previously part-time position).
- The cell phone usage has continued to increase, and we are accessible 24/7 for emergencies and other urgent matters; consequently, hospitals, health care facilities, and providers have constant access to our office in emergency or critical situations allowing for prompt, excellent service to our Wards outside of office hours.
- Each employee has a laptop for attending virtual meetings due to COVID-19 pandemic restrictions regarding in-person meetings.
- Maintained software, hardware, and office equipment for a more efficient operation in our daily functions.
- Our caseload of guardianship, conservatorship, and decedent estates has continued to increase, and we continue to strive to meet the demands and the safety of those in need in Franklin County.

- We have survived the extra office demands caused by the ever-changing COVID-19 pandemic.

## 2022 OBJECTIVES

- *Converting the office to electronic* document retention.
- Maintaining up-to-date software and hardware for *continued efficiency* in our day-to-day operations.
- *Continuing* to monitor the caseload and staffing needs, *so that the office continues* to operate efficiently and effectively as the caseload continues to increase year to year.
- Moving to larger office and storage space on the third floor of the Old Historic Courthouse.
- Seeking opportunities for training staff in areas, including, but not limited to, MO HealthNet, Medicare, SSA, DMH, DOSS, VA, and Missouri statutes relative to the function of this office in order to stay abreast of ever-changing statutes, rules, and regulations.
- After considering the best and safest environment and care for each Ward, we will continue placing new Wards in our County, and we will continue moving our Wards closer to or into the County, which will allow our office better health care management and observation. However, Franklin County requires more resources for mental health and behavioral care needs.
- Carefully monitoring and keeping abreast of our Wards' constantly changing medical and mental health conditions and health care needs. Continue availability 24/7 for emergencies and contact outside of the normal office hours, every day of the week. Continually evaluate the residential needs of our Wards to ensure that their specific health care needs are being met, and to ensure they are residing, progressing, and functioning in a happy, safe, and healthy environment.
- As stated above, in most cases, we are the only contact our Wards have in their lives, as they have no family or relatives who maintain a relationship with them. It is always our pleasure and our privilege to take care of individuals in our community who need the Public Administrator's services. We treat each and every individual with the utmost dignity, respect, and compassion.

**GENERAL FUND EXPENDITURES  
PUBLIC ADMINISTRATOR**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	286	611.100	Regular Wages	128,171	142,997	137,341	149,005
2	100	286	612.100	Part-time Wages	0	0	0	0
3	100	286	613.100	FICA	9,295	10,939	10,507	11,399
4	100	286	614.100	Retirement-LAGERS	19,224	23,451	22,524	23,096
5	100	286	617.100	Life Insurance	136	195	195	195
6	100	286	617.200	Health Insurance	11,237	17,253	17,253	19,092
7	100	286	617.300	Dental Insurance	789	1,211	1,211	1,224
8	100	286	617.400	Vision Insurance	248	366	366	366
9				<b>Total Personnel Services</b>	<b>169,100</b>	<b>196,412</b>	<b>189,397</b>	<b>204,377</b>
10								
11								
12	100	286	621.100	Legal Fees	5,925	6,262	6,262	15,000
13	100	286	623.100	Telephone	0	0	0	0
14	100	286	624.100	Postage & Freight	973	1,000	1,000	1,000
15	100	286	625.100	Rent & Leases	106	134	134	140
16	100	286	626.100	Maintenance & Repairs	1,004	1,600	1,600	1,000
17	100	286	628.100	Bonds	0	2,376	2,376	0
18	100	286	631.100	Advertising	112	600	600	600
19	100	286	632.200	Contractual Services	950	950	950	950
20	100	286	634.100	Training	792	2,802	1,500	3,031
21				<b>Total Services</b>	<b>9,862</b>	<b>15,724</b>	<b>14,422</b>	<b>21,721</b>
22								
23								
24	100	286	651.100	Office Supplies	1,236	2,400	2,000	2,400
25	100	286	651.104	Uncapitalized Equipment	668	0	0	3,400
26	100	286	652.100	Mileage	547	2,000	1,500	5,000
27	100	286	653.100	Books and Publications	0	1,000	150	1,000
28	100	286	661.100	Miscellaneous Other	0	638	0	3,000
29				<b>Total Supplies &amp; Other</b>	<b>2,451</b>	<b>6,038</b>	<b>3,650</b>	<b>14,800</b>
30								
31								
32	100	286	687.100	Office Equipment	0	0	0	0
33				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
34								
35								
36				<b>PUBLIC ADMINISTRATOR</b>				
37				<b>TOTAL EXPENDITURES</b>	<b>181,413</b>	<b>218,174</b>	<b>207,469</b>	<b>240,898</b>

## **JUVENILE DIVERSION GRANTS**

### **DEPARTMENTAL FUNCTIONS**

Juvenile Court Diversion was implemented in the late 1970's as a grant-in-aid program to encourage development of services to youth at the local level while diverting at-risk youth from being committed to the Division of Youth Services. Juvenile courts across the state apply for grants from the division to support programs like intensive probation, family therapy and group counseling. Through juvenile court diversion, many local communities around the state are providing services that would otherwise not be available to youths near their homes.

### **2021 ACCOMPLISHMENTS**

- Worked with several agencies to expand services provided to children in the community through previously obtained grants in the areas of status and delinquency offender resources for families and drug treatment and supervision.
- Maintained diversion programming for young children (under 12) who are referred to our office for delinquency/status offenses allowing for services to be provided without the child entering formally into the juvenile system.
- Continued to divert juveniles from formal court involvement through the use of diversion programming, informal cases, and support of the team decision-making process.
- Continued working with Children's Division to conduct frequent, systematic reviews of open Child Abuse and Neglect cases so that determinations can be made regarding progress allowing for quicker resolution of cases and earlier permanency for children.
- Continued to develop a Policy and Procedures Manual and implement the requirements of the Missouri Standards for the Administration of Juvenile Justice.

### **2022 OBJECTIVES**

- Continue to work to implement alternatives to secure detention.
- Continue to work with Children's Division to expedite permanency in Child Abuse and Neglect cases whether through the termination of jurisdiction due to reunification, termination of parental rights and adoption, or guardianship.
- Work to ensure all youths with formal delinquency or status offense cases are represented by counsel and at all stages of the proceedings.
- Continue training regarding trauma and the impact it has on the youth we serve.
- Continue utilizing and developing diversion programming.

**GENERAL FUND EXPENDITURES  
JUVENILE DIVERSION GRANTS**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	296	611.100	Regular Wages	0	29,162	20,000	33,150
2	100	296	613.100	FICA	0	2,231	1,530	2,231
3	100	296	614.100	Retirement-LAGERS	0	4,928	736	4,928
4	100	296	617.100	Life Insurance	0	60	38	60
5	100	296	617.200	Health Insurance	0	4,101	5,914	5,751
6	100	296	617.300	Dental Insurance	0	392	235	392
7	100	296	617.400	Vision Insurance	0	121	71	121
8				<b>Total Personnel Services</b>	<b>0</b>	<b>40,995</b>	<b>28,524</b>	<b>46,633</b>
9								
10								
11	100	296	623.100	Telephone	0	0	0	0
12	100	296	632.200	Contractual Services	0	0	0	0
13				<b>Total Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
14								
15								
16	100	296	651.100	Office Supplies	0	0	0	0
17	100	296	651.104	Uncapitalized Equipment	0	0	0	0
18	100	296	652.100	Mileage	0	0	0	0
19	100	296	655.100	Business Expense	0	0	0	0
20				<b>Total Supplies &amp; Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
21								
22								
23	100	296	687.100	Office Equipment	0	0	0	0
24				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
25								
26								
27								
28								
29				<b>JUVENILE DIVERSION GRANTS</b>				
30				<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>40,995</b>	<b>28,524</b>	<b>46,633</b>

## **TRANSFERS TO LESTF**

### **DEPARTMENTAL FUNCTIONS**

This department was created under the General Fund to account for the transfers from the General Fund to the Sheriff's department in support of their operations. The General Fund is budgeted to transfer \$3,729,763 in 2022 to the Law Enforcement Sales Tax Fund.



**GENERAL FUND EXPENDITURES  
TRANSFERS TO LESTF**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1 100	385	690.620	Transfers to LESTF	3,729,763	3,729,763	3,000,173	3,729,763
			<b>TRANSFERS TO LESTF</b>				
			<b>TOTAL EXPENDITURES</b>	<b>3,729,763</b>	<b>3,729,763</b>	<b>3,000,173</b>	<b>3,729,763</b>

## **INDIGENT CARE**

### **DEPARTMENTAL FUNCTIONS**

This budget was established to provide funds for Franklin County's indigent citizens. The citizens usually receive Nursing Home Cash Grant and have no family members financially able to supplement their long-term care expenses. This budget provides for \$50 per month per qualified individual.

**GENERAL FUND EXPENDITURES  
INDIGENT CARE**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	410	632.200	Contractual Services	1,800	2,000	1,800	2,000
2				<b>Total Services</b>	<u>1,800</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
3								
4								
5				<b>INDIGENT CARE</b>				
6				<b>TOTAL EXPENDITURES</b>	<b>1,800</b>	<b>2,000</b>	<b>1,800</b>	<b>2,000</b>

## **RECORDER OF DEEDS**

### **DEPARTMENTAL FUNCTIONS**

The Recorder's office is responsible for the recording and preservation of all records pertaining to land, military discharges, and marriage licenses. Additionally, we assist the public in locating real estate records. Other responsibilities include the creation of custom GIS maps at the request of the public.

### **2021 ACCOMPLISHMENTS**

- Installed two wall-mounted monitors in main lobby for improved customer viewing.
- Acted as beta tester for software to improve land record indexing practices.
- Completed indexing of all historical land records from 1875 to present, making them available for full online searching.

### **2022 OBJECTIVES**

- Replace six Fujitsu document scanners for improved digital image quality.
- Pursue fully electronic marriage license process.
- Pursue e-certified copies of marriage licenses.
- Pursue electronic submission of plats and surveys.
- Pursue the improved quality of online, digital records.
- Continue indexing of all historical land records from 1819 to 1875, making them available for full online searching.

**GENERAL FUND EXPENDITURES  
RECORDER OF DEEDS**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	445	611.100	Regular Wages	280,301	285,924	281,819	274,356
2	100	445	612.100	Part-time Wages	0	0	0	0
3	100	445	613.100	FICA	17,848	21,873	21,559	20,988
4	100	445	614.100	Retirement-LAGERS	46,916	46,892	46,218	42,525
5	100	445	615.100	Unemployment	0		0	0
6	100	445	617.100	Life Insurance	454	448	410	384
7	100	445	617.200	Health Insurance	51,513	67,696	45,000	38,639
8	100	445	617.300	Dental Insurance	2,757	2,825	2,555	2,448
9	100	445	617.400	Vision Insurance	852	852	771	730
10				<b>Total Personnel Services</b>	<b>400,640</b>	<b>426,510</b>	<b>398,332</b>	<b>380,070</b>
11								
12								
13	100	445	623.100	Telephone	0	0	0	0
14	100	445	623.150	Office Internet	3,300	0	0	0
15	100	445	624.100	Postage & Freight	832	1,000	1,000	1,000
16	100	445	625.100	Rent & Leases	2,139	1,800	1,800	1,800
17	100	445	626.100	Maintenance & Repairs	0	0	0	0
18	100	445	632.200	Contractual Services	83,787	87,242	87,242	87,242
19				(Computer System Exp.)				
20	100	445	634.100	Training	532	2,500	2,500	2,500
21				<b>Total Services</b>	<b>90,590</b>	<b>92,542</b>	<b>92,542</b>	<b>92,542</b>
22								
23								
24	100	445	651.100	Office Supplies	2,138	3,000	3,000	3,000
25	100	445	651.104	Uncapitalized Equipment	0	450	450	0
26	100	445	652.100	Mileage	152	1,000	1,000	1,000
27	100	445	653.100	Books & Publications	0	0	0	0
28	100	445	654.100	Memberships	145	300	300	300
29	100	445	655.100	Business Expense	0	0	0	0
30	100	445	661.100	Misc. Other (Microfilm)	0	0	0	0
31				<b>Total Supplies &amp; Other</b>	<b>2,435</b>	<b>4,750</b>	<b>4,750</b>	<b>4,300</b>
32								
33								
34	100	445	687.100	Office Equipment	0	0	0	0
35				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
36								
37								
38				<b>RECORDER OF DEEDS</b>				
39				<b>TOTAL EXPENDITURES</b>	<b>493,665</b>	<b>523,802</b>	<b>495,624</b>	<b>476,912</b>

## **BUILDING DEPARTMENT**

### **DEPARTMENTAL FUNCTIONS**

Issue permits and inspect new construction of structures within unincorporated Franklin County to establish minimum requirements to safeguard the public safety, health and general welfare per adopted code.

### **2021 ACCOMPLISHMENTS**

- Maintained inspections and office operations during COVID 19 pandemic with little disruption to the public.
- Restructured office flow to accompany the move of Planning & Zoning's office into our office area. This included purging scanned documents and sending numerous items to surplus to make space accommodations.
- With assistance from Planning & Zoning and County Commission, implemented new storm water review procedure utilizing County Engineer of Record.
- Continued inspections to provide safeguard & health welfare to the public and enforce the adopted building codes.
- Office Assistant became a Notary Public.
- Worked with Planning & Zoning regarding approval of permit applications
- Worked with Planning & Zoning's Code Enforcement Officer regarding transfer of sewage and unsafe structure complaints. Accept Witness Reports and notarize to forward to Planning & Zoning.
- Investigated and addressed building complaints.
- Worked with Municipal Prosecutor to take legal action on code violations.
- Provided response and records regarding research and Sunshine Requests.
- Obtained used vehicle for performing inspections.
- Hired two new full time inspectors to replace two employees due to resignation and retirement.
- Started cross training Office Assistant with some Office Manager duties.

### **2022 OBJECTIVES**

- Continue providing quality service to both internal and external customers.
- Cross train Office Assistant to perform Office Manager duties in her absence and as her back up.
- Hire additional inspector to serve the public.
- Upgrade vehicle fleet.
- Continue education and certification for inspectors.

**GENERAL FUND EXPENDITURES  
BUILDING DEPARTMENT**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	450	611.100	Regular Wages	314,254	338,397	332,614	378,207
	100	450	612.100	Part-Time	0	0	0	20,000
2	100	450	613.100	FICA	20,327	25,887	25,445	28,933
3	100	450	614.100	Retirement-LAGERS	50,399	55,497	54,549	58,622
4	100	450	617.100	Life Insurance	449	518	518	583
5	100	450	617.200	Health Insurance	64,065	69,392	61,085	72,962
6	100	450	617.300	Dental Insurance	2,756	3,228	3,228	3,672
7	100	450	617.400	Vision Insurance	882	973	973	1,109
8				<b>Total Personnel Services</b>	<b>453,132</b>	<b>493,893</b>	<b>478,412</b>	<b>564,088</b>
9								
10								
11	100	450	623.100	Telephone	0	0	0	0
12	100	450	624.100	Postage & Freight	739	700	650	700
13	100	450	626.100	Maintenance & Repairs	4,708	5,000	5,000	5,000
14	100	450	632.200	Contractual Services	492	750	750	2,825
15	100	450	634.100	Training	2,096	2,300	935	2,500
16				<b>Total Services</b>	<b>8,034</b>	<b>8,750</b>	<b>7,335</b>	<b>11,025</b>
17								
18								
19	100	450	651.100	Office Supplies	1,060	1,250	1,250	1,250
20	100	450	651.104	Uncapitalized Equipment	169	0	0	0
21	100	450	653.100	Books & Publications	140	500	250	500
22	100	450	654.100	Memberships	470	650	565	750
23	100	450	655.100	Business Expense	90	100	0	100
24	100	450	656.100	Printing & Binding	1,998	700	653	2,000
25	100	450	657.100	Fuel	8,095	12,200	12,200	10,000
26	100	450	661.100	Miscellaneous Other	232	2,000	700	500
27	100	450	661.110	Permit Refunds	6,453	0	0	0
28				<b>Total Supplies &amp; Other</b>	<b>18,707</b>	<b>17,400</b>	<b>15,618</b>	<b>15,100</b>
29								
30								
31	100	450	685.100	Vehicles	30,417	29,800	20,516	32,000
32	100	450	687.100	Office Equipment	0	0	0	0
33				<b>Total Capital Outlay</b>	<b>30,417</b>	<b>29,800</b>	<b>20,516</b>	<b>32,000</b>
34								
35								
36				<b>BUILDING DEPARTMENT</b>				
37				<b>TOTAL EXPENDITURES</b>	<b>510,290</b>	<b>549,843</b>	<b>521,880</b>	<b>622,213</b>

## **PURCHASING DEPARTMENT**

### **DEPARTMENTAL FUNCTIONS**

The County Commission administers the budget for the Purchasing Department. This department is governed by RSMo 50.753.1 through 50.757.1.

### **2021 ACCOMPLISHMENTS**

- Worked diligently to implement quicker/ easier Amazon ordering for each department through our Amazon business account that provided each department separate invoicing for easier payment processing.
- Minimized the Credit Card bill for payment processing
- Trained new employee for the department, while short staffed.
- Worked closely with most departments to be a guide for questions pertaining to the purchasing policy.
- Worked closely with HR to assist them in finding a more user-friendly payroll processing/HR Mgmt. company.
- Worked closely with the Sheriff's department to finalized some purchasing for the Adult Detention Center Project.

### **2022 OBJECTIVES**

- Continuing education for procurement staff, keeping up to date of law and best practice changes in order to make sure Franklin County is in compliance. New employee training with more out-reach from other procurement officers throughout the state of Missouri/United States.
- Work with all County departments to procure products and services necessary for the fulfillment of their department function in the most effective way and following state and agency laws/policies.
- Implement an educational/training resource for all departments to help guide them/help them understand the purchasing policy for Franklin County. Make things easier to understand and help with the terminology, so that there is better communication.



**GENERAL FUND EXPENDITURES  
PURCHASING DEPARTMENT**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	500	611.100	Regular Wages	73,933	80,782	77,835	83,205
2	100	500	611.200	Overtime	0	0	0	0
3	100	500	613.100	FICA	4,383	6,180	5,954	6,365
4	100	500	614.100	Retirement-LAGERS	12,188	13,248	1,276	12,897
5	100	500	617.100	Life Insurance	113	130	130	130
6	100	500	617.200	Health Insurance	22,621	20,710	31,903	32,645
7	100	500	617.300	Dental Insurance	706	807	740	816
8	100	500	617.400	Vision Insurance	213	244	223	243
9				<b>Total Personnel Services</b>	<b>114,157</b>	<b>122,101</b>	<b>118,062</b>	<b>136,301</b>
10								
11								
12	100	500	623.100	Telephone	87,008	121,900	121,900	124,000
13	100	500	624.100	Postage & Freight	3	100	80	100
14	100	500	626.100	Maintenance and Repairs	0	250	0	0
15	100	500	630.100	Utilities	199,329	240,000	240,000	227,000
16	100	500	631.100	Advertising	1,198	2,000	1,500	1,500
17	100	500	632.200	Contractual Services	5,949	7,225	7,225	7,000
18	100	500	634.100	Training	655	1,490	1,490	1,920
19				<b>Total Services</b>	<b>294,144</b>	<b>372,965</b>	<b>372,195</b>	<b>361,520</b>
20								
21								
22	100	500	651.100	Office Supplies	128	1,300	700	500
23	100	500	651.104	Uncapitalized Equipment	0	0	0	0
24	100	500	652.100	Mileage	125	500	0	1,040
25	100	500	653.100	Books & Publications	118	200	100	200
26	100	500	654.100	Memberships	350	350	280	360
27	100	500	655.100	Business Expense	750	1,300	45	2,250
28				<b>Total Supplies &amp; Other</b>	<b>1,471</b>	<b>3,650</b>	<b>1,125</b>	<b>4,350</b>
29								
30								
31	100	500	687.100	Office Equipment	0	0	0	0
32				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
33								
34								
35				<b>PURCHASING DEPARTMENT</b>				
36				<b>TOTAL EXPENDITURES</b>	<b>409,772</b>	<b>498,716</b>	<b>491,382</b>	<b>502,171</b>

## **HUMAN RESOURCES**

### **DEPARTMENTAL FUNCTIONS**

The Human Resource Department, which previously operated under the County Clerk's Office, became a department under the County Commission starting in 2019. The staff of two manages, maintains and enhances the organization's human resources by planning, implementing, and evaluating employee relations and human resource policies, programs, and practices. Maintains compensation by evaluating, recommending, and administering benefit programs. The staff analyzes and processes payroll for more than 370 employees on a bi-weekly bases. They also maintain a database and process payroll for more than 265 Election Service Workers 2 – 4 times a year. The staff manages, enrolls, data inputs, reconciles and authorizes disbursement for all benefit programs. Benefits include self-funded health plan, Teladoc, dental, vision, life, EAP, COBRA, RETIREE, FSA, Aflac, LegalShield, I.U.O.E. Local 148 Union Dues, and charitable contributions to United Way and Backstoppers. Retirement benefits include LAGERS, CERF, and Deferred Compensation plans with Nationwide and CERF. The department works with the County Commissioners in determining the annual health, dental, vision and life insurance for county employees.

The staff verifies and authorizes the annual workers' compensation invoices, as well as manages reports and documents all injuries, coordinates and authorizes treatment plans. They also work closely with third party administrator to ensure treatment and return to work plans, temporary disability payments and case management. The staff is also responsible for preparing and managing the annual workers' compensation audit. The Human Resource department also works closely with the annual external auditing company by collecting, documenting, and auditing from all departments the annual compensated absence figures. The staff maintains the database, monitors and authorizes the required ACA documents are completed on scheduled deadlines.

The staff is responsible for all new hire orientations, federal and state employment compliance, personnel files and retention, FMLA, all benefit and retirement enrollments and changes, terminations and retirement processing, employment verifications, Medicare employment verifications and annual notices, garnishment, child support and Mandatory tax levy and Medical Support orders, numerous Federal and State reporting requirements, vendor/agency data input, support documentation for grants and maintains the County's budget benefit database. There are many other responsibilities of the Human Resource department too numerous to list.

### **2021 ACCOMPLISHMENTS**

- Successfully transitioned Payroll and Human Resources from Kronos to ADP.

## **2022 OBJECTIVES**

- Continue to maintain and update employees on the new ADP system.
- To stay on budget for the 2022 year.

**GENERAL FUND EXPENDITURES  
HUMAN RESOURCE**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	510	611.100	Regular Wages	83,556	89,076	89,076	93,094
2	100	510	611.200	Overtime Wages	638	339	800	0
3	100	510	612.100	Part Time Wages	0	0	0	0
4	100	510	613.100	FICA	4,854	6,814	6,876	7,122
5	100	510	614.100	Retirement-LAGERS	14,049	14,608	14,740	14,430
6	100	510	617.100	Life Insurance	130	130	130	130
7	100	510	617.200	Health Insurance	23,090	22,958	22,958	22,686
8	100	510	617.300	Dental Insurance	773	816	816	816
9	100	510	617.400	Vision Insurance	243	245	344	244
10				<b>Total Personnel Services</b>	<b>127,333</b>	<b>134,987</b>	<b>135,740</b>	<b>138,521</b>
11								
12								
13	100	510	624.100	Postage & Freight	199	500	500	300
14	100	510	626.100	Maintenance & Repairs	794	750	750	750
15	100	510	632.200	Contractual Services	125,774	65,090	80,000	70,000
16	100	510	634.100	Training	0	0	0	1000
17				<b>Total Services</b>	<b>126,766</b>	<b>66,340</b>	<b>81,250</b>	<b>72,050</b>
18								
19								
20	100	510	651.100	Office Supplies	430	961	961	750
21	100	510	651.104	Uncapitalized Equipment	0	0	0	400
22	100	510	652.100	Mileage	0	0	0	100
23	100	510	653.100	Books & Publications	0	0	0	150
24	100	510	656.100	Printing & Binding	0	100	100	100
25				<b>Total Supplies &amp; Other</b>	<b>430</b>	<b>1,061</b>	<b>1,061</b>	<b>1,500</b>
26								
27	100	510	687.100	Office Equipment	0	0	0	0
28				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
29								
30								
31				<b>HUMAN RESOURCE</b>				
32				<b>TOTAL EXPENDITURES</b>	<b>254,529</b>	<b>202,388</b>	<b>218,051</b>	<b>212,071</b>

## **VOTER REGISTRATION & ELECTIONS**

### **DEPARTMENTAL FUNCTIONS**

This office is responsible for all voter registration activities in the County, including new registrations, address changes, and name changes; as well as cancellations due to death, incarceration, or the registrant moving out of Franklin County. While taking care of the voter registration activities, we are also helping keep the Missouri state-wide database up-to-date.

Our office is also responsible for conducting all public elections held in Franklin County, training approximately 300 election judges, youth participants and additional staff per election, as well as taking filings for candidates for certain entities and all county offices. We also work with the Ethics Commission and local candidates to insure that campaign disclosure reports get filed, as well as providing regional training with the Ethics Commission and new candidates.

Another responsibility that our office has is checking the validity of all signatures submitted on petitions to the Secretary of State's Office. We not only check the signature, but we also check to make sure the petition signer was registered to vote on the date the petition was signed and that the address they provided was accurate. There is a strict timeline on getting these checked and the results returned to the state.

**GENERAL FUND EXPENDITURES  
VOTER REGISTRATION & ELECTIONS**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	550	611.100	Regular Wages	177,432	159,959	159,959	170,080
2	100	550	611.200	Overtime Wages	9,578	3,000	0	8,000
3	100	550	612.100	Part-Time Wages	14,052	10,000	0	14,000
4	100	550	613.100	FICA	12,862	13,231	12,237	14,694
5	100	550	614.100	Retirement-LAGERS	30,477	28,365	26,233	26,362
6	100	550	617.100	Life Insurance	276	324	324	324
7	100	550	617.200	Health Insurance	35,925	55,691	55,691	45,458
8	100	550	617.300	Dental Insurance	1,916	2,018	2,018	2,040
9	100	550	617.400	Vision Insurance	616	609	609	609
10				<b>Total Personnel Services</b>	<b>283,135</b>	<b>273,198</b>	<b>257,071</b>	<b>281,567</b>
11								
12								
13	100	550	623.100	Telephone	0	0	0	0
14	100	550	624.100	Postage & Freight	41,643	30,000	15,000	52,000
15	100	550	625.100	Rent & Leases	25,300	17,000	9,000	28,600
16	100	550	626.100	Maintenance & Repairs	30,076	38,300	30,000	39,000
17	100	550	631.100	Advertising	6,418	3,500	500	8,000
18	100	550	632.200	Contractual Services	296,143	258,500	260,500	395,500
19	100	550	634.100	Training	2,543	4,500	2,500	8,500
20				<b>Total Services</b>	<b>402,122</b>	<b>351,800</b>	<b>317,500</b>	<b>531,600</b>
21								
22								
23	100	550	651.100	Office Supplies	9,357	13,000	10,000	20,000
24	100	550	651.104	Uncapitalized Equipment	7,606	10,000	7,600	15,000
25	100	550	652.100	Mileage	7,294	6,000	3,000	9,000
26	100	550	655.100	Business Expense	4,743	6,000	5,500	10,000
27				<b>Total Supplies &amp; Other</b>	<b>28,999</b>	<b>35,000</b>	<b>26,100</b>	<b>54,000</b>
28								
29								
30	100	550	686.100	Other Equipment	0	0	0	0
31				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
32								
33								
34				<b>REGISTRATION &amp; ELECTIONS</b>				
35				<b>TOTAL EXPENDITURES</b>	<b>714,256</b>	<b>659,998</b>	<b>600,671</b>	<b>867,167</b>

## **UNIVERSITY OF MISSOURI EXTENSION CENTER**

### **DEPARTMENTAL FUNCTIONS**

Using science-based knowledge, University of Missouri Extension engages people to understand change, solve problems and make informed decisions. Innovative program areas include agriculture, business and economic development, community development, strengthening families, consumer economics, horticulture, enhancing health and nutrition, protecting the environment, youth development and continuing education. The Franklin County University of Missouri Extension Center serves as a doorway to the University of Missouri Land Grant System and its wealth of resources and information.

**GENERAL FUND EXPENDITURES  
UNIVERSITY OF MISSOURI EXTENSION CENTER**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	560	625.100	Rent & Leases	14,400	14,400	14,400	14,400
2	100	560	632.200	Contractual Services	134,400	135,600	135,600	135,600
3				<b>Total Services</b>	<b>148,800</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
4								
5								
6				<b>UNIV. OF MO EXT. CENTER</b>				
7				<b>TOTAL EXPENDITURES</b>	<b>148,800</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>



## **PLANNING AND ZONING/GIS**

### **DEPARTMENTAL FUNCTIONS**

Planning and Zoning/ GIS is responsible for regulating a variety of planning activities in unincorporated Franklin County, including land divisions, lot-line adjustments, zoning districts, and floodplain administration. Related to these activities, we handle the process of surveys and subdivision plats, rezoning requests, conditional use permits, zoning enforcement, requests for appeals and variances from zoning regulations, and flood plain development permit requests. Recently, Planning and Zoning and GIS have combined to where we now help to update and maintain the GIS system as well as work with various departments and the public in utilizing the GIS system.

### **2021 ACCOMPLISHMENTS**

- Served the public through public hearings and administrative procedures.
- Sent out violation notices and filed criminal charges against numerous landowners to resolve violations. Closed out multiple violations.
- Started taking over sewer violations and dangerous structure violations from the Building Department.
- Continued hearing zoning violation cases in municipal court.
- Provided support to the Planning and Zoning Commission and Board of Zoning Adjustment by providing them with written staff reports for all public meetings as well as other necessary information.
- Reappointed 2 members of the Planning and Zoning Commission
- Hired a Code Enforcement Officer at the end of 2020 and continued training our new Code Enforcement Officer in 2021.
- Attended training and workshops for planning and floodplain management.
- Assigned new addresses and created new roads throughout Franklin County.
- Started the search for and hired a new E-911 Addressing Coordinator in conjunction with EMA
- Continued providing service to the citizens of Franklin County.
- Moved/merged offices with the Building Department to help better serve the citizens of Franklin County.
- Started to contract out our stormwater reviews and improvement plan reviews to Cochran Engineering.
- Continued working with Cochran Engineering to review floodplain development permits.
- Planning Director handed over building permit review and floodplain review to the Code Enforcement Officer.
- Created a position of GIS Technician/Planner.
- Continued to update and maintain the current GIS system.
- Continued working with various departments and the public in utilizing the GIS system.
- Created a new form for mailing address changes.
- Started the search for a full-time GIS Technician.
- Held public hearings to fix problems that we are noticing with the 2020 zoning map.

## 2022 OBJECTIVES

- Hire and train a new GIS Technician
- Continue to streamline the process of how we handle the violation/municipal court process and utilize the new ordinance passed by the County Commission which gives us the right to clean up violator's property.
- Continue to close both old and new violation files with the help of the municipal court.
- Increase the knowledge and skills of the Planning and Zoning Commission and Board of Zoning Adjustment through training opportunities.
- Continue to look at the regulations and amend as needed.
- Continue addressing properties in unincorporated Franklin County.
- Continue creating new roads in unincorporated Franklin County.
- Continue to updating and maintaining the current GIS system as needed
- Continue working with and helping citizens of Franklin County
- Continue working with various departments in utilizing the GIS system
- Continue to work with Cochran Engineering on stormwater reviews, improvement plan review, and floodplain review.
- Continue working with the Building Department with sewer violations and dangerous structure violations.

**GENERAL FUND EXPENDITURES  
PLANNING & ZONING**

				2020	2021	2021	2022	
Fund	Dept.	Account No.	Description	Actual	Adopted Budget	Estimated By Dept.	Adopted Budget	
1	100	565	611.100	Regular Wages	154,658	172,962	206,387	258,493
2	100	565	611.200	Overtime	251	1,350	0	0
3	100	565	612.100	Part-time Wages	0	0	0	8,000
4	100	565	613.100	FICA	8,702	13,335	15,789	20,387
5	100	565	614.100	Retirement-LAGERS	25,699	28,366	33,389	40,066
6	100	565	617.100	Life Insurance	225	195	274	324
7	100	565	617.200	Health Insurance	41,253	61,761	49,046	77,800
8	100	565	617.300	Dental Insurance	1,345	1,210	1,707	2,448
9	100	565	617.400	Vision Insurance	426	365	515	730
10			<b>Total Personnel Services</b>	<b>232,560</b>	<b>279,544</b>	<b>307,106</b>	<b>408,248</b>	
11								
12								
13	100	565	623.100	Telephone	0	0	0	0
14	100	565	624.100	Postage & Freight	778	1,000	750	1,000
15	100	565	625.100	Rent & Leases	35	40	40	40
16	100	565	626.100	Maintenance & Repairs	0	100	0	17,150
17	100	565	631.100	Advertising	1,426	1,500	500	1,500
18	100	565	632.200	Contractual Services	34,527	39,945	39,945	44,000
19	100	565	634.100	Training	0	1,500	0	900
20			<b>Total Services</b>	<b>36,766</b>	<b>44,085</b>	<b>41,235</b>	<b>64,590</b>	
21								
22								
23	100	565	651.100	Office Supplies	614	500	500	800
24	100	565	651.104	Uncapitalized Equipment	0	0	0	0
25	100	565	652.100	Mileage	0	500	0	275
26	100	565	654.100	Memberships	557	758	321	482
27	100	565	656.100	Printing & Binding	508	1,200	820	1,000
28	100	565	657.100	Fuel	288	1,000	1,000	875
29	100	565	660.100	Other Supplies	0	0	0	0
30	100	565	661.100	Miscellaneous Other	7,179	6,700	5,000	7,000
31	100	565	661.110	Refunds	875	1,400	400	1,400
32			<b>Total Supplies &amp; Other</b>	<b>10,021</b>	<b>12,058</b>	<b>8,041</b>	<b>11,832</b>	
33								
34								
35	100	565	685.100	Vehicles	0	0	0	0
36	100	565	687.100	Office Equipment	0	0	0	0
37			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
38								
39			<b>PLANNING &amp; ZONING</b>					
40			<b>TOTAL EXPENDITURES</b>	<b>279,347</b>	<b>335,687</b>	<b>356,382</b>	<b>484,670</b>	

## EMERGENCY MANGEMENT AGENCY (EMA)

### DEPARTMENTAL FUNCTIONS

The Franklin County Emergency Management Agency (EMA) is responsible for Emergency Management for unincorporated Franklin County and is the second level of assistance for incorporated jurisdictions. We provide support to responding agencies in emergency situations, maintain, and operate the Franklin County Emergency Operations Center. We help coordinate emergency planning, response, recovery, mitigation, and prevention activities between all stakeholders throughout the County, Region, and State.

### 2021 ACCOMPLISHMENTS

- Relocation to new offices at 3 Bruns Lane was completed in the summer 2021. Brings together EMA offices with EOC and 911 Communications Center (the latter two completed in spring 2020). EMA remains the contact office for the Local Emergency Planning Committee.
- EMA was able to replace the Dodge Charger with a newer, used car through the Sheriff's Office to save money. Two Ford Crown Victoria's were sold from the fleet through Purple Wave.
- S. Norton serves on the application review committee for the county's \$12,197,404 CARES Act funding. Norton audits every application and works with the applicants to get proper supporting documentation and proof of COVID-related expenditures to ensure proper use of grant funds.
- A. Cook provided daily, then later weekly COVID case reports to local media and first responder agencies; in cooperation with the Franklin Co. Health Department's ongoing response to COVID-19.
- A. Cook and S. Norton assisted Mercy Hospital Washington and the Franklin Co. Health Department with pre-planning of early COVID vaccination clinics. They served with security at the mass vaccination clinics held at Union Auditorium.
- A. Cook and S. Norton both continue to active participation on several local (LEPC, COAD), regional (STARRS, SWMD), and state (MOVOAD) committees in their emergency management roles.

### 2022 OBJECTIVES

- Continue to support partner agencies in the ongoing response to COVID-19, as needed and within our capabilities.

- Support local and regional planning and response to incidents and events.
- Partner with others for training and exercises to identify gaps and best practices. Identify response partners locally, regionally and beyond through these activities.
- Revise the Emergency Operations Plan

**GENERAL FUND EXPENDITURES  
EMERGENCY MANAGEMENT AGENCY**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	570	611.100	Regular Wages	111,466	111,554	111,554	114,899
2	100	570	611.200	Overtime	1,297	2,500	500	2,500
3	100	570	613.100	FICA	7,226	11,702	8,725	8,981
4	100	570	614.100	Retirement-LAGERS	18,844	18,295	18,653	18,197
5	100	570	617.100	Life Insurance	130	130	130	130
6	100	570	617.200	Health Insurance	17,255	15,890	15,890	15,684
7	100	570	617.300	Dental Insurance	773	807	773	816
8	100	570	617.400	Vision Insurance	243	244	233	244
9				<b>Total Personnel Services</b>	<b>157,234</b>	<b>161,122</b>	<b>156,458</b>	<b>161,451</b>
10								
11								
12	100	570	623.100	Telephone	0	0	0	0
13	100	570	624.100	Postage & Freight	47	300	0	250
	100	570	625.100	Rents & Leases	0	600	0	500
14	100	570	626.100	Maintenance & Repairs	2,206	10,000	2,000	10,000
15	100	570	632.200	Contractual Services	2,733	8,000	3,600	8,000
16				<b>Total Services</b>	<b>4,986</b>	<b>18,900</b>	<b>5,600</b>	<b>18,750</b>
17								
18								
19	100	570	651.100	Office Supplies	190	500	100	500
20	100	570	651.104	Uncapitalized Equipment	0	3,000	0	3,000
21	100	570	652.100	Mileage	93	200	0	200
22	100	570	653.100	Books & Publications	474	500	500	500
23	100	570	654.100	Memberships	0	450	50	450
24	100	570	655.100	Business Expense	450	1,500	300	1,500
25	100	570	656.100	Printing & Binding	0	300	0	300
26	100	570	657.100	Fuel	561	2,000	500	2,000
27	100	570	660.100	Other Supplies	229	10,000	2,000	10,000
28				<b>Total Supplies &amp; Other</b>	<b>1,997</b>	<b>18,450</b>	<b>3,450</b>	<b>18,450</b>
29								
30								
31	100	570	685.100	Vehicles	0	0	0	0
32	100	570	686.100	Other Equipment	0	0	0	0
33	100	570	687.100	Office Equipment	0	0	0	0
34				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
35								
36				<b>EMERGENCY MANAGEMENT AGENCY</b>				
37				<b>TOTAL EXPENDITURES</b>	<b>164,217</b>	<b>198,472</b>	<b>165,508</b>	<b>198,651</b>

## **LOCAL EMERGENCY PLANNING**

### **DEPARTMENTAL FUNCTIONS**

The Local Emergency Planning Committee (LEPC) is an organization that is required by state statutes. It is a collaboration between public and private community members who may have input in hazardous materials response or general emergency response situations.

It is funded through fees paid by organizations with hazardous materials, which go to the State of Missouri and then are filtered back to the community for training and education.

### **2021 ACCOMPLISHMENTS**

- Utilizing caution for the ongoing COVID virus, we utilized GoToMeeting for January. We then conducted spring and summer meetings in outdoor venues with good attendance. October will be held at the new EOC Facility in Union.
- Due to ongoing concerns with COVID, training sessions and exercises held so far were limited for everyone's health/safety.
- Election of new officers, Chair and Vice-Chair, following policy changes at the Missouri Emergency Response Commission (MERC).

### **2022 OBJECTIVES**

- Return to in-person meetings. This should allow better communication with members/guests and encourage participation among our various LEPC partners more so than virtual/web platforms will permit.
- Conduct a tabletop exercise (TTX) for a chlorine release response with HSRT members.
- Further enhance training capabilities for first responders through hazmat exercises and training for proper equipment inspections and use.

**GENERAL FUND EXPENDITURES  
LOCAL EMERGENCY PLANNING**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	571	623.100	Telephone	0	0	0	0
2	100	571	624.100	Postage & Freight	0	200	0	200
3	100	571	626.100	Maintenance & Repairs	0	500	0	1,000
4	100	571	632.200	Contractual Services	0	3,000	0	2,000
5	100	571	632.220	Contractual Services 2	0	0	0	0
6	100	571	634.100	Training	1,051	24,000	900	18,700
7				<b>Total Services</b>	<u>1,051</u>	<u>27,700</u>	<u>900</u>	<u>21,900</u>
8								
9								
10	100	571	651.100	Office Supplies	0	1,000	0	1,000
11	100	571	651.104	Uncapitalized Equipment	0	2,000	0	2,000
12	100	571	652.100	Mileage	0	300	0	300
13	100	571	653.100	Books & Publications	0	500	0	500
14	100	571	656.100	Printing & Binding	0	500	0	500
15	100	571	657.100	Fuel	0	100	0	0
16	100	571	661.100	Miscellaneous Other	179	15,000	750	13,000
17				<b>Total Supplies &amp; Other</b>	<u>179</u>	<u>19,400</u>	<u>750</u>	<u>17,300</u>
18								
19								
20	100	571	686.100	Other Equipment	8,439	20,000	0	18,000
21				<b>Total Capital Outlay</b>	<u>8,439</u>	<u>20,000</u>	<u>0</u>	<u>18,000</u>
22								
23								
24				<b>LOCAL EMERGENCY</b>				
25				<b>PLANNING</b>				
26				<b>TOTAL EXPENDITURES</b>	<b>9,669</b>	<b>67,100</b>	<b>1,650</b>	<b>57,200</b>



# INFORMATION TECHNOLOGY

## DEPARTMENTAL FUNCTIONS

IT functions include the maintenance of the County's inventory of servers, workstations, printers, switches, routers, firewalls, scanners, and plotters. The County maintains a network for the buildings located in downtown Union along with remote locations. IT functions also include the development and maintenance of software applications, along with the support of other third party applications. Help desk support is provided for both hardware and software issues. Intranet and internet websites are maintained for the sharing and distribution of information and data.

## 2021 ACCOMPLISHMENTS

- Completed New Jail, EMA 911, Narcotics, and Sheriff's office IT Infrastructure integration.
- Relocated narcotics to new Sheriff's office
- Upgraded and replaced Hosted Server infrastructure for Franklin County Sheriff's Department.
- Upgraded and replaced Hosted Server Infrastructure for Franklin County Government.
- Upgraded and replaced county tape backup media to Robotic Library for off-site disaster and recovery planning.
- Upgraded and replaced county end user devices as needed.
- Upgraded Highway Department "shed" locations with broadband internet. Charter at the East location and Fidelity Fiber at the West.
- Replace Switching infrastructure for county Government Center.
- Replaced and installed new video court system for County jail in connection with the state.

## 2022 OBJECTIVES

- Upgrade core switching for improved QoS. This will encompass phone, data, and video traffic.
- Continued ongoing maintenance of servers, switching, and clients.

- Develop improved disaster and recovery plan based on Clerk's State Audit of county infrastructure.
- End user computers replace or upgrade as needed.
- Work with each department and elected official on plans for post 2022 needs.
- Continued documentation of county resources.

**GENERAL FUND EXPENDITURES  
INFORMATION TECHNOLOGY**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
11								
12	100	580	623.100	Telephone	0	0	0	0
13	100	580	624.100	Postage & Freight	0	0	0	0
14	100	580	625.100	Rent & Leases	0	0	0	0
15	100	580	626.100	Maintenance & Repairs	7,526	25,000	20,000	25,750
16	100	580	629.100	Other Professional Services	0	0	0	0
17	100	580	632.200	Contractual Services	328,477	350,000	350,000	395,700
18	100	580	634.100	Training	0	0	0	0
19				<b>Total Services</b>	<b>336,002</b>	<b>375,000</b>	<b>370,000</b>	<b>421,450</b>
20								
21								
22	100	580	651.100	Office Supplies	0	4,890	4,890	0
23	100	580	651.104	Uncapitalized Equipment	5,390	10,100	2,800	17,500
24	100	580	652.100	Mileage	0	0	0	0
25	100	580	655.100	Business Expense	0	0	0	0
26	100	580	661.100	Miscellaneous Other	0	0	0	0
27				<b>Total Supplies &amp; Other</b>	<b>5,390</b>	<b>14,990</b>	<b>7,690</b>	<b>17,500</b>
28								
29								
30								
31	100	580	686.100	Other Equipment	0	250,460	129,820	102,000
32	100	580	687.100	Office Equipment	0	0	0	0
33				<b>Total Capital Outlay</b>	<b>0</b>	<b>250,460</b>	<b>129,820</b>	<b>102,000</b>
34								
35								
36				<b>INFORMATION TECHNOLOGY</b>				
37				<b>TOTAL EXPENDITURES</b>	<b>341,393</b>	<b>640,450</b>	<b>507,510</b>	<b>540,950</b>

**GENERAL FUND EXPENDITURES  
GEOGRAPHIC INFORMATION SYSTEM**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	581	611.100	Regular Wages	35,672	36,334	4,125	0
2	100	581	612.100	Part-Time Wages	14,810	16,000	16,000	0
3	100	581	613.100	FICA	3,672	4,004	1,540	0
4	100	581	614.100	Retirement-LAGERS	5,970	5,959	926	0
5	100	581	617.100	Life Insurance	65	65	9	0
6	100	581	617.200	Health Insurance	5,366	5,751	830	0
7	100	581	617.300	Dental Insurance	370	403	58	0
8	100	581	617.400	Vision Insurance	122	122	18	0
9				<b>Total Personnel Services</b>	<b>66,046</b>	<b>68,637</b>	<b>23,506</b>	<b>0</b>
10								
11								
12	100	581	623.100	Telephone	0	0	0	0
13	100	581	624.100	Postage & Freight	0	100	0	0
14	100	581	626.100	Maintenance & Repairs	16,855	17,300	16,000	0
15	100	581	629.100	Other Professional Services	0	0	0	0
16	100	581	632.200	Contractual Services	0	0	0	0
17	100	581	634.100	Training	0	0	0	0
18				<b>Total Services</b>	<b>16,855</b>	<b>17,400</b>	<b>16,000</b>	<b>0</b>
19								
20								
21	100	581	651.100	Office Supplies	232	400	400	0
22	100	581	651.104	Uncapitalized Equipment	0	300	0	0
23	100	581	652.100	Mileage	0	0	0	0
24	100	581	655.100	Business Expense	0	0	0	0
25	100	581	661.100	Miscellaneous Other	0	0	0	0
26				<b>Total Supplies &amp; Other</b>	<b>232</b>	<b>700</b>	<b>400</b>	<b>0</b>
27								
28								
29								
30	100	581	686.100	Other Equipment	19,426	0	0	0
31	100	581	687.100	Office Equipment	0	0	0	0
32				<b>Total Capital Outlay</b>	<b>19,426</b>	<b>0</b>	<b>0</b>	<b>0</b>
33								
34								
35				<b>GEOGRAPHIC INFORMATION SYSTEM</b>				
36				<b>TOTAL EXPENDITURES</b>	<b>102,559</b>	<b>86,737</b>	<b>39,906</b>	<b>0</b>
37								

# MAINTENANCE DEPARTMENT

## DEPARTMENTAL FUNCTIONS

The Maintenance Department maintains buildings and systems elevators, HVAC, electrical, plumbing hardware and painting. It performs or oversees preventive maintenance. This department maintains the grounds, including cutting grass and removing snow. It oversees the daily cleaning not performed by other departments. It oversees all contracted repairs. The Maintenance Department orders supplies and oversees cleaning contractors. It repairs, replaces and maintains equipment.

## 2021 ACCOMPLISHMENTS

- Worked with the Purchasing Department in obtaining and distributing supplies related to COVID-19
- Installed LED lighting at Highway West inside and outside.
- Mold removal at Historical Courthouse.
- Water control in basement of Historical Courthouse.
- Moving of Planning & Zoning and Purchasing.
- Judicial sally port relamp with LED.
- Historical Courthouse security and added sound damping to use as a courtroom.
- Put in ADP time clocks for maintenance and Highway sheds.
- Installed Cat6 into Highway office.
- Worked with contractors on new construction of Sheriff Department.
- Performed repairs and preventative maintenance for Sheriff's kitchen & laundry area
- Mowed and maintained lawns at Historic Courthouse, Government and Judicial Centers, South Annex & Sheriff Department
- Maintained buildings by making repairs and performing upkeep maintenance as necessary
- Cleaned buildings, carpets, waxed & buffed floors, and maintained bathroom supplies
- Assisted with movement and storage of surplus items until sold or disposed
- Worked with County Commission, Elected Officials and Department Heads answering maintenance and janitorial requests as needed
- Greeted and observed the Fire Marshall performing fire inspections of the buildings, elevator inspectors, backflow and fire sprinkler inspections.
- Greeted and observed contracted maintenance mechanics perform routine maintenance to HVAC system
- Greeted and observed the performance of pest control services

## 2022 OBJECTIVES

- Continued maintenance and upkeep of county buildings
- Maintain building grounds
- Re-coat and re-stripe parking lot
- Continue converting lighting to led in county buildings.
- Address walls needing painting.
- Purchase more equipment and supplies as needed to carry out the objectives of this department

**GENERAL FUND EXPENDITURES  
MAINTENANCE**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	585	611.100	Regular Wages	111,911	132,622	94,898	130,550
2	100	585	611.200	Overtime	0	0	0	0
3	100	585	612.100	Part-Time Wages	99,816	120,479	108,000	151,209
4	100	585	613.100	FICA	15,757	20,374	15,522	21,555
5	100	585	614.100	Retirement-LAGERS	17,347	21,750	16,440	20,235
6	100	585	617.100	Life Insurance	194	195	195	195
7	100	585	617.200	Health Insurance	10,732	11,502	8,627	12,728
8	100	585	617.300	Dental Insurance	1,177	1,211	1,345	1,224
9	100	585	617.400	Vision Insurance	375	366	406	366
10				<b>Total Personnel Services</b>	<b>257,309</b>	<b>308,499</b>	<b>245,432</b>	<b>338,062</b>
11								
12								
13	100	585	623.100	Telephone	0	0	0	0
14	100	585	626.100	Maintenance & Repairs	57,784	85,000	80,000	80,000
15	100	585	630.100	Utilities	0	0	0	0
16	100	585	631.100	Advertising	128	300	300	500
17	100	585	632.200	Contractual Services	26,701	32,750	32,750	40,000
18				<b>Total Services</b>	<b>84,613</b>	<b>118,050</b>	<b>113,050</b>	<b>120,500</b>
19								
20								
21	100	585	651.100	Office Supplies	669	500	400	500
22	100	585	651.104	Uncapitalized Equipment	2,181	3,000	0	3,000
23	100	585	657.100	Fuel	1,645	3,000	2,000	3,000
24	100	585	658.100	Janitor Supplies	10,430	15,000	7,000	15,000
25	100	585	660.100	Other Supplies	0	2,000	1,000	2,000
26	100	585	661.100	Miscellaneous Other	505	1,500	1,000	16,500
27				<b>Total Supplies &amp; Other</b>	<b>15,430</b>	<b>25,000</b>	<b>11,400</b>	<b>40,000</b>
28								
29								
30	100	585	685.100	Vehicles	0	0	0	0
31	100	585	686.100	Other Equipment	0	0	0	0
32				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
33								
34								
35				<b>MAINTENANCE DEPARTMENT</b>				
36				<b>TOTAL EXPENDITURES</b>	<b>357,352</b>	<b>451,549</b>	<b>369,882</b>	<b>498,562</b>

## **SOIL CONSERVATION**

### **DEPARTMENTAL FUNCTIONS**

The District works together with city and county agencies, local communities, state and federal agencies, volunteers and associations to get conservation on the land in Franklin County. Working together to help agriculture and urban landowners to protect the natural resources and to make sure that our children live in a healthy land in the future is the main goal.

Franklin County has provided administrative funding to the Franklin County Soil and Water Conservation District for many years. The District's operating budget relies on funds from the County and through 1/10 of 1% state parks and soils' tax.

**GENERAL FUND EXPENDITURES  
SOIL CONSERVATION**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	595	632.200	Contractual Services	17,000	17,000	17,000	17,000
2								
3								
4				<b>SOIL CONSERVATION</b>				
5				<b>TOTAL EXPENDITURES</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>



## **MISCELLANEOUS**

### **DEPARTMENTAL FUNCTIONS**

This budget is for miscellaneous expenditures within the General Fund as well as transfers from the General Fund to other funds.

**GENERAL FUND EXPENDITURES  
MISCELLANEOUS**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	596	617.500	Flex Spending	5,180	7,500	5,000	7,500
2				<b>Total Personnel Services</b>	5,180	7,500	5,000	7,500
3								
4								
5	100	596	629.100	Other Professional Services	96,504	170,000	70,000	100,000
6	100	596	632.200	Contractual Services	28,228	28,000	28,000	28,000
7				<b>Total Services</b>	124,732	198,000	98,000	128,000
8								
9								
10	100	596	661.100	Miscellaneous Other	24,544	30,000	14,000	25,000
11	100	596	661.150	Vets Hall Misc./Records Mangmnt.	0	3,769	7,341	3,769
12				<b>Total Supplies &amp; Other</b>	24,544	33,769	21,341	28,769
13								
14								
15	100	596	690.200	Transfers To Road & Bridge Fund	32,522	5,000	5,000	5,000
16	100	596	690.450	Transfer To Capital Projects Fund	0	0	0	500,000
17	100	596	690.640	Transfer To County 911	250,000	500,000	500,000	550,000
18	100	596	690.665	Transfer To Health Fund	0	50,000	0	0
19				<b>Total Transfers Out</b>	282,522	555,000	505,000	1,055,000
20	100	596	696.800	Cost of Issuance	9,400	0	0	0
21								
22				<b>MISCELLANEOUS</b>				
23				<b>TOTAL EXPENDITURES</b>	<b>446,378</b>	<b>794,269</b>	<b>629,341</b>	<b>1,219,269</b>

**GENERAL FUND  
CAPITAL IMPROVEMENTS**

**DEPARTMENTAL FUNCTIONS**

This budget provides for the acquisition or construction of major capital facilities. For the budget year 2022, \$483,887 has been appropriated for principal and interest payments for a portion of the 2019B series of certificates of participation.

**GENERAL FUND EXPENDITURES  
CAPITAL IMPROVEMENTS**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	100	597	671.100	Capital Improvement Principal	255,550	329,650	329,650	340,100
2	100	597	672.100	Interest Series 2012	175,095	153,834	153,834	143,787
3				<b>Total Debt Service</b>	<b>430,645</b>	<b>483,484</b>	<b>483,484</b>	<b>483,887</b>
4								
5								
6				<b>CAPITAL IMPROVEMENTS</b>				
7				<b>TOTAL EXPENDITURES</b>	<b>430,645</b>	<b>483,484</b>	<b>483,484</b>	<b>483,887</b>

## **MEDICAL EXAMINER**

### **DEPARTMENTAL FUNCTIONS**

The County contracts with St. Louis University for Medical Examiner services. The Medical Examiner is appointed by the County Commission and is responsible for investigating deaths occurring within Franklin County, and working closely with law enforcement authorities, judicial authorities, and state and federal agencies. Additionally, the Medical Examiner processes death certificates, performs autopsies, and maintains written documentation of all investigations, as required by State Statute.

**GENERAL FUND EXPENDITURES  
MEDICAL EXAMINER**

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	100	641	632.200	Contractual Services	293,652	305,000	305,000	380,000
2	100	641	661.100	Miscellaneous Other	0	0	0	0
3								
4								
5				<b>MEDICAL EXAMINER</b>				
6				<b>TOTAL EXPENDITURES</b>	<b>293,652</b>	<b>305,000</b>	<b>305,000</b>	<b>380,000</b>

## **EMERGENCY FUND**

### **DEPARTMENTAL FUNCTIONS**

This fund was established by a transfer of \$3,000,000 from the Building Fund in 2013. The County Commission administers this budget. Missouri Revised Statutes, Chapter 50, Section 50.540 states that the County Commission shall provide in its appropriation order, that an amount equal to not less than three percent of the total estimated general fund revenue shall be appropriated each year as an emergency fund. This appropriation is to be used for unforeseen emergencies.

## EMERGENCY FUND

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1 Fund Balance, January 1	\$2,986,494	\$3,007,494	\$3,007,485	\$3,022,597
2				
3 Estimated Revenue	20,992	20,500	15,112	15,000
4				
5 Estimated Expenditures	0	(3,027,994)	0	(3,037,597)
6				
7 Revenues Over (Under)	20,992	(3,007,494)	15,112	(3,022,597)
8 Expenditures				
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	0	0	0
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)	0	0	0	0
14				
15 Fund Balance, December 31	\$3,007,485	\$0	\$3,022,597	\$0

## REVENUE

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
23							
24	150	000	492.100 Interest	20,992	20,500	15,112	15,000
25			<b>Total Misc. Revenue</b>	20,992	20,500	15,112	15,000
26							
27	150	000	498.100 Transfer From General Fund	0	0	0	0
28	150	000	498.450 Transfer From Bldg. Fund	0	0	0	0
29			<b>Total Transfers</b>	0	0	0	0
30							

## EXPENDITURES

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
36							
37							
38	150	150	632.200 Contractual Services	0	3,027,917	0	3,037,597
39			<b>Total Services</b>	0	3,027,917	0	3,037,597
40							
41	150	150	686.100 Other Equipment	0	0	0	0
42			<b>Total Capital Outlay</b>	0	0	0	0
43							
44							
45			<b>EMERGENCY FUND</b>				
46			<b>TOTAL EXPENDITURES</b>	0	3,027,917	0	3,037,597
47							
48	150	150	690.300 Transfer to Assessment Fund	0	0	0	0



## **ROAD AND BRIDGE FUND**

### **DEPARTMENTAL FUNCTIONS**

This fund is established and governed by RSMo 137.555 and 137.560. It accounts for the Road and Bridge Administration Department as well as the Road and Bridge Operations Department. The County Commission approves the budget and administers the fund. The County's road and bridge maintenance activities are funded with appropriations from this fund.

## ROAD AND BRIDGE FUND

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
<b>Fund Balance, January 1</b>	\$5,419,619	\$5,056,218	\$7,768,135	\$8,436,623
<b>Projected Revenues</b>	14,295,683	13,935,510	15,010,790	14,214,889
<b>Operating Expenditures</b>	(11,575,454)	(15,819,794)	(14,048,139)	(16,985,482)
<b>Revenues Over (under) Expenditures</b>	2,720,229	(1,884,284)	962,651	(2,770,593)
<b>Other Financing Sources (Uses)</b>				
<b>Sale of Capital Assets</b>	63	10,000	101,635	40,000
<b>Transfers In</b>	32,522	5,000	5,000	5,000
<b>Transfers Out</b>	(404,297)	(400,798)	(400,798)	(1,220,376)
<b>Total Other Financing Sources (Uses)</b>	(371,713)	(385,798)	(294,163)	(1,175,376)
<b>Fund Balance, December 31</b>	\$7,768,135	\$2,786,136	\$8,436,623	4,490,654
<b>Appropriated Regular Operations</b>				\$18,205,858
<b>Appropriated Fund Balance</b>				4,490,654
<b>Total Appropriations</b>				22,696,512

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
200	000	411.100	Property Tax Current	4,256,890	4,388,310	4,570,707	4,570,707
200	000	411.200	Property Tax Delinquent	213,383	350,000	223,804	223,804
200	000	411.300	Contra Tax Credit	0	0	0	0
200	000	411.310	Contra Washington TIF 1	218	0	0	0
200	000	411.311	Contra Washington TIF 2	(4,747)	0	(5,297)	0
200	000	411.312	Contra Washington TIF 3	0	0	0	0
200	000	412.100	Financial Institution Tax	15	750	723	750
200	000	415.100	Surtax	33,209	29,000	30,000	30,000
200	000	419.100	Gas Tax	1,530,343	1,670,000	1,661,000	1,838,480
200	000	420.100	Motor Vehicle Tax	727,899	680,000	730,000	700,000
200	000	420.150	Conservation Commission	0	450	20,800	450
200	000	421.100	Capital Improvement Sales Tax	7,018,870	6,845,000	6,875,000	6,913,000
			<b>Total Taxes</b>	<u>13,776,080</u>	<u>13,963,510</u>	<u>14,106,738</u>	<u>14,277,191</u>
200	000	441.210	FEMA Flood Damage Reimb.	0	0	0	0
200	000	442.100	Federal Projects	1,804,018	1,075,000	1,850,000	1,100,000
			<b>Total Inter Gov. Revenue</b>	<u>1,804,018</u>	<u>1,075,000</u>	<u>1,850,000</u>	<u>1,100,000</u>

## FRANKLIN COUNTY, MISSOURI

## BUDGET FOR FISCAL YEAR 2022

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	200	000	491.100	Interest-Taxes	43,930	40,000	48,000	45,000
2	200	000	491.150	Interest -Sales Tax	4,284	0	0	0
3	200	000	492.100	Interest - Investments	37,158	45,000	41,292	40,000
4	200	000	492.154	Series 08 Restricted Interest	28	1,000	25	500
5				<b>Total Interest Revenue</b>	<b>85,400</b>	<b>86,000</b>	<b>89,317</b>	<b>85,500</b>
6								
7								
8	200	000	493.050	Insurance Reimbursement	38,374	1,000	1,000	0
9	200	000	494.010	R&B Rte. 47 Study Revenue	0	0	0	0
10	200	000	497.100	Miscellaneous	21,218	0	211,538	0
11				<b>Total Other Revenue</b>	<b>59,592</b>	<b>1,000</b>	<b>212,538</b>	<b>0</b>
12								
13	200	000	496.100	Sale of Asset	63	10,000	101,635	40,000
14	200	000	498.100	Transfers From General Fund	32,522	5,000	5,000	5,000
15				<b>Total Other Financing Sources</b>	<b>32,585</b>	<b>15,000</b>	<b>106,635</b>	<b>45,000</b>
16								
17								
18	200	000	429.100	Collector's Commission Adjust.	(45,133)	(41,000)	(45,707)	(45,707)
19	200	000	429.101	Assessor Commission Adjust.	(26,807)	(25,000)	(27,424)	(27,424)
20	200	000	429.200	Special Road District Adjust.	(885,456)	(780,000)	(813,585)	(813,585)
21	200	000	429.201	Cities Share Adjustment	(472,010)	(344,000)	(361,086)	(361,086)
22				<b>Total Adjustments to Revenue</b>	<b>(1,429,406)</b>	<b>(1,190,000)</b>	<b>(1,247,802)</b>	<b>(1,247,802)</b>
23								
24								
25								
26				<b>Total Road &amp; Bridge Revenue</b>	<b>14,328,268</b>	<b>13,950,510</b>	<b>15,117,425</b>	<b>14,259,889</b>

**ROAD & BRIDGE FUND EXPENDITURES  
ROAD & BRIDGE ADMINISTRATION**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	200	627	611.100	Regular Wages	297,507	238,450	238,702	343,005
2	200	627	611.200	Overtime	541	2,500	1,800	2,500
4	200	627	613.100	FICA	21,107	18,280	18,398	25,516
5	200	627	614.100	Retirement-LAGERS	43,966	39,106	39,147	51,311
6	200	627	617.100	Life Insurance	305	400	255	460
7	200	627	617.200	Health Insurance	33,216	44,000	23,000	34,000
8	200	627	617.300	Dental Insurance	1,984	2,100	1,800	2,300
9	200	627	617.400	Vision Insurance	608	699	600	800
10				<b>Total Personnel Services</b>	<b>399,234</b>	<b>345,534</b>	<b>323,702</b>	<b>459,892</b>
11								
12								
13	200	627	623.100	Telephone	3,453	4,500	4,300	4,800
14	200	627	624.100	Postage & Freight	48	300	150	300
15	200	627	626.100	Maintenance & Repairs	464	900	500	2,000
16	200	627	632.200	Contractual Services	35	18,000	18,000	21,000
17	200	627	634.100	Training	0	2,500	300	0
18				<b>Total Services</b>	<b>4,000</b>	<b>26,200</b>	<b>23,250</b>	<b>28,100</b>
19								
20								
21	200	627	651.100	Office Supplies	1,469	2,000	1,800	2,000
22	200	627	651.104	Uncapitalized Equipment	0	400	0	400
23	200	627	653.100	Books & Publications	199	200	180	250
24	200	627	654.100	Memberships	0	0	0	0
25	200	627	655.100	Business Expense	0	0	0	0
26	200	627	661.100	Miscellaneous Other	1,600	2,500	2,500	3,200
27				<b>Total Supplies &amp; Other</b>	<b>3,268</b>	<b>5,100</b>	<b>4,480</b>	<b>5,850</b>
28								
29								
30	200	627	687.100	Office Equipment	0	0	0	0
31				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
32								
33	200	627	697.300	Consultant Fees	0	58,000	32,000	50,000
34				<b>Total Capital Improvement</b>	<b>0</b>	<b>58,000</b>	<b>32,000</b>	<b>50,000</b>
35								
36								
37				<b>ROAD &amp; BRIDGE</b>				
38				<b>ADMINISTRATION</b>				
39				<b>TOTAL EXPENDITURES</b>	<b>406,502</b>	<b>434,834</b>	<b>383,432</b>	<b>543,842</b>

**ROAD & BRIDGE FUND EXPENDITURES  
ROAD & BRIDGE OPERATIONS**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	200	901	611.100	Regular Wages	2,373,432	2,404,680	2,300,000	2,448,000
2	200	901	611.200	Overtime Wages	15,249	40,000	35,000	40,000
3	200	901	612.100	Part-time Wages	35,875	75,000	35,000	70,000
4	200	901	613.100	FICA	167,703	195,000	181,305	195,687
5	200	901	614.100	Retirement-LAGERS	387,618	400,000	379,500	379,440
6	200	901	615.100	Unemployment	0	2,000	2,000	2,000
7	200	901	616.100	Workman's Compensation	196,695	300,000	300,000	300,000
8	200	901	617.100	Life Insurance	3,353	3,500	3,500	3,500
9	200	901	617.200	Health Insurance	492,090	505,604	490,000	500,000
10	200	901	617.201	Health Insurance Contingency	86,240	100,000	100,000	100,000
11	200	901	617.300	Dental Insurance	20,272	20,000	20,000	20,000
12	200	901	617.400	Vision Insurance	6,317	6,500	6,000	6,500
13				<b>Total Personnel Services</b>	<b>3,784,845</b>	<b>4,052,284</b>	<b>3,852,305</b>	<b>4,065,127</b>
14								
15								
16	200	901	623.100	Telephone	2,668	5,700	5,500	5,600
17	200	901	626.104	Maintenance & Repairs-Bldgs.	-	7,000	2,800	13,000
18	200	901	632.200	Contractual Services	1,000	56,000	56,000	7,200
19	200	901	634.100	Training	120	5,250	0	4,500
20				<b>Total Services</b>	<b>3,788</b>	<b>73,950</b>	<b>64,300</b>	<b>30,300</b>
21								
22	200	901	651.104	Uncapitalized Equipment	36,051	29,600	19,600	20,600
23	200	901	655.100	Business Expense	-	200	0	0
24	200	901	659.100	Uniforms	38,877	50,000	46,000	43,100
25	200	901	661.100	Miscellaneous Other	1,880	6,000	4,600	24,500
26	202	901	659.500	Highway Employee Reimbursement	0	0	0	15,300
27				<b>Total Supplies &amp; Other</b>	<b>76,808</b>	<b>85,800</b>	<b>70,200</b>	<b>103,500</b>
28								
29	200	901	671.100	Capital Improvement Principal	766,650	988,950	988,950	1,020,300
30	200	901	672.100	Interest	525,285	461,501	461,501	431,362
31				<b>Total Debt Service</b>	<b>1,291,935</b>	<b>1,450,451</b>	<b>1,450,451</b>	<b>1,451,662</b>
32								
33								
34	200	901	681.100	Land	0	0	0	0
35	200	901	681.120	Federal Bridge Land Acquisition	11,155	20,000	15,500	20,000
36	200	901	682.100	Buildings	0	0	0	0
37	200	901	685.100	Vehicles	61,858	62,000	0	82,000
38	200	901	686.100	Other Equipment	440,561	1,127,800	611,532	1,689,368
39	200	901	687.100	Office Equipment	0	20,000	17,219	0
40				<b>Total Capital Outlay</b>	<b>513,574</b>	<b>1,229,800</b>	<b>644,251</b>	<b>1,791,368</b>

## FRANKLIN COUNTY, MISSOURI

## BUDGET FOR FISCAL YEAR 2022

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	200	901	692.100	Rock - West	330,656	484,344	480,000	570,000
2	200	901	692.101	Rock - East	150,873	130,000	130,000	180,000
3	200	901	692.110	Pea Gravel - West	31,637	30,000	12,000	30,000
4	200	901	692.111	Pea Gravel - East	4,674	15,000	8,000	15,000
5	200	901	692.200	Asphalt Patching - West	294,853	575,000	575,000	550,000
6	200	901	692.201	Asphalt Patching - East	326,258	840,000	815,000	650,000
7	200	901	692.300	Liquid Asphalt - West	198,464	250,000	200,000	350,000
8	200	901	692.301	Liquid Asphalt - East	126,007	115,000	115,000	350,000
9	200	901	692.400	Herbicide	20,271	25,000	17,000	20,000
10	200	901	692.500	Salt	158,211	254,000	180,000	250,000
11	200	901	692.600	Striping	78,095	180,000	130,000	250,000
12	200	901	692.700	Culverts	110,538	113,156	110,000	120,000
13	200	901	692.800	Miscellaneous Road Repairs	26,238	30,000	19,600	30,000
14	200	901	692.900	Contractual Serv.-Maintenance	17,572	30,000	12,000	30,000
15				<b>Total Road Repair Materials</b>	<b>1,874,347</b>	<b>3,071,500</b>	<b>2,803,600</b>	<b>3,395,000</b>
16								
17								
18	200	901	693.100	Regular Operations - Bridge	6,377	30,000	25,000	20,000
19	200	901	693.900	Contractual Services-Bridge	1,952	5,000	800	1,000
20				<b>Total Bridge &amp; Culvert Repairs</b>	<b>8,329</b>	<b>35,000</b>	<b>25,800</b>	<b>21,000</b>
21								
22								
23	200	901	694.100	Fuel	217,672	412,000	380,000	470,000
24	200	901	694.200	Tires	74,857	74,000	74,000	80,000
27	200	901	694.500	Cutting Edges	5,293	10,000	10,000	8,000
28				<b>Total Equipment Operations</b>	<b>297,822</b>	<b>496,000</b>	<b>464,000</b>	<b>558,000</b>
29								
30								
31	200	901	695.100	Equipment Repair & Maintenance	378,689	455,000	440,000	475,000
32	200	901	695.200	Equipment Rental	23,903	52,000	50,000	60,000
33				<b>Total Equip. Repair &amp; Maint.</b>	<b>402,592</b>	<b>507,000</b>	<b>490,000</b>	<b>535,000</b>
34								
35	200	901	696.010	Route 47 Study Expenditures	33,877	300,000	60,000	550,000
36	200	901	696.100	Sign Supplies	32,448	45,000	40,000	47,000
37	200	901	696.200	Tools	7,986	14,000	10,000	10,000
38	200	901	696.300	Hwy Garage Utilities	40,362	37,000	36,000	37,200
39	200	901	696.400	Boiler Maintenance	-	0	0	0
40	200	901	696.500	Radio Maintenance	16,609	11,000	7,000	5,000
41	200	901	696.600	Miscellaneous General Expense	8,761	11,600	10,000	9,325
42	200	901	696.700	Insurance	174,004	155,000	155,000	170,000
43				<b>Total General Expenses</b>	<b>314,047</b>	<b>573,600</b>	<b>318,000</b>	<b>828,525</b>

## FRANKLIN COUNTY, MISSOURI

## BUDGET FOR FISCAL YEAR 2022

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	200	901	697.200	Hot Mix Overlays	2,011,068	2,270,000	2,270,000	2,540,000
2	200	901	697.300	Consultant Fees	19,730	10,000	6,800	8,000
3	200	901	697.400	County Bridge Projects	-	100,000	100,000	250,000
4	200	901	697.410	County Bridge Consultant Fees	3,189	10,000	0	8,000
5	200	901	697.600	Federal Bridge Projects	46,702	725,000	710,000	1,100,000
6	200	901	697.610	Federal Bridge Consultant Fees	116,785	350,000	220,000	300,000
7	200	901	697.700	Miscellaneous Capital Projects	2,730	0	0	0
8	200	901	697.910	Franklin County Grant Program	400,666	344,000	175,000	0
9				<b>Total Capital Improvements</b>	<b>2,600,869</b>	<b>3,809,000</b>	<b>3,481,800</b>	<b>4,206,000</b>
10								
11	200	901	690.100	Transfer to General Fund Transfer to Transportation Committee	404,297	400,798	400,798	413,282
12	200	901	690.201	Grant Program Fund	-	0	0	807,094
13				Total Transfers	404,297	400,798	400,798	1,220,376
14								
15				<b>ROAD &amp; BRIDGE OPERATIONS</b>				
16				<b>TOTAL EXPENDITURES</b>	<b>11,573,249</b>	<b>15,785,182</b>	<b>14,065,505</b>	<b>18,205,858</b>

**TRANSPORTATION COMMITTEE GRANT PROGRAM FUND**

	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1 Fund Balance, January 1	\$0	\$0	\$0	\$0
2				
3 Estimated Revenue	0	0	0	807,594
4				
5 Estimated Expenditures	0	0	0	(398,000)
6				
7 Revenues Over (Under)				
8 Expenditures	0	0	0	409,594
9				
10 Interfund Transfers In (Out)				
11 Transfers In				
12 Transfers Out				
13 Net Transfers In (Out)	0	0	0	0
14				
15 Fund Balance, December 31	\$0	\$0	\$0	\$409,594

**REVENUE**

				<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
22	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>			
23							
24	201	000	492.100	Interest-Investments	0	0	500
25				<b>Total Misc. Revenue</b>	0	0	500
26							
27	201	000	498.200	Transfer From Road and Bridge Fund	0	0	807,094
28				<b>Total Transfers</b>	0	0	807,094
29							

**TRANSPORTATION COMMITTEE  
GRANT PROGRAM  
TOTAL REVENUE**

0      0      0      807,594

**EXPENDITURES**

					<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
34	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>				
35								
36				Transportation Committee Grant				
37	201	201	641.300	Program Expenses	0	0	0	398,000
38				<b>Total Services</b>	0	0	0	398,000
39								
40								

**TRANSPORTATION COMMITTEE  
GRANT PROGRAM  
TOTAL EXPENDITURES**

0      0      0      398,000



## **ASSESSMENT**

### **DEPARTMENT FUNCTIONS**

This fund is established and governed by RSMo 137.750. It accounts for the operations of the Franklin County Assessor's Office. The Assessor administers the fund. The Assessor's office reviews and values all real property in Franklin County with the aid of a state approved mass appraisal software system. A percentage, which is based on the property's current use, is applied to the value. The resulting calculation is the assessed value. This assessment is used by taxing entities located within the County to determine property taxes on approximately 72,000 parcels. The Assessor's office also provides information to the general public through the means of personal interaction in both informal meetings as well formal appeal settings.

Personal property is assessed each year and includes cars, trucks, motorcycles, tractors, etc. We mail over 50,000 personal and 3,500 business declaration forms each year, which are then returned to us for processing.

### **2021 ACCOMPLISHMENTS**

- Completed another reassessment year

### **2022 OBJECTIVES**

- Hire at least 2 appraisers

ASSESSMENT FUND

				2020	2021	2021	2022
				Actual	Adopted Budget	Estimated By Dept.	Adopted Budget
1			<b>Fund Balance, January 1</b>	\$770,378	\$724,315	\$847,654	\$1,167,701
2							
3			<b>Estimated Revenue</b>	953,495	967,239	1,265,942	1,005,187
4							
5			<b>Estimated Expenditures</b>	(976,219)	(1,092,837)	(945,895)	(1,029,339)
6							
7			<b>Revenues Over (Under)</b>	(22,724)	(125,598)	320,047	(24,153)
8			<b>Expenditures</b>				
9							
10			<b>Interfund Transfers In (Out)</b>				
11			<b>Transfers In</b>	100,000	0	0	0
12			<b>Transfers Out</b>	0	0	0	0
13			<b>Net Transfers</b>	0	0	0	
14							
15			<b>Fund Balance, December 31</b>	\$847,654	\$598,717	\$1,167,701	\$1,143,549
17			<b>Fund Balance Available</b>				
18			<b>For Appropriation</b>	\$847,654	\$598,717	\$1,167,701	\$1,143,549
19							
24							
25							
26		<b>Account</b>		<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
27	<b>Fund</b>	<b>Dept.</b>	<b>No.</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Estimated By Dept.</b>	<b>Adopted Budget</b>
28	300	000	418.100	759,696	760,000	770,000	770,000
29			Taxing Entities Commission on Taxes				
30			<b>Total Taxes</b>	759,696	760,000	770,000	770,000
31	300	000	443.001	189,531	189,531	297,013	232,187
32			State Reimbursement				
33			<b>Total Intergovernmental Revenue</b>	189,531	189,531	297,013	232,187
34	300	000	492.100	2,054	2,280	1,600	2,000
35	300	000	492.300	1,131	3,000	660	1,000
36	300	000	497.100	1,083	0	196,669	0
37			<b>Total Miscellaneous Revenue</b>	4,268	5,280	198,929	3,000
38							
39	300	000	498.100	100,000	0	0	0
40	300	000	498.150	0	0	0	0
41			<b>Total Transfers</b>	100,000	0	0	0
42							
43			<b>TOTAL ASSESSMENT FUND</b>				
44			<b>REVENUE</b>	<b>1,053,495</b>	<b>954,811</b>	<b>1,265,942</b>	<b>1,005,187</b>

## ASSESSMENT FUND EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	300	204	611.100	Regular Wages	612,276	618,087	573,365	624,232
2	300	204	613.100	FICA	41,649	47,284	43,862	47,754
3	300	204	614.100	Retirement-LAGERS	96,729	101,366	94,032	96,756
4	300	204	617.100	Life Insurance	937	1,037	874	1,037
5	300	204	617.200	Health Insurance	104,122	122,123	96,542	110,886
6	300	204	617.300	Dental Insurance	5,984	6,455	6,000	6,528
7	300	204	617.400	Vision Insurance	1,906	1,948	1,755	1,946
8				<b>Total Personnel Services</b>	<b>863,603</b>	<b>898,300</b>	<b>816,430</b>	<b>889,139</b>
9								
10								
11	300	204	623.100	Telephone	4,388	7,450	7,450	8,500
12	300	204	624.100	Postage & Freight	43,708	52,500	45,840	45,000
13	300	204	626.100	Maintenance & Repairs	5,551	5,000	5,000	6,000
14	300	204	629.100	Other Professional Services	20,650	26,000	24,916	25,000
15	300	204	632.200	Contractual Services	11,302	12,000	12,000	12,000
16	300	204	634.100	Training	3,135	4,000	2,841	7,000
17				<b>Total Services</b>	<b>88,734</b>	<b>106,950</b>	<b>98,047</b>	<b>103,500</b>
18								
19								
20	300	204	651.100	Office Supplies	1,542	2,500	1,477	2,000
21	300	204	651.104	Uncapitalized Equipment	450	2,000	1,461	2,500
22	300	204	652.100	Mileage	7,659	6,000	5,200	6,000
23	300	204	653.100	Books & Publications	3,827	6,000	5,000	5,000
24	300	204	654.100	Memberships	-	200	30	600
25	300	204	655.100	Business Expense	150	250	250	600
26	300	204	656.100	Printing & Binding	10,254	27,050	18,000	20,000
27				<b>Total Supplies &amp; Other</b>	<b>23,882</b>	<b>44,000</b>	<b>31,418</b>	<b>36,700</b>
28								
29								
30								
31	300	204	685.100	Vehicles	0	0	0	0
32	300	204	687.100	Office Equipment	0	0	0	0
33				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
34								
35								
36				<b>ASSESSOR-REAL ESTATE</b>				
37				<b>TOTAL EXPENDITURES</b>	<b>976,219</b>	<b>1,049,250</b>	<b>945,895</b>	<b>1,029,339</b>

## **CAPITAL IMPROVEMENTS FUND SHERIFF'S DEPARTMENT**

### **FUND FUNCTIONS**

This budget is under the direction of the Franklin County Sheriff.

In the mid 1980's voters approved a half-cent capital improvement sales tax for the construction of a new law enforcement building and jail. This tax provided sufficient funds to allow the County to pay for the jail before the tax expired.

Upon completion of the jail in 1986, there was approximately \$2,000,000 remaining. These funds were restricted for capital improvement projects for the Sheriff's department.

In 2008, the County borrowed \$13,885,000 in certificates of participation. Of that amount, \$1,527,350 was used to update the HVAC at the Sheriff's department. During 2018, the Sheriff retired this portion of the 2012 series of certificates of participation debt owed by the County.

**CAPITAL IMPROVEMENTS FUND  
SHERIFF'S DEPARTMENT**

				<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>
					<b>Budget</b>	<b>By Dept.</b>	<b>Budget</b>
1			<b>Fund Balance, January 1</b>	\$418,290	\$421,290	\$421,232	\$423,332
2							
3			<b>Projected Revenues</b>	2,942	3,500	2,100	2,500
4							
5			<b>Estimated Expenditures</b>	0	(50,000)	0	(420,000)
6							
7			<b>Revenues Over (Under)</b>	2,942	(46,500)	2,100	(417,500)
8			<b>Expenditures</b>				
9							
10			<b>Interfund Transfers In (Out)</b>				
11			<b>Transfers In</b>	0	0	0	0
12			<b>Transfers Out</b>	0	0	0	0
13			<b>Net Transfers</b>	0	0	0	0
14							
15			<b>Fund Balance, December 31</b>	\$421,232	\$374,790	\$423,332	\$5,832
16							
17							
18			<b>REVENUE</b>				
19							
20							
21				<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
22				<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>
23	400	000	492.100	Interest	2,942	3,500	2,100
24	400	000	492.155	Series 08 Restricted Interest	0	0	0
25			<b>Total Revenue</b>	2,942	3,500	2,100	2,500
26							
27							
28			<b>EXPENDITURES</b>				
29							
30							
31				<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
32	<b>Fund</b>	<b>Dept.</b>	<b>Account</b>	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>
33			<b>No.</b>		<b>Budget</b>	<b>By Dept.</b>	<b>Budget</b>
34			<b>Description</b>				
35	400	317	626.100	Maintenance & Repairs	0	0	0
36	400	317	632.200	Contractual Services	0	0	0
37	400	317	651.104	Uncapitalized Equipment	0	0	0
38			<b>Total Services</b>	0	0	0	0
39	400	317	671.100	Principal	0	0	0
40	400	317	672.100	Interest	0	0	0
41	400	317	682.100	Buildings	0	50,000	0
42			<b>Total Debt Service</b>	0	50,000	0	420,000
43							
44			<b>CAPITAL IMPROVEMENTS</b>				
45			<b>TOTAL EXPENDITURES</b>	0	50,000	0	420,000

## **CAPITAL PROJECTS FUND**

### **FUND FUNCTIONS**

This budget is under the direction of the County Commission.

This budget is established to provide for the acquisition, construction or renovation of capital facilities.

The 2022 budget includes debt service payments of \$611,216 for the 2019B series of certificates of participation.

Interest earned and a transfer from General Fund of \$500,000 is budgeted for 2022. A budgeted transfer of \$200,000 from the Health Department Fund is the last payment scheduled toward the Capital Projects Fund.

**CAPITAL PROJECTS FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 Fund Balance, January 1	\$1,729,187	\$1,538,987	\$1,496,107	890,668
2				
3 Projected Revenues	11,692	100,500	5,277	5,005
4				
5 Operating Expenditures	(544,272)	(612,716)	(610,716)	(613,226)
6				
7 Revenues Over (Under)				
8 Expenditures	(532,580)	(512,216)	(605,439)	(608,221)
9				
10 Interfund Transfers In (Out)				
11 Transfers In	299,500	0	0	700,000
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)				
14				
15 Fund Balance, December 31	\$1,496,107	\$1,026,771	\$890,668	982,447

**REVENUE**

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
23	450	000	492.100 Interest	11,680	30,000	5,275	5,000
24	450	000	492.156 Series 08 Restricted Interest	12	500	2	5
25	450	000	497.100 Miscellaneous	0	70,000	0	0
26			<b>Total Miscellaneous Revenue</b>	<b>11,692</b>	<b>100,500</b>	<b>5,277</b>	<b>5,005</b>
27							
28	450	000	498.100 Transfer From General	0	0	0	500,000
29	450	000	498.665 Transfer From Health Department	200,000	0	0	200,000
30	450	000	498.800 Transfer From Brush Creek	99,500	0	0	0
31			<b>Total Transfers</b>	<b>299,500</b>	<b>0</b>	<b>0</b>	<b>700,000</b>
32							
33			<b>TOTAL REVENUE</b>	<b>311,192</b>	<b>100,500</b>	<b>5,277</b>	<b>705,005</b>

**EXPENSES**

Fund	Dept.	No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
39	450	320	632.200 Contractual Services	300	2,000	300	2,000
40			<b>Total Services</b>	<b>300</b>	<b>2,000</b>	<b>300</b>	<b>2,000</b>
41							
42	450	320	671.100 Principal	322,800	416,400	416,400	429,600
43	450	320	672.100 Interest	221,172	194,316	194,316	181,626
44			<b>Total Debt Service</b>	<b>543,972</b>	<b>610,716</b>	<b>610,716</b>	<b>611,226</b>
45							
46							
47			<b>TOTAL CAPITAL PROJECTS FUND</b>				
48			<b>EXPENDITURES</b>	<b>544,272</b>	<b>612,716</b>	<b>611,016</b>	<b>613,226</b>

## **CARES ACT RELIEF FUND**

### **FUND FUNCTIONS**

As a result of the COVID-19 pandemic the Federal government has appropriated funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The State of Missouri received \$2,083,701,91 from the Fund and has distributed \$12,197,404 to Franklin County to be utilized for payment of eligible CARES Act expenses. All funds were utilized, as required, by September 1, 2021. There are no expenditures budgeted for 2022.



**CARES ACT RELIEF FUND**

			2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1		<b>Fund Balance, January 1</b>	\$0	\$6,707,942	\$6,699,110	\$0
2						
3		<b>Projected Revenues</b>	12,232,689	6,294	13,740	0
4						
5		<b>Operating Expenditures</b>	(5,533,579)	(6,714,236)	(6,712,850)	0
6						
7		<b>Revenues Over (Under)</b>				
8		<b>Expenditures</b>	6,699,110	(6,707,942)	(6,699,110)	0
9						
10		<b>Transfers In (Out)</b>	0	0		0
11						
12		<b>Fund Balance, December 31</b>	\$6,699,110	\$0	\$0	\$0
13						

**REVENUE**

			2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget		
14								
15								
16								
17								
18	<b>Fund</b>	<b>Dept.</b>	<b>Account</b>	<b>Description</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
19	475	000	440.475	CARES Act Relief Revenue	12,197,404	0	0	0
20	475	000	492.100	Investment Interest	35,285	6,294	13,740	0
21								
22				<b>TOTAL</b>				
23				<b>CARES ACT RELIEF REVENUE</b>	<b>12,232,689</b>	<b>6,294</b>	<b>13,740</b>	<b>0</b>
24								

**EXPENDITURES**

			2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget		
25								
26								
27								
28								
29	<b>Fund</b>	<b>Dept.</b>	<b>Account</b>	<b>Description</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
31	475	475	641.100	COVID-19 Expenses Incurred by Entities	4,191,123	0	4,553,155	0
32	475	475	641.200	Health Dept Expenses	339,145	1,229,702	285,745	0
33	475	475	696.630	CARES Act Relief Expenses	1,003,312	5,484,534	1,873,951	0
34				<b>Total Services</b>	<b>5,533,579</b>	<b>6,714,236</b>	<b>6,712,850</b>	<b>0</b>
35								
36				<b>TOTAL CARES ACT RELIEF</b>	<b>5,533,579</b>	<b>6,714,236</b>	<b>6,712,850</b>	<b>0</b>
37				<b>EXPENDITURES</b>				

## **COVID-19 ELECTION FUND**

### **FUND FUNCTIONS**

The COVID-19 Election Fund is grant funded and was established by the Missouri Secretary of State's office to provide assistance to Local Election Authorities for expenses related to the COVID-19 pandemic, specifically to prevent, prepare for, and respond to coronavirus, domestically or internally for the 2020 Federal election cycle. Franklin County received \$96,629.21 that is under the direction of the Local Election Authority, the County Clerk. The funds are to be utilized for expenses incurred after March 28, 2020 and before December 31, 2020.

**COVID-19 ELECTION FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 Fund Balance, January 1	\$0	\$0	\$38,444	\$0
2				
3 Projected Revenues	96,834	0	16	0
4				
5 Operating Expenditures	(58,390)	0	(38,460)	0
6				
7 Revenues Over (Under)				
8 Expenditures	38,444	0	(38,444)	0
9				
10 Transfers In (Out)	0	0	0	0
11				
12 Fund Balance, December 31	\$38,444	\$0	\$0	\$0

**REVENUE**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
18 485	000	440.105	COVID-19 Election Grant Rev.	96,629	0	0	0
20 485	000	492.100	Investment Interest	205	0	16	0
24			<b>TOTAL</b>				
25			<b>COVID-19 ELECTION FUND</b>	<b>96,834</b>	<b>0</b>	<b>16</b>	<b>0</b>
26			<b>REVENUE</b>				

**EXPENDITURES**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
32 485	485	651.100	Office Supplies	48,514	0	0	0
33 485	485	651.104	Uncapitalized Equipment	9,877	0	0	0
34			<b>Total Services</b>	<b>58,390</b>	<b>0</b>	<b>0</b>	<b>0</b>
35 485	485	690.100	Transfer to General Fund	0	0	38,460	0
42			<b>TOTAL</b>				
43			<b>COVID-19 ELECTION FUND</b>	<b>58,390</b>	<b>0</b>	<b>38,460</b>	<b>0</b>
44			<b>EXPENDITURES</b>				

## AMERICAN RESCUE PLAN ACT FUND

### FUND FUNCTIONS

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts and provide relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.
- Building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. Franklin County received the first disbursement of \$10,097,186 in May 2021. The second disbursement is scheduled to be received in May 2022.

AMERICAN RESCUE PLAN ACT FUND

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1 Fund Balance, January 1	\$0	\$0	\$0	\$10,101,009
2				
3 Projected Revenues	0	0	10,128,409	30,000
4				
5 Operating Expenditures	0	0	(27,400)	(4,000,000)
6				
7 Revenues Over (Under)				
8 Expenditures	0	0	10,101,009	(3,970,000)
9				
10 Transfers In (Out)	0	0		0
11				
12 Fund Balance, December 31	\$0	\$0	\$10,101,009	\$6,131,009

REVENUE

	2019 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
16				
17				
18				
19 Fund Dept. Account No. Description				
19 495 000 440.495 American Rescue Plan Revenue	0	0	10,097,186	0
20 495 000 492.100 Investment Interest	0	0	31,223	30,000
21				
22 TOTAL				
23 AMERICAN RESCUE PLAN REVENUE	0	0	10,128,409	30,000

EXPENDITURES

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
26				
27				
28				
29 Fund Dept. Account No. Description				
30 495 495 696.640 American Rescue Plan Expenses	0	0	27,400	4,000,000
31				
32				
33 Total Services	0	0	27,400	4,000,000
34				
35 TOTAL AMERICAN RESCUE PLAN	0	0	27,400	4,000,000
36 EXPENDITURES				

## **ELECTION EQUIPMENT REPLACEMENT FUND**

### **DEPARTMENTAL FUNCTIONS**

This fund was established in 2018. The purpose of the fund is to set aside funds to purchase new election equipment and is under control of the County Clerk. Funding for this fund will be generated from rental fees charged to the entities for equipment that is used for elections.

**ELECTION EQUIPMENT REPLACEMENT FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 Fund Balance, January 1	\$170,003	\$156,623	\$186,474	\$206,274
2				
3 Projected Revenues	67,852	17,500	19,800	37,000
4				
5 Operating Expendiures	(54,375)	0	0	(55,000)
6				
7 Revenues Over (Under)	13,477	17,500	19,800	(18,000)
8 Expenditures				
9				
10 Transfers In (Out)	2,994			
11				
12 Fund Balance, December 31	\$186,474	\$174,123	\$206,274	\$243,274
13				
14				

**REVENUE**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
18 575	000	444.505	Election Equip. Reimb.	16,367	0	0	0
19 575	000	451.320	Equipment Lease	0	16,000	15,200	36,000
20 575	000	451.330	Election Equip. Fees	50,282	0	3,600	0
21 575	000	492.100	Investment Interest	1,203	1,500	1,000	1,000
22 575	000	497.100	Miscellaneous	0	0	0	0
23 575	000	498.550	Transfer from HAVA	2,994	0	0	0
24			<b>TOTAL ELECTION EQUIP REPLACEMENT</b>				
25			<b>FUND REVENUE</b>	<b>70,846</b>	<b>17,500</b>	<b>19,800</b>	<b>37,000</b>
26							
27							

**EXPENDITURES**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
32 575	551	626.100	Maintenance and Repairs	0	0	0	0
33 575	551	632.200	Contractual Services	0	0	0	0
34			<b>Total Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
35							
36 575	551	651.100	Office Supplies	25,000	0	0	25,000
37 575	551	651.104	Uncapitalized Equipment	29,375	0	0	30,000
38			<b>Total Supplies &amp; Other</b>	<b>54,375</b>	<b>0</b>	<b>0</b>	<b>55,000</b>
39 575	551	687.100	Office Equipment	0	0	0	0
40			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
41							
42			<b>ELECTION EQUIPMENT</b>				
43			<b>REPLACEMENT FUND</b>				
44			<b>TOTAL EXPENDITURES</b>	<b>54,375</b>	<b>0</b>	<b>0</b>	<b>55,000</b>

## **LAW ENFORCEMENT TRAINING FUND**

### **FUND FUNCTIONS**

This fund is under the direction of the Franklin County Sheriff.

This budget is used to account for revenues which are used for law enforcement training.



**LAW ENFORCEMENT TRAINING FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 <b>Fund Balance, January</b>	\$54,638	\$33,101	\$61,890	\$39,240
2				
3 <b>Projected Revenues</b>	18,108	35,000	20,350	25,400
4				
5 <b>Operating Expenditures</b>	(10,856)	(44,000)	(43,000)	(43,000)
6				
7 <b>Revenues Over (Under) Expenditures</b>	7,252	(9,000)	(22,650)	(17,600)
8				
9				
14				
15 <b>Fund Balance, December 31</b>	\$61,890	\$24,101	\$39,240	\$21,640
16				
17				
22				

**REVENUE**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
27	600	444.100	Post Commission Fees	4,802	9,000	0	0
28	600	455.100	Court Fees	6,651	13,000	8,000	13,000
29	600	455.125	Fees Municipal Court Revenue	6,212	8,000	12,000	12,000
30	600	492.100	Investment Interest	414	500	350	400
31	600	497.100	Miscellaneous Revenue	30	4,500	0	0
32			<b>Total Revenue</b>	18,108	35,000	20,350	25,400

**EXPENDITURES**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	600	750	626.100	Maintenance & Repairs	0	0	0
2	600	750	629.100	Other Professional Services	5,000	5,000	5,000
3	600	750	632.200	Post Commission Expense	0	9,000	8,000
4	600	750	634.100	Training	5,856	30,000	30,000
5			<b>Total Services</b>	10,856	44,000	43,000	43,000
6							
8	600	750	651.104	Uncapitalized Equipment	0	0	0
9	600	750	660.100	Other Supplies	0	0	0
10			<b>Total Supplies &amp; Other</b>	0	0	0	0
12							
13	600	750	686.100	Other Equipment	0	0	0
14			<b>Total Capital Outlay</b>	0	0	0	0
15							
16			<b>LAW ENFORCEMENT TRAINING</b>				
17			<b>TOTAL EXPENDITURES</b>	10,856	44,000	43,000	43,000

## **FAMILY COURT FUND**

### **DEPARTMENTAL FUNCTIONS**

Due to legislation, all Juvenile Court employees became Missouri State employees as of July 1, 1999. As mandated by State Statute, the portion of the Franklin County budget which would have been used for salaries was given a new title called "Maintenance of Effort Funding". Under the new State Statute, the amount of "Maintenance of Effort Funding" is based upon the salaries in 1997, less the State reimbursement, in accordance with legislation. The "Maintenance of Effort Funding" is being budgeted to fund a Family Court, as requested by the 20<sup>th</sup> Judicial Circuit Court.

**FAMILY COURT FUND**

	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	
	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>	
		<b>Budget</b>	<b>By Dept.</b>	<b>Budget</b>	
1	<b>Fund Balance, January 1</b>	\$819	\$77,156	\$78,105	\$46,017
2					
3	<b>Projected Revenues</b>	23,170	27,040	21,834	21,440
4					
5	<b>Operating Expenditures</b>	0	(50,000)	(53,922)	0
6					
7	<b>Revenues Over (Under)</b>				
8	<b>Expenditures</b>	23,170	(22,960)	(32,088)	21,440
9					
10	<b>Interfund Transfers In (Out)</b>				
11	<b>Transfers In</b>	54,116	0	0	0
12	<b>Transfers Out</b>	0	0	0	0
13	<b>Net Transfers In (Out)</b>	54,116	0		
14					
15	<b>Fund Balance, December 31</b>	\$78,105	\$54,196	\$46,017	\$67,457

**REVENUE**

				<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	
	<b>Fund</b>	<b>Dept.</b>	<b>Account</b>	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>	
			<b>No.</b>		<b>Budget</b>	<b>By Dept.</b>	<b>Budget</b>	
				<b>Description</b>				
25	610	000	458.201	Family Court \$30 Surcharge	5,805	27,000	21,704	21,390
26	610	000	458.203	Parenting Education Costs	17,322	0	0	0
27				<b>Total Fees/Services Revenue</b>	23,127	27,000	21,704	21,390
28								
29	610	000	492.100	Interest on Investments	43	40	130	50
30				<b>Total Miscellaneous Revenue</b>	43	40	130	50
31								
32								
33	610	000	498.100	Transfers From General Revenue	54,116	0	0	0
34				<b>Total Transfers In</b>	54,116	0	0	0
35								
36				<b>TOTAL REVENUE</b>	77,286	27,040	21,834	21,440

**EXPENDITURES**

				<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	
	<b>Fund</b>	<b>Dept.</b>	<b>Account</b>	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>	
			<b>No.</b>		<b>Budget</b>	<b>By Dept.</b>	<b>Budget</b>	
				<b>Description</b>				
1	610	010	632.200	Contractual Services	0	50,000	0	0
2				<b>Total Services</b>	0	50,000	0	0
3								
4								
5				<b>FAMILY COURT</b>				
6				<b>TOTAL EXPENDITURES</b>	0	50,000	0	0

**FAMILY COURT FUND  
JUVENILE MAINTENANCE OF EFFORT**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	610	283	623.100	Telephone	194	0		0
2	610	283	624.100	Postage & Freight	0	0	0	0
3	610	283	626.100	Maintenance & Repairs	0	0	0	0
4	610	283	632.200	Contractual Services	52,400	0	53,922	0
5	610	283	632.201	Maintenance of Effort	0	0	0	0
6	610	283	634.100	Training	0	0	0	0
7				<b>Total Services</b>	<b>52,594</b>	<b>0</b>	<b>53,922</b>	<b>0</b>
8								
9								
10	610	283	651.100	Office Supplies	0	0	0	0
11	610	283	651.104	Uncapitalized Equipment	0	0	0	0
12	610	283	652.100	Mileage	0	0	0	0
13	610	283	653.100	Books & Publications	0	0	0	0
14	610	283	655.100	Business Expense	0	0	0	0
15				<b>Total Supplies &amp; Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
16								
17								
18	610	283	687.100	Office Equipment	0	0	0	0
19				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
20								
21								
22				<b>FAMILY COURT-JUVENILE</b>				
23				<b>MAINTENANCE OF EFFORT</b>				
24				<b>TOTAL EXPENDITURES</b>	<b>52,594</b>	<b>0</b>	<b>53,922</b>	<b>0</b>
25								
26								
27				<b>TOTAL FAMILY COURT</b>				
28				<b>FUND EXPENDITURES</b>	<b>52,594</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **TREATMENT COURT**

### **DEPARTMENTAL FUNCTIONS**

The Treatment Court account was incorporated into the County budget process in 2017. Prior to this, payments from the fund were overseen by the Treatment Court administrator and Treatment Court judge. This change in protocol will result in the Franklin County Treasurer being the custodian of the restricted fund, accounted for separately from the County General Revenue Fund. This transition occurred as a result of a recommendation from the accounting section of the State Court's Administrator's Office.

### **2021 ACCOMPLISHMENTS**

- Started Family Treatment Court Program. This program allows us to help those who do not necessarily have a criminal case pending, but those who have had their children removed from their custody due to their substance abuse issues. The goal is to increase the current reunification rate of parents and children.
- Secured partial outside funding for the Family Treatment Court Program.
- Maintained participant numbers despite COVID.
- Have been able to find other funding to increase the number of participants we can take in our Drug Court – Co-Occurring docket.
- Able to attend virtual trainings in lieu of in person trainings due to COVID.

### **2022 OBJECTIVES**

- Continue to secure additional funding sources to help fund the Co-Occurring docket and the Family Treatment Court.
- Continue to secure additional funding sources to increase the number of participants we can take in our Family Treatment Court Program.
- Maintain and improve the graduation rate and recidivism rate.
- Have all team members attend both the State and National Treatment Court conferences in person.

## TREATMENT COURT FUND

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1 Fund Balance, January 1	\$65,865	\$96,170	\$92,056	\$127,241
2				
3 Projected Revenues	33,212	46,700	56,320	60,520
4				
5 Operating Expenditures	(7,021)	(46,700)	(21,135)	(60,520)
6				
7 Revenues Over (Under)	26,191	0	35,185	0
8 Expenditures				
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	0	0	0
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)	0	0	0	0
14				
15 Fund Balance, December 31	\$92,056	\$96,170	\$127,241	\$127,241
16				
17				

## REVENUE

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
23 611	000	455.155	Participant Fees Revenue	32,681	46,000	55,840	60,000
24			<b>Total Fees/Services Revenue</b>	32,681	46,000	55,840	60,000
25							
26							
27 611	000	492.100	Investment Interest	531	700	480	520
28 611	000	497.100	Miscellaneous Revenue	0	0	0	0
29			<b>Total Miscellaneous Revenue</b>	531	700	480	520
30							
31			<b>TOTAL REVENUE</b>	<b>33,212</b>	<b>46,700</b>	<b>56,320</b>	<b>60,520</b>

## EXPENDITURES

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	611	254	632.200	Contractual Services	1,140	23,375	5,000	20,070
2	611	254	633.100	Medical	488	800	835	4,300
3	611	254	634.100	Training	3,260	17,075	12,100	27,000
4				<b>Total Services</b>	<b>4,888</b>	<b>41,250</b>	<b>17,935</b>	<b>51,370</b>
5								
6	611	254	653.100	Books & Publications	0	300	0	300
7	611	254	656.100	Printing & Binding	0	100	100	100
8	611	254	660.100	Other Supplies	987	1,200	1,200	1,600
9	611	254	661.100	Miscellaneous Other	1,146	3,350	1,900	6,650
10	611	254	661.120	Refunds	0	500	0	500
11				<b>Total Supplies &amp; Other</b>	<b>2,133</b>	<b>5,450</b>	<b>3,200</b>	<b>9,150</b>
12								
13								
14				<b>TREATMENT COURT FUND</b>				
15				<b>TOTAL EXPENDITURES</b>	<b>7,021</b>	<b>46,700</b>	<b>21,135</b>	<b>60,520</b>

## **FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND**

### **FUND FUNCTIONS**

This budget was created pursuant to Section 50.565 RSMo. It was a newly-created fund for 2016; however, the program was not implemented until 2017. This fund is overseen by a five-member board, The Franklin County Law Enforcement Restitution Fund Board of Trustees.

The Court may order offenders to pay restitution up to three hundred dollars (\$300.00) to the fund for any offense (with the exception of the charges of speeding, careless and imprudent driving, and any charge of violating a traffic control signal or sign or any charge which is a class C misdemeanor or an infraction).

Money from the fund shall only be expended upon the approval of the majority of the board and for the following purposes: narcotics investigation, prevention, and intervention; purchase of law enforcement-related equipment and supplies for the Franklin County Sheriff's Department; matching funds for federal or state law enforcement grants; funding for the reporting of all state and federal crime statistics or information; and any county law enforcement-related expense, including those of the prosecuting attorney, approved by the board of trustees that is reasonably related to investigation, charging, preparation, trial, and disposition of criminal cases before the Courts of the State of Missouri.



**FRANKLIN COUNTY LAW ENFORCEMENT RESTITUTION FUND**

	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1 Fund Balance, January 1	\$13,518	\$18,448	\$21,577	\$41,697
2				
3 Projected Revenues	8,059	8,165	20,120	15,150
4				
5 Operating Expenditures	<u>0</u>	<u>(1,500)</u>	<u>0</u>	<u>(22,000)</u>
6				
7 Revenues Over (Under)	8,059	6,665	20,120	(6,850)
8 Expenditures				
9				
10 Interfund Transfers In (Out)				
11 Transfers In		0	0	0
12 Transfers Out		0	0	0
13 Net Transfers In (Out)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
14				
15 Fund Balance, December 31	\$21,577	\$25,113	\$41,697	\$34,847

**REVENUE**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>	
24	615	000	492.100	Investment Interest	110	165	120	150
25	615	000	496.150	Restitution Revenue	7,950	8,000	20,000	15,000
26			<b>Total Revenue</b>	<u>8,060</u>	<u>8,165</u>	<u>20,120</u>	<u>15,150</u>	

**EXPENDITURES**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
34	615	615	651.104	Uncapitalized Equipment	0	0	22,000
35	615	615	661.100	Miscellaneous Other	0	1,500	0
36			<b>Total Supplies &amp; Other</b>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>22,000</u>
37							
38							
39	615	615	686.100	Other Equipment	0	0	0
40			<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
41							
42			<b>FRANKLIN COUNTY LAW</b>				
43			<b>ENFORCEMENT RESTITUTION</b>				
44			<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>22,000</b>

## **DOJ EQUITABLE SHARING FUND**

### **FUND FUNCTIONS**

This budget was created to account for the revenue and expenditures associated with participating in the Asset Forfeiture Program. The Department of Justice and the Department of the Treasury Asset Forfeiture Programs are, first and foremost, law enforcement programs. They remove the tools of crime from criminal organizations, deprive wrongdoers of the proceeds of their crimes, recover property that may be used to compensate victims, and deter crime. The Department of Justice and the Department of the Treasury emphasize these law enforcement purposes to their own law enforcement agencies and all federal, state, local, and tribal partner agencies.

One of the ancillary benefits of asset forfeiture is the potential to share federal forfeiture proceeds with cooperating state and local law enforcement agencies through equitable sharing. The Department of Justice and the Department of the Treasury Equitable Sharing Programs enhance cooperation amongst federal, state, local, and tribal law enforcement by providing valuable additional resources to state and local law enforcement agencies. However, the Program is designed to supplement and enhance, not supplant, appropriated agency resources.

**DOJ EQUITABLE SHARING FUND**

		<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	<b>Fund Balance, January 1</b>	\$144,278	\$97,162	\$121,094	\$81,638
2					
3	<b>Projected Revenues</b>	18,302	100	2,544	100
4					
5	<b>Operating Expenditures</b>	<u>(41,486)</u>	<u>(77,000)</u>	<u>(42,000)</u>	<u>(77,000)</u>
6					
7	<b>Revenues Over (Under)</b>				
8	<b>Expenditures</b>	(23,184)	(76,900)	(39,456)	(76,900)
9					
14					
15	<b>Fund Balance, December 31</b>	\$121,094	\$20,262	\$81,638	\$4,738
16					

**REVENUE**

				<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
22	<b>Account</b>		<b>Description</b>				
23	<b>Fund</b>	<b>Dept.</b>	<b>No.</b>				
24	616	000	492.100	930	100	407	100
25	616	000	496.616	17,371	0	2,138	0
26			<b>Total Revenue</b>	<u>18,302</u>	<u>100</u>	<u>2,544</u>	<u>100</u>

**EXPENDITURES**

				<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>			
1	616	616	626.100	Maintenance & Repairs	2,288	5,000	12,000
2	616	616	634.100	Training	5,290	20,000	5,000
3				<b>Total Services</b>	<u>7,578</u>	<u>25,000</u>	<u>17,000</u>
4							
5							
6	616	616	651.104	Uncapitalized Equipment	19,558	31,000	17,000
7	616	616	659.100	Uniforms	0	1,000	0
8	616	616	661.100	Miscellaneous Other	14,350	20,000	8,000
9				<b>Total Supplies &amp; Other</b>	<u>33,908</u>	<u>52,000</u>	<u>25,000</u>
10							
11							
12	616	616	685.100	Vehicles	0	0	0
13	616	616	686.100	Other Equipment	0	0	0
14				<b>Total Capital Outlay</b>	<u>0</u>	<u>0</u>	<u>0</u>
15							
17				<b>DOJ EQUITABLE</b>			
18				<b>SHARING FUND</b>			
19				<b>TOTAL EXPENDITURES</b>	<b>41,486</b>	<b>77,000</b>	<b>42,000</b>
							<b>77,000</b>

## **LAW ENFORCEMENT SALES TAX FUND**

### **FUNCTION FUNCTIONS**

This fund is established and governed by RSMo 67.582. It accounts for the revenues of two voter-approved one-quarter cent sales taxes for laws enforcement services. The Sheriff administers this fund. It includes expenditures for the Law Enforcement Grant Department, the Sheriff's Department, as well as the Jail and Penal Department.

## Introduction

It has been an exciting year for the Franklin County Sheriff's Office. I would like to extend my appreciation to all the elected officials for their help and dedication this past year. The Detention Center and Sheriff's Office remodel were completed late in 2021 and the continuation of the COVID-19 pandemic demanded much of our focus as the safety and security of our employees, detainees, and citizens are of the utmost importance.

In the following pages, you will find a comprehensive account of the 2022 Budget Request for the Franklin County Sheriff's Office and Adult Detention Center. This report lists not only the anticipated needs for equipment, supplies, and funding to adequately operate the Franklin County Sheriff's Office, but also the accomplishments. The following narrative should serve as a clear and concise picture of the financial impact the Franklin County Sheriff's Office will have in the coming year. Our office dedicates a substantial effort to be fiscally responsible while looking to the future needs, trends, and expectations of the citizens of Franklin County.

Law enforcement is a complex field and anticipating costs requires more than a standard approach. We often encounter situations that are unpredictable and uncertain. Our budget needs will be reflective of those circumstances. The information presented is based on the assessment of expected crime trends, new legislation, innovations, and past experiences. This document is constructed using all available information utilizing past department budgets, current trends, and available data.

## Outstanding Performance

In March of 2020 deputies attempted to stop a vehicle for a minor traffic offense. The vehicle fled and after a pursuit, came to a stop at a gas station in Gray Summit. The male driver exited the vehicle and opened fire at two of our deputies. Deputy Ron Burgess was shot twice and Sgt. Jason Weggemann was shot once. Sgt. Weggemann was able to return fire eliminating the threat and radioing for help. In September of 2021 Deputy Burgess and Sgt. Weggemann were presented the Governor's Medal of Valor for their actions.

## COVID-19

COVID-19 brought and continues to bring challenges to not only Franklin County but to the world. COVID-19 has changed the way we operate, not only in our day-to-day lives but how deputies perform their duties and interact with our citizens. As schools and businesses opened back up, our deputies looked forward to the interaction with our citizens. Many of the community events have been modified however we are excited to participate in events such as the Open-Doors programs and annual parades. Social distancing, frequent cleaning of work surfaces and patrol vehicles help to keep our workforce strong.



The sheriff's office utilized the Cares Act funds and American Rescue Plan Act Funds to help with the increased costs of disinfecting the office, patrol fleet, and detention center. The sheriff's office continues to take reasonable precautions to ensure the safety of our employees, our detainees, and our citizens.

### **Public Safety Building Initiative Continues**

Thanks to our citizens for the passing of Proposition P in 2018, construction is completed on the jail expansion and Sheriff's Office remodel project in late 2021. As part of this remodel, the tuck-pointing of the existing brickwork on the Sheriff's Office building was completed.

Utilizing Cares Act Funds, the Sheriff's Office, in collaboration with the Presiding Judge, completed the installation of a security access point in the historic courthouse. This additional courtroom will allow for social distancing, and allow the judicial process to continue.

The expansion to the Detention Center requires a dedicated maintenance person. In early 2021 the Sheriff's Office hired a facilities director. He has been able to successfully sustain the general building maintenance, grounds, pipe & duct systems, and HVAC systems. His expertise and knowledge are an asset and contribute substantial savings to the county. Although we have upgraded some of the HVAC equipment, certain areas of the existing older equipment continue to cause some grief. We hope that the system will perform adequately and not be a large expense this budget cycle.

In the 1980s a half-cent capital improvement sales tax for the construction of a new law enforcement building and detention center was passed. The tax has since expired and with the revenues generated the County Jail was built in 1986 and in 2018 the HVAC system at that same facility was overhauled. Planning has begun for a DOD building on the campus of the Franklin County Sheriff's Office. Funding for this project will come from the Capital Improvement Fund. This facility will house heavy machinery utilized by our Special Operations and SWAT team.

### **Public Relations & Outreach**

Law enforcement officers do not typically encounter citizens when things are going well; we are needed but not always welcome. No matter the reason for the contact, we make every effort to maintain a positive image with the citizens of Franklin County.

Our office is committed to educating our community about the importance of situational awareness, theft prevention, and personal safety. Local community events and school visits give deputies the opportunity for individual interaction with citizens. These interactions help to reduce criminal activity, the fear of crime, and victimization in specific areas. We resumed public training to include the mandated "active killer training" for local schools, and through



the use of social media continued to engage citizens throughout the year and during the COVID-19 pandemic.

As always, the citizens of Franklin County show our agency so much support. The success of programs such as our social media outreach, website, and public relations events continues to build stronger relationships with our community. The goodwill generated from these efforts is an asset to the county and our deputies. We cannot thank our community enough for their ongoing support!

## **Recruitment**

In addition to the construction of a new detention facility, the financial investment to increase wages from Proposition P has helped employee retention. The Sheriff's Office will continue investing in our employees and provide exemplary services to our communities. This will include the hiring of an additional detective attached to our Internet Crimes Task Force, two court security positions for the Historic Court House Courtroom, and seven new positions in our detention facility with the possibility of housing federal inmates.

## **Federal Inmates**

With the additional bed space in our new detention facility, our office has been approached by the U.S. Marshal Service requesting that we house federal inmates. Individuals who are arrested or detained for violation of federal statutes must be brought before a magistrate or judge for their initial hearing. The Marshal Service relies upon state and local governments to acquire space and services for federal prisoners. These individuals are pre-trial detainees and through an agreement with the Marshal Service will bring an additional stream of revenue to our facility.

## **Grants**

Grants have been instrumental in pushing forward initiatives concerning both public and officer safety. These grants are a collaborative effort between our employees and other agencies with a great deal of energy expended in maintaining them. As you may have noticed our office is very aggressive when applying for grants, especially if it makes a safer community.

Our office has been awarded two grants specifically for Internet Crimes Against Children and a \$51,000 State Cyber Crimes Grant. This grant, awarded late in 2021, will allow our office to hire an additional detective who will be attached to the Franklin County Cyber Crime Task Force. This is a multi-jurisdictional task force with the mission of utilizing both proactive and reactive measures to combat online child exploitation within its service area. There is a never-





ending caseload for these detectives as technology changes and new applications are developed. These investigations often take months to complete as the internet knows no bounds.

In 2022, we will have several ballistic vests that will be expiring and a larger number of vests due to expire in 2023. Our office will be applying for grants to offset the costs associated with replacing this necessary and lifesaving equipment.

## **Evidence**

Our office has made great strides in enhancing our capacity to deal with the complexities of evidence intake, storage, and release. The proper care of evidence is vital to prosecuting criminal cases and keeping an accurate account is a priority. As part of the remodel of the Sheriff's Office, two existing jail modules were renovated into evidence storage. The remodel of the old detention center into a secure evidence area also included a garage, lab, tech space, and an area for deputies to package and secure evidence.

Our evidence technicians and detectives spent weeks properly documenting, organizing, and transporting thousands of pieces of evidence into the new location. They did an amazing job and I am proud of their hard work and dedication.

## **Computers**

The Sheriff's Office has plans to include the upgrading of both desktop and mobile computers on a rotation continuing in 2022. The bulk of our "in-car" mobile terminals are shared computers, rotating between working squads. Many are out of warranty and due for replacement. Our office has plans to replace the out-of-date computers so our deputies can remain in the field working more efficiently between calls for service.

## **Fiscal Savings**

Fiscal responsibility settles on each county employee and the employees at the Franklin County Sheriff's Office continually strive to locate areas where we can save money without affecting quality and efficiency. Our fleet manager works very closely with the Sheriff's Office procurement clerk to liquidate vehicles and surplus items using Purple Wave.

## **Officer Wellness Program**

The Officer Wellness Program launched in 2021 and continues to be a successful tool for not only our agency but local first responders. The program gives deputies the tools needed to help with navigating toxic environments. Designed initially for detectives, whose work is primarily child sex crimes and child exploitation, this program has grown to include a peer





support group. The Peer Support Team is available to all employees with a focus on stress associated with being a first responder. This group fosters a safe and understanding environment for deputies and other first responders to debrief after critical incidents.

## Cold Case Program

In 2018 the Cold Case Program was launched. Originally this unit was comprised of four experienced retired law enforcement officers; in 2019 we added the fifth investigator. These seasoned investigators volunteer their time and services. A detective captain oversees the unit and follows up with any leads.

The purpose of the initiative is to look at homicide cases and compare leads ensuring we have exhausted every possible avenue to bring justice to the victim and their family. The Cold-Case investigators are also tasked with reexamining the evidence; there have been a lot of advancements with DNA, Biometrics, and databases for such.

The Cold-Case Program is very successful. Reexamination of evidence using technology not available in the past has led to charges being issued in a homicide from 1986 and a homicide from 1987.

## Conclusion

The sheriff's office is excited, once again, to be working with the commission to increase community relations with the citizens of Franklin County and we greatly appreciate the cooperation of the commission, the treasurer, the auditor, and all the elected officials and department heads in assisting us in our goals. We would also like to thank the citizens of Franklin County for their continued support!

Respectfully,



Steven M. Pelton  
Franklin County Sheriff



## LAW ENFORCEMENT SALES TAX FUND

				2020	2021	2021	2022	
				Actual	Adopted Budget	Estimated By Dept.	Adopted Budget	
1			<b>Fund Balance, January 1</b>	\$3,533,031	\$3,171,435	\$3,872,387	\$3,172,506	
2								
3			<b>Projected Revenues</b>	8,285,523	8,230,389	9,074,791	9,126,896	
4								
5			<b>Operating Expenditures</b>	(13,495,274)	(16,402,005)	(14,906,908)	(17,415,404)	
6								
7			<b>Revenues Over (Under) Expenditures</b>	(5,209,751)	(8,171,616)	(5,832,117)	(8,288,508)	
8								
9								
10			<b>Other Financing Sources(Uses)</b>					
11			<b>Sale of Capital Assets</b>	112,070	50,000	135,000	60,000	
12			<b>Issue of Capital Lease</b>					
13			<b>Transfers In</b>	5,681,156	6,245,020	5,097,236	5,769,515	
14			<b>Transfers Out</b>	(244,120)	(200,000)	(100,000)	0	
15			<b>Total Other Financing Sources (Uses)</b>	5,549,106	6,095,020	5,132,236	5,829,515	
16								
17			<b>Fund Balance, December 31</b>	\$3,872,387	\$1,094,839	\$3,172,506	\$713,512	
18								
23			<b>Appropriated Regular Operations</b>				\$ 17,415,404	
24			<b>Appropriated Fund Balance</b>				713,512	
25			<b>Total Appropriations</b>				\$18,128,916	
26								
27								
28								
29								
30	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
31	620	000	411.310	Contra Washington TIF 1	(13,567)	0	(13,221)	0
32	620	000	411.311	Contra Washington TIF 2	(4,747)	0	(5,297)	0
33	620	000	411.312	Contra Washington TIF 3	0	0	0	0
34	620	000	417.150	Law Enforcement Sales Tax	7,018,817	6,845,000	6,875,000	6,913,000
35				<b>Total Tax Revenue</b>	7,000,503	6,845,000	6,856,482	6,913,000
36								
37	620	000	441.042	DWI Traffic Unit Grant/TSU	106,689	144,855	120,000	156,186
38	620	000	441.045	Byrne Grant Narc Unit	140,599	137,304	137,304	143,782
39	620	000	441.046	DWI Enforcement Revenue	4,567	37,000	20,000	35,000
40	620	000	441.047	Youth Alcohol Grant	6,400	9,000	6,000	9,000
42	620	000	441.049	Speed Enf. Grant (HMV OT)	33,024	33,800	30,000	44,133
43	620	000	441.052	HIDTA Grant	122,760	137,500	120,000	137,500
	620	000	441.053	Impaired Driving Enf Grant	45,748	0	15,694	0
	620	000	441.054	In Car Computer Grant	10,620	0	0	0
45	620	000	441.055	Bullet Proof Vest Grant	0	10,000	0	10,000
46	620	000	441.057	Miscellaneous Enforcements	13,106	16,900	16,900	18,500
47	620	000	441.058	Misc. Federal Grants	0	0	0	0
49				<b>Total Federal Grants</b>	483,513	526,359	465,898	554,101

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2022

	Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
3	620	000	441.299	MOICAC Revenue	5,296	5,000	0	5,000
4	620	000	441.300	Computer Crime OT	2,802	19,500	2,000	19,500
5	620	000	441.301	Enforcement OT Reimbursement	6,851	7,500	7,000	7,500
7	620	000	441.303	Task Force Officer OT Revenue	17,448	17,500	17,000	17,500
8				<b>Total Federal Reimbursement</b>	<b>32,397</b>	<b>49,500</b>	<b>26,000</b>	<b>49,500</b>
9								
10	620	000	443.356	State Narcotics Grant	0	0	0	0
11	620	000	443.359	Asset Forefieture Revenue	0	0	0	0
	620	000	443.700	State Cyber Crimes Grant	0	0	0	51,491
12				<b>Total State Grants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51,491</b>
13								
14	620	000	444.998	MODOT Workzone	68,129	43,500	0	0
15				<b>Total State Reimbursement</b>	<b>68,129</b>	<b>43,500</b>	<b>0</b>	<b>0</b>
16								
17	620	000	463.300	Sheriff Fees	38,907	48,000	50,000	50,000
18	620	000	463.302	Prisoner Transport Fees	30,074	30,000	20,000	30,000
19	620	000	463.305	LESTF Muni. Ct. Fees Revenue	31,060	35,000	47,000	35,000
20	620	000	463.320	Sheriff SSA Inc. Payments	4,000	10,500	6,500	10,000
21	620	000	463.355	School Resource Officer Reimb.	80,900	84,030	84,000	84,030
22	620	000	463.500	Sheriff SB 869 Fees	14,225	20,000	25,000	25,000
	620	000	464.300	Prisoner Per Diem - Federal	0	0	0	711,750
23	620	000	465.300	Prisoner Per Diem Other	374,541	450,000	600,000	500,000
24	620	000	465.310	Inmate Medical	11,552	9,000	12,500	15,000
25	620	000	465.350	Prisoner Phone Call Commission	46,364	45,500	40,000	45,500
26				<b>Total Charges For Services</b>	<b>631,623</b>	<b>732,030</b>	<b>885,000</b>	<b>1,506,280</b>
27								
28	620	000	491.150	Interest - Sales Tax	4,284	0	0	0
29	620	000	492.100	Interest-Investments	14,500	20,000	12,000	15,000
30	620	000	493.050	Insurance Reimbursement	43,219	0	89,635	23,524
32	620	000	494.060	Law Enf. Blk Gr. (LLEBG)	0	10,000	0	10,000
33	620	000	496.100	Sale of Asset	112,070	50,000	135,000	60,000
34	620	000	497.100	Miscellaneous Revenue	7,355	4,000	739,775	4,000
35				<b>Total Other Revenue</b>	<b>181,428</b>	<b>84,000</b>	<b>976,410</b>	<b>112,524</b>
36								
37	620	000	498.000	Proceeds From Capital Lease	0	0	0	0
38	620	000	498.100	Transfers From General Fund	3,729,763	3,729,763	3,000,173	3,729,763
39	620	000	498.621	Transfer From Prop. P Compensation Fund	1,728,080	2,205,444	1,787,250	1,717,645
41	620	000	498.622	Transfer From Prop P Law Enf. & Emergency Dispatch Fund	223,313	309,813	309,813	322,107
42								
43	620	000	498.635	Transfer From Sheriff Revolving	0	0	0	0
44	620	000	498.685	Transfer From Municipal Court	0	0	0	0
45				<b>Total Other Financing Sources</b>	<b>5,681,156</b>	<b>6,245,020</b>	<b>5,097,236</b>	<b>5,769,515</b>
46								
47				<b>TOTAL LAW ENFORCEMENT</b>				
48				<b>REVENUE</b>	<b>14,078,749</b>	<b>14,525,409</b>	<b>14,307,027</b>	<b>14,956,411</b>

**LAW ENFORCEMENT  
GRANT EXPENDITURES**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	620	020	611.100	Regular Wages	120,216	114,151	114,151	97,552
2	620	020	611.200	Overtime	2,449	6,000	1,500	3,000
3	620	020	612.100	Part-Time Wages	0	0	0	0
4	620	020	613.100	FICA	8,780	9,192	9,529	10,775
5	620	020	614.100	Retirement-LAGERS	20,578	20,547	21,103	20,242
6	620	020	617.100	Life Insurance	135	130	130	140
7	620	020	617.200	Health Insurance	15,850	15,890	15,890	17,000
8	620	020	617.300	Dental Insurance	781	807	807	850
9	620	020	617.400	Vision Insurance	246	244	244	250
10				<b>Total Personnel Services</b>	<b>169,034</b>	<b>166,961</b>	<b>163,354</b>	<b>149,809</b>
11								
12								
13	620	020	623.100	Telephone	11,921	12,000	12,000	12,000
14	620	020	625.100	Rent & Leases	24,750	13,500	0	0
15	620	020	626.100	Maintenance & Repairs	0	0	0	0
16	620	020	630.100	Utilities	0	0	0	0
17	620	020	632.200	Contractual Services	6,238	6,800	6,800	21,800
18	620	020	634.100	Training/Travel	4,954	6,000	6,000	14,000
19				<b>Total Services</b>	<b>47,863</b>	<b>38,300</b>	<b>24,800</b>	<b>47,800</b>
20								
21								
22	620	020	651.104	Uncapitalized Equipment	480	2,000	2,000	2,000
23	620	020	657.100	Fuel	12,589	18,000	12,000	15,000
24	620	020	659.100	Uniforms	0	1,000	0	1,000
25	620	020	661.100	Miscellaneous Other	9,000	20,000	10,000	15,000
26				<b>Total Supplies &amp; Other</b>	<b>22,069</b>	<b>41,000</b>	<b>24,000</b>	<b>33,000</b>
27								
28								
29	620	020	685.100	Vehicles	0	70,000	0	57,700
30	620	020	686.100	Other Equipment	0	0	0	0
31				<b>Total Capital Outlay</b>	<b>0</b>	<b>70,000</b>	<b>0</b>	<b>57,700</b>
32								
33								
34				<b>LAW ENFORCEMENT GRANT</b>				
35				<b>TOTAL EXPENDITURES</b>	<b>238,966</b>	<b>316,261</b>	<b>212,154</b>	<b>288,309</b>

**LAW ENFORCEMENT  
SHERIFF EXPENDITURES**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	620	385	611.100	Regular Wages	5,321,151	5,700,000	5,162,359	6,040,086
2	620	385	611.200	Overtime Wages	164,233	265,349	154,109	210,479
3	620	385	612.100	Part Time Wages	43,053	54,640	54,640	56,279
4	620	385	613.100	FICA	365,907	496,346	496,346	504,984
5	620	385	614.100	Retirement-LAGERS	908,180	1,116,755	1,116,755	1,223,881
6	620	385	615.100	Unemployment	0	15,000	15,000	15,000
7	620	385	616.100	Workman's Compensation	190,328	285,000	285,000	293,550
8	620	385	617.100	Life Insurance	5,974	6,200	6,200	6,386
9	620	385	617.200	Health Insurance	851,479	882,000	882,000	1,155,193
10	620	385	617.201	Health Insurance Contingency	12,096	123,500	123,500	127,205
11	620	385	617.300	Dental Insurance	36,323	39,000	36,000	40,170
12	620	385	617.400	Vision Insurance	11,309	13,000	11,000	13,390
	620	385	618.150	Retention Compensation	0	374,867	374,867	294,250
13				<b>Total Personnel Services</b>	<b>7,910,033</b>	<b>9,371,657</b>	<b>8,717,776</b>	<b>9,980,853</b>
14								
15								
16	620	385	623.100	Telephone	69,183	98,000	70,000	93,000
17	620	385	624.100	Postage & Freight	602	3,000	3,000	4,000
18	620	385	625.100	Rent & Leases	0	3,000	0	3,000
19	620	385	626.100	Maintenance & Repairs	118,091	140,000	125,000	150,000
24	620	385	627.100	Insurance	273,680	356,000	334,460	373,800
25	620	385	628.100	Bonds	850	750	150	1,000
26	620	385	629.100	Other Professional Services	12,333	34,700	16,400	34,700
27	620	385	630.100	Utilities	173,729	180,000	160,000	180,000
28	620	385	632.200	Contractual Services	160,204	218,025	193,495	221,985
29	620	385	634.100	Training	35,712	38,130	38,130	40,000
30				<b>Total Services</b>	<b>844,384</b>	<b>1,071,605</b>	<b>940,635</b>	<b>1,101,485</b>

**LAW ENFORCEMENT  
SHERIFF EXPENDITURES**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	620	385	651.100	Office Supplies	15,592	18,000	17,000	18,000
2	620	385	651.102	Ammunition	22,038	30,000	35,000	45,000
3	620	385	651.103	Software	4,736	11,000	14,540	19,935
4	620	385	651.104	Uncapitalized Equipment	87,222	169,000	169,000	177,000
5	620	385	653.100	Books & Publications	1,176	3,400	656	3,500
6	620	385	654.100	Memberships	5,375	11,750	7,325	8,310
7	620	385	656.100	Printing & Binding	1,654	4,000	1,500	4,000
8	620	385	657.100	Fuel	169,186	285,000	250,000	285,000
9	620	385	659.100	Uniforms	51,261	60,000	60,000	60,000
10	620	385	660.100	Other Supplies	26,223	38,900	35,000	41,150
11	620	385	661.100	Misc. Other	1,838	15,000	3,000	15,000
12				<b>Total Supplies &amp; Other</b>	<b>386,301</b>	<b>646,050</b>	<b>593,021</b>	<b>676,895</b>
13								
14								
15	620	385	685.100	Vehicles	493,674	408,000	406,845	448,000
16	620	385	686.100	Other Equipment	15,857	30,000	25,000	30,000
17	620	385	687.100	Office Equipment	500	0	0	0
18				<b>Total Capital Outlay</b>	<b>510,031</b>	<b>438,000</b>	<b>431,845</b>	<b>478,000</b>
19								
20	620	385	690.100	Transfer To General Fund	244,120	200,000	100,000	0
21	620	385	690.600	Transfers To Law				
22				Enforcement Training	0	0	0	0
23				<b>Total Transfers Out</b>	<b>244,120</b>	<b>200,000</b>	<b>100,000</b>	<b>0</b>
24								
25				<b>LAW ENFORCEMENT SHERIFF</b>				
26				<b>TOTAL EXPENDITURES</b>	<b>9,894,869</b>	<b>11,727,312</b>	<b>10,783,277</b>	<b>12,237,233</b>

**LAW ENFORCEMENT  
JAIL & PENAL EXPENDITURES**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	620	390	611.100	Regular Wages	1,988,888	2,406,310	2,200,000	2,575,000
2	620	390	611.200	Overtime Wages	30,984	30,000	30,000	30,900
3	620	390	612.100	Part-Time Wages	60,613	78,000	70,000	82,400
4	620	390	613.100	FICA	146,786	192,344	192,344	206,000
5	620	390	614.100	Retirement-LAGERS	325,846	433,136	433,136	487,303
6	620	390	615.100	Unemployment	0	3,000	3,000	3,150
7	620	390	616.100	Workman's Compensation	69,300	90,000	90,000	94,500
8	620	390	617.100	Life Insurance	2,208	2,462	2,462	2,585
9	620	390	617.200	Health Insurance	298,343	320,926	320,926	336,972
10	620	390	617.300	Dental Insurance	13,382	15,330	15,330	16,097
11	620	390	617.400	Vision Insurance	4,157	4,624	4,624	4,855
12				<b>Total Personnel Services</b>	<b>2,940,509</b>	<b>3,576,132</b>	<b>3,361,822</b>	<b>3,839,762</b>
13								
14	620	390	624.100	Postage & Freight	0	0	0	0
15	620	390	626.100	Maintenance & Repairs	510	5,000	1,500	3,000
19	620	390	626.104	Maint. & Repairs-Bldg/Grounds	51,651	103,000	65,000	103,000
20	620	390	627.100	Insurance	48,669	78,500	78,500	78,500
21	620	390	629.100	Other Professional Services	13,937	45,000	45,000	45,000
22	620	390	632.200	Contractual Services	335,838	440,000	374,500	469,500
23	620	390	633.100	Medical	181,917	260,000	260,000	291,000
24				<b>Total Services</b>	<b>632,522</b>	<b>931,500</b>	<b>824,500</b>	<b>990,000</b>
25								
26								
27	620	390	651.100	Office Supplies	1,090	1,500	1,500	2,500
28	620	390	651.104	Uncapitalized Equipment	2,458	2,500	2,500	5,000
29	620	390	653.100	Books & Publications	384	800	250	600
30	620	390	658.100	Janitor Supplies	24,263	40,000	25,000	40,000
31	620	390	660.100	Other Supplies	4,334	6,000	6,000	12,000
32				<b>Total Supplies &amp; Other</b>	<b>32,528</b>	<b>50,800</b>	<b>35,250</b>	<b>60,100</b>
33								
34	620	390	686.100	Other Equipment	0	0	0	0
35				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
36								
37								
38				<b>JAIL AND PENAL</b>				
39				<b>TOTAL EXPENDITURES</b>	<b>3,605,559</b>	<b>4,558,432</b>	<b>4,221,572</b>	<b>4,889,862</b>

**LAW ENFORCEMENT SALES TAX FUND  
FUND BALANCE APPROPRIATIONS**

<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1 620	142	632.200	Contractual Services	0	1,094,839	0	713,512



## **PROPOSITION P FUNDS**

### **FUND FUNCTIONS**

On April 3, 2018, the citizens of Franklin County passed as sales tax initiative of ½ of 1%. The purpose of this sales tax is to provide funds for law enforcement and emergency dispatch services, including but not limited to (1) the acquisition, construction, reconstruction, improvement, maintenance, operating and equipping of a jail, dispatching center and law enforcement facilities and (2) compensation for law enforcement officers, which shall include commissioned officers of the Franklin County Sheriff's Office and commissioned officers of the municipal police departments within Franklin County.

**PROP P - LAW ENFORCEMENT COMPENSATION FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 <b>Fund Balance, January 1</b>	\$825,587	\$825,587	\$870,019	\$0
2				
3 <b>Projected Revenues</b>	3,505,866	3,424,500	3,443,500	3,457,500
4				
5 <b>Estimated Expenditures</b>	(1,712,136)	(2,009,841)	(1,699,614)	(1,709,746)
6				
7 <b>Revenues Over (Under)</b>				
8 <b>Expenditures</b>	1,793,730	1,414,659	1,743,886	1,747,754
9				
10 <b>Interfund Transfers In (Out)</b>	(1,749,298)	(2,240,246)	(2,608,905)	(1,747,754)
11				
12 <b>Fund Balance, December 31</b>	\$870,019	\$0	\$5,000	\$0

**REVENUE**

		<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
21 <b>Fund</b>	<b>Dept.</b>						
22 621	000	417.100	Prop P Law Enf. Comp. Sales Tax	3,502,505	3,422,500	3,437,500	3,456,500
23 621	000	491.150	Interest - Sales Tax	2,135	0	0	0
24 621	000	492.100	Interest - Investment	1,226	2,000	6,000	1,000
25							
26							
27 <b>TOTAL PROPOSITION P - LAW</b>							
28 <b>ENFORCEMENT COMPENSATION</b>							
29 <b>FUND REVENUE</b>				<b>3,505,866</b>	<b>3,424,500</b>	<b>3,443,500</b>	<b>3,457,500</b>

## PROPOSITION P - LAW ENFORCEMENT COMPENSATION

				2020	2021	2021	2022	
Fund	Dept.	Account No.	Description	Actual	Adopted Budget	Estimated By Dept.	Adopted Budget	
1	621	621	642.200	Berger PD Compensation	14,825	17,401	14,722	14,803
2	621	621	642.201	Gerald PD Compensation	59,298	69,605	58,887	59,212
3	621	621	642.202	New Haven PD Compensation	103,772	121,809	103,051	103,621
4	621	621	642.203	Pacific PD Compensation	274,254	321,923	272,350	273,855
5	621	621	642.204	St. Clair PD Compensation	207,544	243,617	205,369	207,242
6	621	621	642.205	Sullivan PD Compensation	266,842	313,222	264,989	266,454
7	621	621	642.206	Union PD Compensation	370,614	435,031	368,041	370,075
8	621	621	642.207	Washington PD Compensation	415,088	487,234	412,206	414,484
9				<b>Total Services</b>	<b>1,712,236</b>	<b>2,009,841</b>	<b>1,699,614</b>	<b>1,709,746</b>
10								
11	621	621	690.620	Transfer To Franklin County				
12				Law Enforcement For				
13				Compensation	1,728,080	2,205,444	1,707,709	1,717,645
14								
15	621	621	690.100	Transfer To General Fund				
				For Compensation	21,218	34,802	29,443	29,606
				<b>PROPOSITION P LAW</b>				
				<b>ENFORCEMENT COMPENSATION</b>				
				<b>TOTAL EXPENDITURES</b>	<b>3,461,534</b>	<b>4,250,087</b>	<b>3,436,766</b>	<b>3,456,997</b>

**PROPOSITION P LAW ENFORCEMENT & EMERGENCY DISPATCH FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 <b>Fund Balance, January 1</b>	\$22,320,938	\$4,027,187	\$4,508,364	\$923,404
2				
3 <b>Projected Revenues</b>	3,601,370	3,512,500	3,517,074	3,462,500
4				
5 <b>Estimated Expenditures</b>	(21,190,631)	(7,229,874)	(6,792,221)	(3,816,742)
6				
7 <b>Revenues Over (Under) Expenditures</b>	(17,589,261)	(3,717,374)	(3,275,147)	(354,242)
8				
9				
10 <b>Interfund Transfers In (Out)</b>	(223,313)	(309,813)	(309,813)	(322,107)
11				
12 <b>Fund Balance, December 31</b>	\$4,508,364	\$0	\$923,404	\$247,055
13				
14				
15				
16				
17				

**REVENUE**

		<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
21 <b>Fund</b>	<b>Dept.</b>						
22 622	000	417.100	Sales Tax	3,502,505	3,422,500	3,437,500	3,456,500
23 622	000	491.150	Interest - Sales Tax	2,135	0	1,000	0
24 622	000	492.100	Interest - Investment	96,730	90,000	6,000	6,000
25 622	000	493.450	Proceeds From Issue of COPs	0	0	0	0
26 622	000	493.410	Bond Premium	0	0	0	0
27 622	000	497.100	Miscellaneous Revenue	0	0	72,574	0
28							
29							
30							
31			<b>TOTAL PROPOSITION P - LAW ENFORCEMENT &amp; EMERGENCY DISPATCH FUND REVENUE</b>	<b>3,601,370</b>	<b>3,512,500</b>	<b>3,517,074</b>	<b>3,462,500</b>

## PROPOSITION P LAW ENFORCEMENT DEPARTMENT

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	622	622	626.100	Maintenance & Repairs	0	10,000	2,155	0
2	622	622	630.100	Utilities	48,195	100,000	100,000	110,000
3	622	622	632.200	Contractual Services	2,500	2,500	2,500	2,500
4				<b>Total Services</b>	<u>50,695</u>	<u>112,500</u>	<u>104,655</u>	<u>112,500</u>
5								
6								
7	622	622	651.104	Uncapitalized Equipment	246,536	223,500	215,136	50,000
8	622	622	661.100	Miscellaneous Other	9,350	0	0	0
9				<b>Total Supplies &amp; Other</b>	<u>255,886</u>	<u>223,500</u>	<u>215,136</u>	<u>50,000</u>
10								
11	622	622	682.100	Buildings	16,971,205	3,370,000	3,087,931	0
12	622	622	686.100	Other Equipment	17,990	568,152	558,423	30,000
13	622	622	687.100	Office Equipment	0	0	0	0
14				<b>Total Capital Outlay</b>	<u>16,989,195</u>	<u>3,938,152</u>	<u>3,646,354</u>	<u>30,000</u>
15								
16	622	622	671.100	Principal	1,060,000	1,190,000	1,190,000	1,230,000
17	622	622	672.100	Interest	1,081,886	948,584	948,584	909,034
18				<b>Total Debt Service</b>	<u>2,141,886</u>	<u>2,138,584</u>	<u>2,138,584</u>	<u>2,139,034</u>
19								
20	622	622	696.800	Cost of Issuance	1,366	0	0	
21	622	622	690.620	Transfer To LESTF	223,313	309,813	309,813	322,107
22					<u>224,679</u>	<u>309,813</u>	<u>309,813</u>	<u>322,107</u>
23								
24				<b>PROPOSITION P LAW ENFORCEMENT TOTAL EXPENDITURES</b>	<b>19,662,342</b>	<b>6,722,549</b>	<b>6,414,541</b>	<b>2,653,641</b>
25								
26								

## PROPOSITION P EMERGENCY DISPATCH DEPARTMENT

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	622	623	623.100	Telephone	148,275	212,917	212,917	209,164
2	622	623	624.100	Postage & Freight	25	100	50	100
3	622	623	626.100	Maintenance & Repairs	28,235	0	0	70,648
4	622	623	630.100	Utilities	11,834	22,500	22,500	20,000
5	622	623	631.100	Advertising	0	1,600	0	525
6	622	623	632.200	Contractual Services	324,648	350,921	350,921	378,671
7	622	623	634.100	Training	3,960	36,425	3,700	31,425
8				<b>Total Services</b>	<b>516,977</b>	<b>624,463</b>	<b>590,088</b>	<b>710,533</b>
9								
10								
11	622	623	651.100	Office Supplies	3,253	5,550	2,500	5,550
12	622	623	651.104	Uncapitalized Equipment	83,109	6,155	4,500	9,275
13	622	623	652.100	Mileage	0	250	0	250
14	622	623	655.100	Business Expense	333	3,600	2,500	3,600
15	622	623	657.100	Fuel	131	2,500	1,500	4,500
16	622	623	660.100	Other Supplies	3,418	1,500	1,500	1,500
17				<b>Total Supplies &amp; Other</b>	<b>90,243</b>	<b>19,555</b>	<b>12,500</b>	<b>24,675</b>
18								
19	622	623	681.100	Land	0	0	0	0
20	622	623	686.100	Other Equipment	1,144,383	173,120	84,905	120,000
22				<b>Total Capital Outlay</b>	<b>1,144,383</b>	<b>173,120</b>	<b>84,905</b>	<b>120,000</b>
23								
24								
25				<b>PROPOSITION P</b>				
26				<b>EMERGENCY DISPATCH</b>				
27				<b>TOTAL EXPENDITURES</b>	<b>1,751,602</b>	<b>817,138</b>	<b>687,493</b>	<b>855,208</b>

## **INMATE SECURITY FUND**

### **FUND FUNCTIONS**

This fund is established and governed by RSMo 488.5026.1 and is under the direction of the Sheriff. These funds are used to acquire and develop biometric verification systems and information sharing to ensure that inmates, prisoners, or detainees in a holding cell facility or other detention facility or area which holds persons detained only for a shorter period of time after arrest or after being formally charged, can be properly identified upon booking and tracked within the local law enforcement administration system, criminal justice administration system, or the local jail system. Upon the installation of the information sharing or biometric verification system, funds may be used for the maintenance, repair, and replacement of the information sharing or biometric verification system, and also to pay for any expenses related to detention, custody, housing and other expenses for inmates, prisoners, and detainees.

## INMATE SECURITY FUND

		<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	Fund Balance, January 1	\$368,808	\$246,408	\$261,058	\$261,808
2					
3	Projected Revenues	45,733	50,500	65,750	60,750
4					
5	Estimated Expenditures	<u>(153,483)</u>	<u>(65,000)</u>	<u>(65,000)</u>	<u>(95,000)</u>
6					
7	Revenues Over (Under) Expenditures	(107,750)	(14,500)	750	(34,250)
8					
9					
10	Interfund Transfers In (Out)	0	0	0	
11					
12	Fund Balance, December 31	\$261,058	\$231,908	\$261,808	\$227,558
13					
14					
15					
16					

## REVENUE

				<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
17							
18							
19							
20	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>			
21	625	000	459.177	Inmate Security Revenue	43,630	50,000	65,000
22	625	000	492.100	Interest - Investment	2,104	500	750
23							
24				<b>INMATE SECURITY</b>			
25				<b>TOTAL REVENUE</b>	<b>45,733</b>	<b>50,500</b>	<b>65,750</b>
26							
27							
28							
29							
30							

## EXPENDITURES

				<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
31							
32							
33							
34	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>			
35	625	395	651.104	Uncapitalized Equipment	14,244	20,000	38,000
36	625	395	661.100	Miscellaneous Other	16,323	35,000	47,000
37				<b>Total Supplies &amp; Other</b>	<b>30,567</b>	<b>55,000</b>	<b>65,000</b>
38							
39	625	395	634.100	Training	0	0	16,000
40				<b>Total Services</b>			<b>16,000</b>
41							
42	625	395	686.100	Other Equipment	122,916	10,000	10,000
43				<b>Total Capital Outlay</b>	<b>122,916</b>	<b>10,000</b>	<b>10,000</b>
44							
45				<b>INMATE SECURITY</b>			
46				<b>TOTAL EXPENDITURES</b>	<b>153,483</b>	<b>65,000</b>	<b>95,000</b>



## **COLLECTOR'S TAX MAINTENANCE FUND**

### **FUND FUNCTIONS**

This fund is established and governed by RSMo 52.312.1 and is under the direction of the County Collector. The fees collected are to be used for the purpose of funding additional costs and expenses incurred in the Collector's office.

**COLLECTOR'S TAX MAINTENANCE FUND**

	<b>2020</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 <b>Fund Balance, January 1</b>	\$261,152	\$187,209	\$212,864	\$200,275
2				
3 <b>Projected Revenues</b>	213,533	167,300	181,511	166,500
4				
5 <b>Operating Expenditures</b>	(261,821)	(354,509)	(194,100)	(366,775)
6				
7 <b>Revenues Over (Under) Expenditures</b>	(48,288)	(187,209)	(12,589)	(200,275)
8				
9				
10 <b>Interfund Transfers In (Out)</b>				
11 <b>Transfers In</b>	0	0	0	0
12 <b>Transfers Out</b>	0	0	0	0
13 <b>Net Transfers In (Out)</b>	0	0	0	0
14				
15 <b>Fund Balance, December 31</b>	\$212,864	\$0	\$200,275	\$0

**REVENUE**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>	
23	630	000	454.150	Collector's Tax Maint. Fees	210,899	165,000	180,000	165,000
24	630	000	492.100	Investment Interest	1,938	2,300	1,511	1,500
25	630	000	497.100	Misc. Revenue	696	0	0	0
26			<b>Total Revenue</b>	213,533	167,300	181,511	166,500	

## EXPENDITURES

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	630	030	626.100	Maintenance & Repairs	309	5,000	500	10,000
2	630	030	629.100	Other Professional Services	73,804	70,000	10,000	90,000
3	630	030	632.200	Contractual Services	183,596	200,000	167,400	200,000
4	630	030	634.100	Training	25	1,000	0	1,000
5				<b>Total Services</b>	<b>257,734</b>	<b>276,000</b>	<b>177,900</b>	<b>301,000</b>
6								
7								
8	630	030	651.100	Office Supplies	569	2,000	1,200	2,300
9	630	030	651.104	Uncapitalized Equipment	3,518	40,860	15,000	37,475
10				<b>Total Supplies &amp; Other</b>	<b>4,086</b>	<b>42,860</b>	<b>16,200</b>	<b>39,775</b>
11								
12								
13	630	030	686.100	Other Equipment		20,649	0	11,000
14	630	030	687.100	Office Equipment	0	15,000	0	15,000
15				<b>Total Capital Outlay</b>	<b>0</b>	<b>35,649</b>	<b>0</b>	<b>26,000</b>
16								
17								
18	630	030	690.100	Transfers To General Fund		0	0	0
19				<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
20								
21				<b>COLLECTOR'S TAX MAINTENANCE</b>				
22				<b>TOTAL EXPENDITURES</b>	<b>261,821</b>	<b>354,509</b>	<b>194,100</b>	<b>366,775</b>

## **SHERIFF'S REVOLVING FUND**

### **FUND FUNCTIONS**

This budget is under the direction of the Franklin County Sheriff and is governed by Missouri State Statute 50.535. This fund shall only be used by law enforcement agencies for the purchase of equipment, to provide training, and to make necessary expenditures to process applications for concealed carry permits or renewals. This includes but is not limited to the purchase of equipment, information and data exchange, training, fingerprinting and background checks, employment of additional personnel, and any expenditure necessitated by an action under section 571.114 or 571.117.

**SHERIFF REVOLVING FUND**

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1 <b>Fund Balance, January 1</b>	\$230,803	\$281,113	\$281,712	\$307,366
2				
3 <b>Projected Revenues</b>	90,595	73,200	85,900	10,250
4				
5 <b>Operating Expenditures</b>	(39,687)	(72,746)	(64,855)	(78,635)
6				
7 <b>Revenues Over (Under)</b>	50,908	454	21,045	(68,385)
8 <b>Expenditures</b>				
9				
10 <b>Interfund Transfers In (Out)</b>				
11 <b>Transfers In</b>	0	0	0	0
12 <b>Transfers Out</b>	0	0	0	0
13 <b>Net Transfers In (Out)</b>	0	0	0	0
14				
15 <b>Fund Balance, December 31</b>	\$281,712	\$281,567	\$302,757	\$238,981

**REVENUE**

		Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget	
22	<b>Fund</b>	<b>Dept.</b>						
23	635	000	465.571	Conceal/Carry Revenue	88,870	70,000	85,000	10,000
24	635	000	492.100	Investment Interest	1,725	3,200	900	250
25				<b>Total Revenue</b>	90,595	73,200	85,900	10,250

EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2020 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	635	375	611.100	Regular Wages	20,864	37,000	37,000	38,110
2	635	375	613.100	FICA	1,358	2,831	2,831	2,781
3	635	375	614.100	Retirement-LAGERS	3,226	6,068	6,068	6,283
4	635	375	617.100	Life Insurance	30	70	70	75
5	635	375	617.200	Health Insurance	4,710	10,360	10,360	10,360
6	635	375	617.300	Dental Insurance	188	404	404	404
7	635	375	617.400	Vision Insurance	57	122	122	122
8				<b>Total Personnel Services</b>	<b>30,433</b>	<b>56,855</b>	<b>56,855</b>	<b>58,135</b>
9								
10	635	375	632.200	Contractual Services	1,271	3,000	3,000	3,000
11				<b>Total Services</b>	<b>1,271</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
12								
13	635	375	651.100	Office Supplies	2,636	3,000	3,000	3,000
14	635	375	651.104	Uncapitalized Equipment	0	1,500	1,500	1,500
15	635	375	661.100	Miscellaneous Other	0	5,000	500	5,000
16				<b>Total Supplies &amp; Other</b>	<b>2,636</b>	<b>9,500</b>	<b>5,000</b>	<b>9,500</b>
17								
18	635	375	687.100	Office Equipment	0	3,391	0	
	635	375	686.100	Other Equipment	5,347	0	0	8,000
19				<b>Total Capital Outlay</b>	<b>5,347</b>	<b>3,391</b>	<b>0</b>	<b>8,000</b>
20								
21	635	375	690.635	Transfer to LESTF		0	0	0
22								
23								
24				<b>TOTAL SHERIFF REVOLVING</b>				
25				<b>FUND EXPENDITURES</b>	<b>39,687</b>	<b>72,746</b>	<b>64,855</b>	<b>78,635</b>

## **SHERIFF CIVIL FEES FUND**

### **FUND FUNCTIONS**

This fund is under the direction of the Franklin County Sheriff and is governed by RSMo 57.280.

This budget is used to account for the fees that the Sheriff receives in connection with civil cases.

The funds collected pursuant to RSMo 57.280, not to exceed \$50,000 in any calendar year, shall be held in a fund established by the County Treasurer, which may be expended at the discretion of the Sheriff for the furtherance of the Sheriff's set duties. Any such funds in excess of \$50,000 in any calendar year shall be placed to the credit of the General Revenue Fund of the County. Monies in the fund shall be used only for the procurement of services and equipment to support the operation of the Sheriff's office. Monies in the fund shall not lapse to the County General Revenue Fund at the end of any county budget or fiscal year.

**SHERIFF CIVIL FEES FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
<b>Fund Balance, January 1</b>	\$140,389	\$191,389	\$189,716	\$168,116
<b>Projected Revenues</b>	51,144	51,500	50,900	51,000
<b>Operating Expenditures</b>	(1,816)	(75,000)	(72,500)	(50,000)
<b>Revenues Over (Under) Expenditures</b>	49,328	(23,500)	(21,600)	1,000
<b>Interfund Transfers In (Out)</b>				
<b>Transfers In</b>	0	0	0	0
<b>Transfers Out</b>	0	0	0	0
<b>Net Transfers In (Out)</b>	0	0	0	0
<b>Fund Balance, December 31</b>	\$189,716	\$167,889	\$168,116	\$169,116

**REVENUE**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
636	000	463.315	Sheriff Civil Fees	50,000	50,000	50,000	50,000
636	000	492.100	Investment Interest	1,144	1,500	900	1,000
			<b>Total Revenue</b>	<b>51,144</b>	<b>51,500</b>	<b>50,900</b>	<b>51,000</b>

**EXPENDITURES**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
636	376	632.200	Contractual Services	0	2,500	0	2,500
			<b>Total Services</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>
636	376	651.104	Uncapitalized Equipment	0	45,000	45,000	22,500
636	376	661.100	Miscellaneous Other	1,816	27,500	27,500	25,000
			<b>Total Supplies &amp; Other</b>	<b>1,816</b>	<b>72,500</b>	<b>0</b>	<b>47,500</b>
636	376	686.100	Other Equipment	0	0	0	0
			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
			<b>TOTAL SHERIFF CIVIL FEES FUND EXPENDITURES</b>	<b>1,816</b>	<b>75,000</b>	<b>72,500</b>	<b>50,000</b>



## **COUNTY-WIDE 911 FUND**

### **DEPARTMENTAL FUNCTIONS**

Franklin County E911 is a formal department of the Franklin County Commission. There are four Public Safety Answering Points (PSAPs) that take 911 calls within the County. The host PSAP for Franklin County is located at #1 Bruns Lane in Union, Missouri.

The remote PSAPs are in Washington, Sullivan, and Pacific. Franklin County 911 has provided 911 call answering equipment, mapping, connection, and infrastructure to these PSAPs for many years. Some training has also been paid for by Franklin County for these Municipal PSAPs.

The department's hierarchy of responsibility is the answering and processing of all 911 calls efficiently and effectively, assigning of calls to the appropriate agencies/units in a timely manner, and the answering of all radio traffic in a timely manner while maintaining sound situational awareness.

This department is funded through fees from served agencies, general revenue, and the 911 landline tax. With the decrease in the traditional landline services in the community, the landline tax has decreased over the past 10 years while the expectation from the public and cost of technology to fulfill the needs has increased. In 2018, the State of Missouri passed and signed House Bill 1456 which, among other things, allows for cellular phones to be included in the 911 tariff funding by a vote of the people. The ongoing investment of time in finding sustained operational funding for 911 in this first class County is imperative for citizen safety, responder safety, and economic growth.

### **SERVED AGENCY OVERVIEW**

The Fire/EMS 911 Operations Board is actively engaged in the continued improvements being made in the 911 Center. The goal is to bring the 911 Center up to the level of service that could be considered "Class 1". They have expressed concern about the current funding model of the Center and believe under the current funding mechanisms, reaching a level of service which could be considered "Class 1" is not possible. Items that they have identified as being needed are a more robust county wide radio system with redundant connections/links for minimal downtime, field radio equipment coordination and programming advisor, automatic vehicle location system integrated with computer aided dispatch in the vehicles, and adequate staffing comparable to other "Class 1" centers in the area based on call volume and services. These types of items can help improve service by our center to the citizens as well as potentially speeding up the dispatch, response, and care provided for calls of service.

## 2021 ACCOMPLISHMENTS

Franklin County E911 currently provides services to the Franklin County Sheriff's Office, Gerald Police Department, Union Police Department, St. Clair Police Department, New Haven Ambulance, Washington Ambulance, Gerald Ambulance, Union Ambulance, St. Clair Ambulance, New Haven-Berger Fire, Beaufort-Leslie Fire, Boles Fire, Union Fire, and St. Clair Fire. From August 1st, 2020 until July 31, 2021, 56,390 emergency 911 calls were processed through the 911 system. These calls totaled over 1608 hours. During that same period, Franklin County E911 received 70,565 administrative calls and made 29,435. These calls totaled over 2617 hours. New Haven Police and Berger Police have sought dispatching services through the City of Washington PSAP. We are aware of at least 1 agency looking for services elsewhere and 1 agency with a different PSAP wishing to be served by Franklin County E911.

- Manage and operate the radio network which consists of 30 different transmitters and receivers for responders in the County, not including the mutual aid channels used to talk amongst PSAPs and outside agencies.

- Manage radio system upgrades and implement modifications as needed.

Continue coordination with the Fire/EMS Operations Board.

- Hire and train additional personnel to maintain minimum staffing of the Center.

Adapt operations to new Dispatch Center at 3 Bruns Ln.

- Support the Franklin County Sheriff's Office Warrant Division as necessary. This is primarily through 24/7 response to warrants, uploading, exporting and documenting mules traffic and documentation process as required by FCSO, checking individuals for release by the FCSO Jail, entering lost, stolen, or recovered items.

- Continued implementation of Field Mobile Data Terminal, including Automatic Vehicle Locating.

- Conducted exercises with Served Agencies using Field Mobile Data Terminals.

Update the business directory.

- Collect and disseminate COVID-19 information for the protection of first responders and the public.

- Continued staffing plan to be below staffing level and provide chance for individuals to be trained. This portion is not sustainable and is negatively impactful on the individuals and level of service

## 2022 OBJECTIVES

- Work towards a long-term funding solution.
- Monitor and maintain Radio System with microwave ring.
- Maintain and update lighting Pea Ridge Tower.
- Reestablish minimum staffing levels.
- Maintain adequate staffing of supervisory role.
- Provide sound structure and foundation for our Communications Center through SOGs and training.

COUNTY-WIDE 911 FUND

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1 Fund Balance, January 1	\$636,619	\$271,504	\$315,313	\$429,611
2				
3 Projected Revenues	957,088	1,015,230	934,638	938,950
4				
5 Operating Expenditures	(1,528,394)	(1,667,375)	(1,320,340)	(1,765,163)
6				
7 Revenues Over (Under)				
8 Expenditures	(571,306)	(652,145)	(385,703)	(826,213)
9				
10 Interfund Transfers In (Out)				
11 Transfers In	250,000	500,000	500,000	550,000
12 Transfers Out	0	0	0	0
13 Net Transfers In (Out)	250,000	500,000	500,000	550,000
14				
15 Fund Balance, December 31	\$315,313	\$119,359	\$429,611	\$153,398

REVENUE

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
25	640	000	417.300 Telephone Tax Revenue	745,538	700,000	720,000	720,000
26	640	000	417.400 Prepaid Phone Cards Revenue	48,238	40,000	59,238	62,000
27			<b>Total Taxes</b>	793,775	740,000	779,238	782,000
28							
29	640	000	455.080 Served Agencies Dispatch Fees	160,560	131,750	154,000	155,750
30	640	000	455.085 PSAP Fees	0	91,880	0	0
31	640	000	470.000 Private Road Signs	0	600	0	0
32			<b>Total Fees/Services Revenue</b>	160,560	224,230	154,000	155,750
33							
34	640	000	492.100 Investment Interest	2,752	3,000	1,400	1,200
35	640	000	497.100 Miscellaneous Revenue	0	48,000	0	0
36			<b>Total Miscellaneous Revenue</b>	2,752	51,000	1,400	1,200
37							
38	640	000	498.100 Transfers From General Fund	250,000	500,000	500,000	550,000
39			<b>Total Transfers In</b>	250,000	500,000	500,000	550,000
40							
41			<b>Total Revenue</b>	1,207,088	1,515,230	1,434,638	1,488,950

**COUNTY- WIDE 911 DISPATCHING  
EXPENDITURES**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	640	045	611.100	Regular Wages	992,245	1,094,427	847,986	1,170,907
2	640	045	611.200	Overtime	68,403	60,000	45,892	60,000
3	640	045	612.100	Part-time Wage	846	40,000	4,800	40,000
4	640	045	613.100	FICA	74,768	83,724	68,749	97,224
5	640	045	614.100	Retirement-LAGERS	169,797	179,486	160,906	181,491
6	640	045	616.100	Workman's Compensation	0	0	0	0
7	640	045	617.100	Life Insurance	1,378	1,556	1,318	1,620
8	640	045	617.200	Health Insurance	177,078	195,579	179,880	200,679
9	640	045	617.300	Dental Insurance	8,445	9,683	8,324	10,200
10	640	045	617.400	Vision Insurance	2,629	2,921	2,485	3,042
11				<b>Total Personnel Services</b>	<b>1,495,589</b>	<b>1,667,376</b>	<b>1,320,340</b>	<b>1,765,163</b>
12								
13								
14				<b>TOTAL COUNTY WIDE 911 DISPATCHING EXPENDITURES</b>	<b>1,495,589</b>	<b>1,667,376</b>	<b>1,320,340</b>	<b>1,765,163</b>
15								

## **PROSECUTING ATTORNEY TRAINING FUND**

### **FUND FUNCTIONS**

This budget is under the direction of the Prosecuting Attorney. This budget is established to account for the fees collected to support training for the Prosecuting Attorney's office.

**PROSECUTING ATTORNEY TRAINING FUND**

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
<b>Fund Balance, January 1</b>	\$14,540	\$21,140	\$24,547	\$29,512
<b>Projected Revenues</b>	10,007	7,100	11,050	9,650
<b>Operating Expenditures</b>	0	(8,000)	(6,085)	(8,000)
<b>Revenues Over (Under) Expenditures</b>	10,007	(900)	4,965	1,650
<b>Interfund Transfers In (Out)</b>				
<b>Fund Balance, December 31</b>	\$24,547	\$20,240	\$29,512	\$31,162

**REVENUE**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
650	000	450.650	Court Costs Reimbursement	8,327	5,000	8,400	7,500
650	000	450.675	Municipal Court Fees	1,553	2,000	2,500	2,000
650	000	492.100	Interest - Investments	127	100	150	150
<b>Total Revenue</b>				<b>10,007</b>	<b>7,100</b>	<b>11,050</b>	<b>9,650</b>

**EXPENDITURES**

<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
650	050	634.100	Training	0	8,000	6,085	8,000
<b>Total Services</b>				<b>0</b>	<b>8,000</b>	<b>6,085</b>	<b>8,000</b>

**PROSECUTING TRAINING FUND  
TOTAL EXPENDITURES**

<b>0</b>	<b>8,000</b>	<b>6,085</b>	<b>8,000</b>
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## **ELECTION SERVICES FUND**

### **FUND FUNCTIONS**

RSMo 115.065.4 allows the Election Authority to collect money for those costs that require additional out-of-pocket expenses in conducting an election. The election service account shall be budgeted and expended at the direction of the election authority and shall not be used to substitute for or subsidize any allocation of general revenue for the operation of the election authority's office without the express consent of the election authority. Income for this fund primarily comes from a 5% of the total election fee charged to any entity that has an issue on the ballot. The funds shall be used for training programs and purchase of additional supplies or equipment to improve the conduct of elections, including anything pertaining thereto. In addition to these costs, that state shall, subject to appropriation, compensate the Election Services Fund for transaction submitted to update MCVR, the state voter registration database.

## ELECTION SERVICES FUND

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1 Fund Balance, January 1	\$108,672	\$121,273	\$127,652	\$133,321
2				
3 Projected Revenues	25,154	26,000	6,191	26,000
4				
5 Operating Expenditures	(6,174)	(25,000)	(522)	(90,000)
6				
7 Revenues Over (Under) 8 Expenditures	18,980	1,000	5,669	(64,000)
9				
10 Interfund Transfers In (Out)	0	0	0	0
11				
12 Balance December 31	\$127,652	\$122,273	\$133,321	\$69,321
13				

## REVENUE

	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>				
15								
16								
17								
18	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>				
19	655	000	441.205	Vote Equip. Maint/Security	0	0	0	0
20	655	000	443.612	State Election Grant Rev.	0	0	0	0
21	655	000	451.300	Election Services Fees	24,362	25,000	5,691	25,000
22	655	000	492.100	Investment Interest	792	1,000	500	1,000
23	655	000	497.100	Miscellaneous Revenue	0	0	0	0
24				<b>Total Revenue</b>	25,154	26,000	6,191	26,000
25								
26								
27	655	000	498.100	Transfer From General	0	0	0	0



**EXPENDITURES**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	655	055	632.200	Contractual Services	0	0	0	0
2				<b>Total Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
3								
4								
5	655	055	651.100	Office Supplies	0	1,000	0	1,000
6	655	055	651.104	Uncapitalized Equipment	0	10,000	0	11,000
7	655	055	654.100	Memberships	0	2,000	0	2,000
8	655	055	655.100	Business Expense	6,174	5,000	522	5,000
9	655	055	661.100	Miscellaneous Other	0	1,000	0	1,000
10				<b>Total Supplies &amp; Other</b>	<b>6,174</b>	<b>19,000</b>	<b>522</b>	<b>20,000</b>
11								
12								
13	655	055	683.100	Building Improvements	0	0	0	0
14	655	055	686.100	Other Equipment	0	5,000	0	70,000
15	655	055	687.100	Office Equipment	0	1,000	0	0
16				<b>Total Capital Outlay</b>	<b>0</b>	<b>6,000</b>	<b>0</b>	<b>70,000</b>
17								
18	655	055	690.100	Transfers to General Fund		0	0	0
19								
20				<b>ELECTION SERVICES</b>				
21				<b>TOTAL EXPENDITURES</b>	<b>6,174</b>	<b>25,000</b>	<b>522</b>	<b>90,000</b>

## **DOMESTIC VIOLENCE FUND**

### **FUND FUNCTIONS**

The County Commission administers the budget for the Domestic Violence Fund. In accordance with RSMo 451.151, 455.200-205, and 479.261, they distribute money to local shelters for victims of domestic violence.

## DOMESTIC VIOLENCE FUND

		<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	Balance, January 1	\$11,507	\$15,544	\$15,680	\$4,265
2					
3	Projected Revenues	4,173	3,600	3,585	3,600
4					
5	Operating Expenditures	<u>0</u>	<u>(19,144)</u>	<u>(15,000)</u>	<u>(7,865)</u>
6					
7	Revenues Over (Under)	4,173	(15,544)	(11,415)	(4,265)
8	Expenditures				
9					
10	Interfund Transfers In (Out)				
11					
12	Fund Balance, December 31	\$15,680	\$0	\$4,265	\$0
13					
14					
19					
20					

## REVENUE

		<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
21					
22					
23					
24					
25	<u>Fund</u>				
26	660				
27	<u>Dept.</u>				
28	000				
29	<u>Account</u>				
30	467.400				
31	<u>Description</u>				
32	Recorder of Deeds				
33	Marriage Fees	4,085	3,500	3,500	3,500
34	Interest - Investments	88	100	85	100
35					
36	<b>Total Revenue</b>	<u>4,173</u>	<u>3,600</u>	<u>3,585</u>	<u>3,600</u>
37					

## EXPENDITURES

		<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
37					
38	<u>Fund</u>				
39	660				
40	<u>Dept.</u>				
41	060				
42	<u>Account</u>				
43	632.200				
44	<u>Description</u>				
45	Contractual Services	<u>0</u>	<u>19,144</u>	<u>15,000</u>	<u>7,865</u>
	<b>Total Services</b>	<u>0</u>	<u>19,144</u>	<u>15,000</u>	<u>7,865</u>
	<b>DOMESTIC VIOLENCE</b>				
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>19,144</b>	<b>15,000</b>	<b>7,865</b>

## HEALTH DEPARTMENT

### DEPARTMENTAL FUNCTIONS

The mission of the Franklin County Department of Health is to protect the general health of all residents and visitors of Franklin County. Our major objective is to improve the health and well being of our residents as well as prevent and manage the spread of communicable disease.

Services offered through the Franklin County Department of health require a multidisciplinary team approach to promote, prevent and protect the health of our population. By promoting healthy behaviors such as hand washing, breastfeeding, vaccination programs and protection against STD's we are able to prevent the spread of many contagious diseases. By doing surveillance of over 110 reportable diseases our staff is able to assist in the control and prevention of an outbreak of infectious disease and/or contamination of food or water supplies.

Our environmental health program provides systematic inspection of all food handling establishments. These inspections insure compliance with sanitation standards and practices which ensure compliance with the Franklin County Food Service and Retail Food Services Sanitation Ordinance. In addition, routine inspections of child care establishments and commercial lodging are inspected. All types of environmental complaints for onsite sewage disposal, food, and hazardous waste are addressed.

Other services to our county residents include the following vital record printing, health services, immunization clinics, emergency planning and the WIC program.

### 2021 ACCOMPLISHMENTS

- Front line response to pandemic
- Provided active surveillance for infectious and chronic disease.
- Investigated outbreaks and patterns of disease or injury within the community allowing for early containment and prevention of a large-scale outbreak
- Enforced public health laws and regulations
- Completed inspections of all food establishments, temporary food events, daycare centers and hotels. Increased the number of inspections to high-risk establishments and those affected by disasters.
- Increased outreach, education and presence at food events.
- Provided facility plan reviews for new construction/extensive remodeling on food establishments.
- Provided 24 hour on call availability and response for emergencies as required.
- Established new partnerships and maintained existing partnerships within the community.
- Assisted the state lab by ensuring lab samples were processed correctly.

- Provided on-site courier services.
- Increased awareness of public health services and public health issues by attending health fairs, expos, wellness events and community providers meetings.
- Completed and passed all local, state and federal program compliance monitoring visits.
- Provided lead screenings, testing, education, treatment and case management services.
- Provided TB screenings, testing, education, treatment and case management services.
- Provided STD and Hepatitis C screenings, testing, education and treatment expanding services for treatment.
- Expanded access to services by contracting with private insurance companies.
- Expanded services to provide lab work for the uninsured.
- Provided guidance and support to school nursing as well as mobilizing staff to provide immunization clinics in the school setting.
- Provided blood pressure screenings, wellness checks, hemoglobin checks and various other health services to the community.
- Provided resources and referral information to link individuals to health care services.
- Increased staff attendance to trainings/conferences to ensure compliance with laws, contract requirements and to ensure evidence-based information was provided to the public.
- Continued partnership with library to increase literacy among adults/children.
- Provided clinic hours and internships to undergraduate students, school groups and various other community members that are interested in public health.
- Expanded clinic and WIC operating hours.
- Provided guidance to DHSS and many lphas in the state on appropriate billing practices and electronic health record systems implementation.
- Linked immunization records with state record system eliminating duplicate immunizations for most vulnerable populations.

## **2022 OBJECTIVES**

- Continue to educate state and local officials on public health services and the need for increased funding to prevent the spread of disease, promote wellness and protect the public from public health hazards.
- Maintain scope of work for federal, state and local contracts and grants.
- Develop policies to support individual and community health goals and initiatives
- Participate in public health awareness activities within the community.
- Participate in regular meetings to ensure that public health planning efforts are integrated with other agencies.
- Implement programs to address needs identified in the community assessment, health department survey and county data. Focus will be on substance abuse, smoking cessation for pregnant and post-partum moms, STD prevention, screening and treatment, immunization rates and access to health services.

- Partner with NCADA and CRUSH to conduct outreach and services to empower our youth to make informed choices and reduce exposure to opioids; educate policy makers, bring public awareness campaign to reduce risk taking.
- Complete continuing education to enhance knowledge regarding medical procedures and guidelines.
- Enhance billing procedures to provide FCHD with sustainable funding for operation.
- Continue to provide support and guidance to the building department on 701 violations.
- License, conduct and follow up on all inspections of retail and temporary food service facilities, daycares and hotels.
- Provide plan review of all new food service facilities or remodeled food service facilities to ensure compliance with Franklin County food service regulations.
- Respond to all public health emergencies (fires, truck wrecks, floods, etc.).
- Respond to environmental health complaints received and enforce laws.
- Provide ongoing surveillance for communicable and chronic diseases.
- Collaborate with and enhance professional relationships with local medical providers.
- Utilize webpage and social media to connect citizens to information.
- Attend national, local and/or state meetings, trainings and conferences.
- Enhance web-based access to health and department information.
- Strengthen our relationship with health departments in surrounding counties.
- Participate in meetings with area providers and resource groups.
- Expand staffing to grow services and abilities to reach out to community partners.
- Work with providers to decrease the amount of tick borne disease cases by providing better education to the community on the importance of using repellents.
- Continue to provide quality-nursing services and be a resource to the community for a variety of questions and concerns related to public health issues.
- Increase off site immunization clinics.

HEALTH DEPARTMENT FUND

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1 Fund Balance, January 1	\$583,769	\$158,189	\$395,513	\$296,419
2				
3 Projected Revenues	824,559	1,034,408	901,212	1,953,925
4				
5 Estimated Expenditures	(784,868)	(1,157,804)	(1,020,654)	(1,415,600)
6				
7 Revenues Over (Under)	39,691	(123,396)	(119,442)	538,325
8 Expenditures				
9				
10 Interfund Transfers In (Out)				
11 Transfers In	0	50,000	50,000	0
12 Transfers Out	(227,947)	(29,652)	(29,652)	(224,751)
13 Net Transfers In (Out)	(227,947)	20,348	20,348	(224,751)
14				
15 Fund Balance, December 31	\$395,513	\$55,141	\$296,419	\$609,993

REVENUE

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget	
23	665	000	440.001	Cities Readiness Grant	10,587	22,683	11,000	22,683
24	665	000	440.003	Summer Food Service Rev.	0	0	0	0
25	665	000	440.006	Hep. A Outbreak Grant Rev.	2,831	0	0	0
26	665	000	440.007	ELC Grant	0	71,500	120,000	637,244
27	665	000	440.010	Increasing Adult Flu Vacc Rates	0	17,500	0	0
28	665	000	440.012	Crisis Cooperative Ag. Grant	0	0	1,000	140,473
29	665	000	440.110	COVID-19 & Adult Vacc. Grant	0	0	10,000	253,000
30	665	000	441.201	Maternal Child Health Grant	39,277	43,139	50,000	0
31	665	000	442.200	Medicare Revenue	146	2,500	0	2,500
32	665	000	442.202	WIC Federal Reimbursement	259,713	282,000	250,000	285,866
33	665	000	442.204	Medicaid Reimbursement	2,319	25,000	180	25,000
34	665	000	443.202	Core Public Health Grant	145,056	146,000	145,056	145,056
35	665	000	443.210	Child Care Sanitation Inspect.	4,390	7,000	7,000	7,000
36	665	000	443.213	PHEP	93,733	121,901	121,901	121,901
37	665	000	443.216	Opiod Response Grant Revenue	0	0	0	0
38	665	000	444.020	Child Care Health Consultation	584	4,185	2,000	2,202
39	665	000	448.100	Private Insurance	22,730	40,000	500	40,000
40								
41				<b>Total Grant Revenue</b>	581,365	783,408	718,637	1,682,925

FRANKLIN COUNTY, MISSOURI

BUDGET FOR FISCAL YEAR 2022

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	665	000	466.325	Breast Pump Charge	0	0	0	0
2	665	000	466.400	Vital Records	136,539	130,000	144,000	150,000
3	665	000	466.401	Health Department Fees	25,841	40,000	12,000	40,000
4	665	000	466.500	Sanitation Inspection Fees	76,225	76,000	76,575	77,000
5				<b>Total Fee Revenue</b>	<b>238,605</b>	<b>246,000</b>	<b>232,575</b>	<b>267,000</b>
6								
7								
8	665	000	492.100	Interest on Investments	2,298	2,500	1,500	1,500
9	665	000	493.200	Health Dept Rev Prior Yr	0	0	0	0
10	665	000	496.100	Sale of Assets	0	0	250	0
11	665	000	497.100	Miscellaneous Revenue	2,291	2,500	0	2,500
12	665	000	498.100	Transfer from General Fund		50,000	50,000	
13				<b>Total Miscellaneous Revenue</b>	<b>4,589</b>	<b>55,000</b>	<b>51,750</b>	<b>4,000</b>
14								
15								
16				<b>Total Revenue</b>	<b>819,970</b>	<b>1,029,408</b>	<b>951,212</b>	<b>1,953,925</b>



HEALTH DEPARTMENT EXPENDITURES

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	665	065	611.100	Regular Wages	227,984	374,169	374,169	423,508
2	665	065	611.200	Overtime	2,705	500	500	2,500
3	665	065	612.100	Part-time Wages	(2,607)	20,200	45,000	197,130
4	665	065	613.100	FICA	14,290	30,977	30,977	47,670
5	665	065	614.100	Retirement-LAGERS	33,383	61,364	61,364	65,644
6	665	065	615.100	Unemployment	0	5,000	0	2,500
7	665	065	616.100	Workers Compensation	10,747	17,000	10,687	17,000
8	665	065	617.100	Life Insurance	324	453	453	585
9	665	065	617.200	Health Insurance	40,367	54,000	49,320	82,355
10	665	065	617.300	Dental Insurance	1,900	2,900	2,294	3,590
11	665	065	617.400	Vision Insurance	656	852	692	1,109
12				<b>Total Personnel Services</b>	<b>329,749</b>	<b>567,415</b>	<b>575,456</b>	<b>843,591</b>
13								
14								
15	665	065	623.100	Telephone	2,925	4,800	5,000	5,000
16	665	065	624.100	Postage & Freight	88	2,000	2,000	3,000
17	665	065	626.100	Maintenance & Repairs	4,627	11,000	4,500	10,000
18	665	065	629.100	Other Professional Services	2,500	5,250	5,250	5,250
19	665	065	630.100	Utilities	7,125	10,000	8,000	8,000
20	665	065	632.200	Contractual Services	30,020	37,000	37,000	44,484
21	665	065	633.100	Medical	19,196	67,850	21,000	87,850
22	665	065	634.100	Training	135	1,200	0	700
23				<b>Total Services</b>	<b>66,616</b>	<b>139,100</b>	<b>82,750</b>	<b>164,284</b>
24								
25								
26	665	065	651.100	Office Supplies	1,948	5,640	3,000	5,000
27	665	065	651.104	Uncapitalized Equipment	314	0	0	0
28	665	065	652.100	Mileage	1,858	4,000	2,500	1,500
29	665	065	653.100	Books & Publications	257	3,000	0	2,500
30	665	065	654.100	Memberships	860	1,000	1,000	1,100
31	665	065	655.100	Business Expense	128	2,100	0	1,100
32	665	065	661.100	Miscellaneous Other	1,199	8,850	6,000	13,080
33				<b>Total Supplies &amp; Other</b>	<b>6,564</b>	<b>24,590</b>	<b>12,500</b>	<b>24,280</b>
34								
35								
36	665	065	686.100	Other Equipment	0	0	0	0
37	665	065	687.100	Office Equipment	0	0	0	0
38				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
39								
40	665	065	690.100	Transfer To General Fund	27,947	29,652	29,652	24,751
41	665	065	690.450	Transfer To Capital Projects F	200,000	0	0	200,000
					<b>227,947</b>	<b>29,652</b>	<b>29,652</b>	<b>224,751</b>
42								
43				<b>HEALTH DEPARTMENT</b>				
44				<b>TOTAL EXPENDITURES</b>	<b>630,876</b>	<b>760,757</b>	<b>700,358</b>	<b>1,256,906</b>

WIC DEPARTMENT EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	665	075	611.100	Regular Wages	175,010	181,772	131,209	142,784
2	665	075	611.200	Overtime	0	0	0	0
3	665	075	612.100	Part-time Wages	0	0	0	0
4	665	075	613.100	FICA	10,471	13,906	10,037	10,923
5	665	075	614.100	Retirement-LAGERS	29,287	29,810	21,518	22,132
6	665	075	617.100	Life Insurance	319	324	320	324
7	665	075	617.200	Health Insurance	49,937	50,005	41,672	42,049
8	665	075	617.300	Dental Insurance	1,988	2,018	1,705	2,040
9	665	075	617.400	Vision Insurance	600	609	494	609
10				<b>Total Personnel Services</b>	<b>267,612</b>	<b>278,444</b>	<b>206,955</b>	<b>220,860</b>
11								
12								
13	665	075	623.100	Telephone	1,968	2,750	2,750	1,750
14	665	075	624.100	Postage & Freight	0	600	300	600
15	665	075	630.100	Utilities	0	0	0	0
16	665	075	632.200	Contractual Services	1,685	2,004	1,800	2,209
17	665	075	633.100	Medical	0	2,158	400	2,158
18	665	075	634.100	Training	0	0	0	200
19				<b>Total Services</b>	<b>3,653</b>	<b>7,512</b>	<b>5,250</b>	<b>6,917</b>
20								
21								
22	665	075	651.100	Office Supplies	246	775	700	3,000
23	665	075	651.104	Uncapitalized Equipment	0	0	0	0
24	665	075	652.100	Mileage	0	300	0	350
25	665	075	653.100	Books & Publications	0	25	0	25
26	665	075	655.100	Business Expense	0	300	0	634
27	665	075	661.100	Miscellaneous Other	120	1,450	500	6,750
28				<b>Total Supplies &amp; Other</b>	<b>366</b>	<b>2,850</b>	<b>1,200</b>	<b>10,759</b>
29								
30	665	075	687.100	Office Equipment	0	0	0	0
31				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
32								
33								
34				<b>WIC DEPARTMENT</b>				
35				<b>TOTAL EXPENDITURES</b>	<b>271,631</b>	<b>288,806</b>	<b>213,405</b>	<b>238,536</b>

## PHEP/CRI DEPARTMENT EXPENDITURES

	<u>Fund</u>	<u>Dept.</u>	<u>Account No.</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1	665	085	611.100	Regular Wages	76,832	95,894	98,001	103,438
2	665	085	611.200	Overtime	1,802	0	0	0
3	665	085	612.100	Part-time Wages	0	0	0	0
4	665	085	613.100	FICA	5,811	7,336	7,497	7,913
5	665	085	614.100	Retirement-LAGERS	13,082	15,726	16,072	16,033
6	665	085	617.100	Life Insurance	103	130	127	162
7	665	085	617.200	Health Insurance	3,434	5,331	5,331	6,326
8	665	085	617.300	Dental Insurance	608	807	806	886
9	665	085	617.400	Vision Insurance	194	244	244	278
10				<b>Total Personnel Services</b>	<b>101,866</b>	<b>125,468</b>	<b>128,078</b>	<b>135,036</b>
11								
12	665	085	626.100	Maintenance & Repairs	100	2,500	500	1,950
13	665	085	632.200	Contractual Services	3,465	3,465	3,465	3,700
14	665	085	634.100	Training	500	500	0	500
15				<b>Total Services</b>	<b>4,065</b>	<b>6,465</b>	<b>3,965</b>	<b>6,150</b>
16								
17								
18	665	085	651.100	Office Supplies	191	2,500	2,200	1,600
19	665	085	651.104	Uncapitalized Equipment	3,843	1,760	1,700	530
20	665	085	652.100	Mileage	0	500	0	800
21	665	085	655.100	Business Expense	284	600	0	2,000
22	665	085	661.100	Miscellaneous Other	58	600	600	400
23				<b>Total Supplies &amp; Other</b>	<b>4,376</b>	<b>5,960</b>	<b>4,500</b>	<b>5,330</b>
24								
25								
26	665	085	686.100	Other Equipment	0	0	0	0
27				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
28								
29				<b>PHEP/CRI DEPARTMENT</b>				
30				<b>TOTAL EXPENDITURES</b>	<b>110,307</b>	<b>137,893</b>	<b>136,543</b>	<b>146,516</b>

## **RECORDS PRESERVATION FUND**

### **FUND FUNCTIONS**

This fund is under the direction of the Recorder of Deeds. In accordance with RSMo 59.319.1, fees collected are to be used for record storage, microfilming, preservation, including anything necessarily pertaining thereto.

## RECORDS PRESERVATION FUND

				<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
				<u>Actual</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Adopted</u>
					<u>Budget</u>	<u>By Dept.</u>	<u>Budget</u>
1			<b>Fund Balance, January 1</b>	\$298,945	\$341,845	\$353,365	\$381,865
2							
3			<b>Projected Revenues</b>	87,487	69,000	80,700	79,500
4							
5			<b>Operating Expenditures</b>	(33,067)	(52,200)	(52,200)	(55,000)
6							
7			<b>Revenues Over (Under)</b>	54,420	16,800	28,500	24,500
8			<b>Expenditures</b>				
9							
10			<b>Interfund Transfers In (Out)</b>				
11							
12			<b>Fund Balance, December 31</b>	\$353,365	\$358,645	\$381,865	\$406,365
13							
14							
15			<b>REVENUE</b>				
16							
17							
18	<b>Fund</b>	<b>Dept.</b>	<b>Account</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
			<b>No.</b>	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>
			<b>Description</b>		<b>Budget</b>	<b>By Dept.</b>	<b>Budget</b>
19	670	000	467.410	56,356	45,000	53,000	53,000
20	670	000	467.420				
21			Recorder of Deeds User Fees				
22	670	000	492.100	28,583	22,500	26,000	25,000
23	670	000	497.100	2,108	1,500	1,700	1,500
24			Investment Interest	440	0	0	0
25			Miscellaneous Revenue				
26			<b>Total Revenue</b>	87,487	69,000	80,700	79,500
27							
28			<b>EXPENDITURES</b>				
29							
30	<b>Fund</b>	<b>Dept.</b>	<b>Account</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
			<b>No.</b>	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Adopted</b>
			<b>Description</b>		<b>Budget</b>	<b>By Dept.</b>	<b>Budget</b>
31	670	070	632.100	8,101	2,000	2,000	1,000
32	670	070	632.200	21,200	41,200	41,200	41,500
33	670	070	634.100	510	6,500	6,500	6,500
34			<b>Total Services</b>	29,811	49,700	49,700	49,000
35							
36	670	070	651.104	3,256	700	700	6,000
37			Uncapitalized Equipment				
38			<b>Total Supplies &amp; Other</b>	3,256	700	700	6,000
39	670	070	686.100	0	0	0	0
40	670	070	687.100	0	1,800	1,800	0
41			Other Equipment				
42			Office Equipment				
43			<b>Total Capital Outlay</b>	0	1,800	1,800	0
44							
			<b>RECORDS PRESERVATION</b>				
			<b>TOTAL EXPENDITURES</b>	<b>33,067</b>	<b>52,200</b>	<b>52,200</b>	<b>55,000</b>

## **PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND**

### **FUND FUNCTION**

This budget is under the direction of the Prosecuting Attorney. Each prosecuting attorney who takes any action to collect restitution for bad checks shall collect from the person paying restitution an administrative handling cost. The monies shall be deposited in the Administrative Handling Cost Fund. The monies deposited in the fund may be used by the Prosecuting Attorney for office supplies, postage, books, training, office equipment, capital outlay, expenses of trial and witness preparation, additional employees for the staff of the Prosecuting Attorney, employee's salaries, and for other lawful expenses incurred by the Prosecuting Attorney in the operation of that office.

**PROSECUTING ATTORNEY ADMINISTRATIVE HANDLING COST FUND**

				<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	
				<b>Actual</b>	<b>Adopted Budget</b>	<b>Estimated By Dept.</b>	<b>Adopted Budget</b>	
1			<b>Fund Balance, January 1</b>	\$27,244	\$32,743	\$27,824	\$29,074	
2								
3			<b>Projected Revenues</b>	8,580	13,500	9,750	10,200	
4								
5			<b>Operating Expenditures</b>	0	(4,000)	(500)	(2,000)	
6								
7			<b>Revenues Over (Under)</b>	8,580	9,500	9,250	8,200	
8			<b>Expenditures</b>					
9								
10			<b>Interfund Transfers In (Out)</b>					
11			<b>Transfers In</b>					
12			<b>Transfers Out</b>	(8,000)	(8,000)	(8,000)	(8,000)	
13			<b>Net Transfers In (Out)</b>					
14								
15			<b>Fund Balance, December 31</b>	\$27,824	\$34,243	\$29,074	\$29,274	
16								
17			<b>REVENUE</b>					
18								
19								
20	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
21	680	000	461.202	Bad Check Fees	8,369	13,000	9,600	10,000
22	680	000	492.100	Investment Interest	211	500	150	200
23	680	000	497.100	Miscellaneous Revenue	0	0	0	0
24				<b>Total Revenue</b>	8,580	13,500	9,750	10,200
25								
26				<b>EXPENDITURES</b>				
27								
28								
29	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
30	680	080	624.100	Postage & Freight	0	1,000	500	1,000
31				<b>Total Services</b>	0	1,000	500	1,000
32								
33	680	080	651.100	Office Supplies	0	0	0	500
34	680	080	651.104	Uncapitalized Equipment	0	3,000	0	500
35				<b>Total Supplies &amp; Other</b>	0	3,000	0	1,000
36								
37	680	080	685.100	Vehicles	0	0	0	0
38	680	080	687.100	Office Equipment	0	0	0	0
39				<b>Total Capital Outlay</b>	0	0	0	0
40								
41	680	080	690.100	Transfers to General Fund/Payroll	8,000	8,000	8,000	8,000
42	680	080	690.650	Transfers For PA Training Fund	0	0	0	0
43				<b>Total Transfers</b>	8,000	8,000	8,000	8,000
44								
45				<b>PROSECUTING ATTORNEY</b>				
46				<b>ADMINISTRATIVE HANDLING COST</b>				
47				<b>TOTAL EXPENDITURES</b>	<b>8,000</b>	<b>12,000</b>	<b>8,500</b>	<b>10,000</b>

## **MUNICIPAL COURT**

### **DEPARTMENTAL FUNCTIONS**

The Franklin County Municipal Court handles violations of the Franklin County Code in the areas of traffic, building and health. All cases begin by the County Prosecuting Attorney filing a traffic ticket or a charge of the violation of the building or health code. Cases are opened by the clerk who accepts guilty pleas and collects fines and court costs. Defendants who plead not guilty are tried by the judge. If found not guilty, the defendant is discharged. If found guilty, the clerk collects the fine and costs. All fines and costs are paid to the Franklin County Treasurer for distribution.



MUNICIPAL COURT FUND

	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget
1 Fund Balance, January 1	\$77,625	\$50,000	\$39,302	\$89,249
2				
3 Projected Revenues	480,006	550,000	589,850	605,300
4				
5 Estimated Expenditures	(196,491)	(202,485)	(191,888)	(217,728)
6				
7 Revenues Over (Under)				
8 Expenditures	283,515	348,015	397,962	387,572
9				
10 Interfund Transfers In (Out)				
11 Transfers In				
12 Transfers Out	(321,838)	(348,015)	(348,015)	(400,000)
13 Net Transfers In (Out)				
14				
15 Fund Balance, December 31	\$39,302	\$50,000	\$89,249	\$76,821

REVENUE

Fund	Dept.	Account No.	Description	2020 Actual	2021 Adopted Budget	2021 Estimated By Dept.	2022 Adopted Budget	
26	685	000	450.500	Municipal Court Costs	34,166	45,000	45,000	50,000
27	685	000	450.550	Municipal Court Fines	441,360	500,000	540,000	550,000
28	685	000	450.575	Municipal Court Bonds	0	0	0	0
29	685	000	450.580	Judicial Education	3,106	3,500	3,500	4,000
31				<b>Total Fees Revenue</b>	<u>478,632</u>	<u>548,500</u>	<u>588,500</u>	<u>604,000</u>
32								
33								
34	685	000	492.100	Interest	1,373	2,000	1,350	1,300
35				<b>Total Investment Revenue</b>	<u>1,373</u>	<u>2,000</u>	<u>1,350</u>	<u>1,300</u>
36								
37	685	000	498.100	Transfer from General	0	0	0	0
38				<b>Total Transfers In</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>TOTAL REVENUE</b>	480,006	550,500	589,850	605,300

## EXPENDITURES

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	685	685	611.100	Regular Wages	62,368	62,786	63,656	69,761
2	685	685	611.200	Overtime	1,059	39	39	0
3	685	685	612.100	Part-Time Wages	26,616	15,000	15,000	15,000
4	685	685	613.100	FICA	6,546	6,303	6,215	6,484
5	685	685	614.100	Retirement-LAGERS	5,909	10,297	10,297	10,813
6	685	685	617.100	Life Insurance	134	130	121	130
7	685	685	617.200	Health Insurance	11,193	19,824	10,721	12,728
8	685	685	617.300	Dental Insurance	791	1,614	752	812
9	685	685	617.400	Vision Insurance	249	486	227	300
10				<b>Total Personnel Services</b>	<b>114,866</b>	<b>116,479</b>	<b>107,028</b>	<b>116,028</b>
11								
12								
13	685	685	623.100	Telephone	627	1,000	1,116	1,200
14	685	685	624.100	Postage & Freight	1,562	2,800	2,800	3,000
15	685	685	626.100	Maintenance & Repairs	0	200	0	200
16	685	685	629.125	Witness Expense	0	100	0	100
17	685	685	632.200	Contractual Services	73,653	75,745	75,745	90,000
18	685	685	634.100	Training	100	0	(40)	1,000
19				<b>Total Services</b>	<b>75,941</b>	<b>79,845</b>	<b>79,621</b>	<b>95,500</b>
20								
21								
22	685	685	651.100	Office Supplies	914	1,200	1,200	1,200
23	685	685	651.104	Uncapitalized Equipment	1,113	961	39	1,000
24	685	685	656.100	Printing & Binding	3,657	4,000	4,000	4,000
25				<b>Total Supplies &amp; Other</b>	<b>5,684</b>	<b>6,161</b>	<b>5,239</b>	<b>6,200</b>
26								
27	685	685	687.100	Office Equipment	0	0	0	0
28				<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
29								
30	685	685	690.100	Transfers to General Fund	321,838	348,015	348,015	400,000
31	685	685	690.620	Transfers to LESTF	0	0	0	0
32								
33								
34				<b>MUNICIPAL COURT FUND</b>				
35				<b>TOTAL EXPENDITURES</b>	<b>518,329</b>	<b>550,500</b>	<b>539,903</b>	<b>617,728</b>

## **BRUSH CREEK SEWER FUND**

### **FUND FUNCTIONS**

The Franklin County Commissioners serve as the board for the Brush Creek Sewer District. Loans and grants were obtained from the U.S. Department of Agriculture and Missouri Department of Natural Resources for a total of \$6,225,951. The sewer system was finished and placed into operation during 2010. Approximately 450 customers between Gray Summit and Pacific are served by the district. In 2012, the County transferred the management of the District to Franklin County Water District #3.

BRUSH CREEK SEWER FUND

	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Estimated By Dept.</u>	<u>2022 Adopted Budget</u>
1 <b>Net Position January 1</b>	\$2,629,172	\$2,389,221	\$2,556,045	\$2,636,247
2				
3 <b>Projected Revenues</b>	519,041	493,900	684,009	660,300
4 <b>Estimated Expenses</b>	<u>(486,668)</u>	<u>(593,656)</u>	<u>(610,484)</u>	<u>(678,232)</u>
5				
6				
7 <b>Change In Net Position</b>	32,373	(99,756)	73,525	(17,932)
8				
9 <b>Interfund Transfers In (Out)</b>	(105,500)	(6,000)	(6,000)	(9,000)
10				
11 <b>Net Position</b>				
12 <b>Net Investment in Capital</b>				
13 <b>Assest</b>				
14 <b>Restricted for Debt Service</b>				
15 <b>Unrestricted</b>				
16 <b>Total Net Position December 31</b>	<u>\$2,556,045</u>	<u>\$2,283,465</u>	<u>\$2,623,570</u>	<u>\$2,609,315</u>

				<b>REVENUE</b>			
		<b>Account</b>		<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
<u>Fund</u>	<u>Dept.</u>	<u>No.</u>	<u>Description</u>	<u>Actual</u>	<u>Budget</u>	<u>By Dept.</u>	<u>Budget</u>
24	800	000	441.189 DNR Sewer Grant	14,583	0	35,417	0
25	800	000	485.200 Service Fees	503,607	490,200	648,292	660,000
26	800	000	492.153 Restricted Interest	851	3,700	300	300
27			<b>Total Revenue</b>	<u>519,041</u>	<u>493,900</u>	<u>684,009</u>	<u>660,300</u>

**BRUSH CREEK SEWER FUND**

**EXPENDITURES**

	<b>Fund</b>	<b>Dept.</b>	<b>Account No.</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Adopted Budget</b>	<b>2021 Estimated By Dept.</b>	<b>2022 Adopted Budget</b>
1	800	638	621.100	Legal Fees	0	5,000	13,000	7,000
2	800	638	622.100	Accounting Fees	9,600	9,600	9,600	9,600
3	800	638	626.100	Maintenance & Repairs	47,849	40,000	40,000	40,000
4	800	638	627.100	Insurance	947	1,400	4,500	4,500
5	800	638	629.100	Other Professional Services	41,180	32,000	36,520	30,000
6	800	638	630.100	Utilities	5,387	6,500	5,300	5,500
7	800	638	630.300	Sewer Treatment Fees	0	0	138,032	216,000
8	800	638	632.200	Contractual Services	115,278	135,000	5,487	5,487
9				<b>Total Services</b>	<b>220,241</b>	<b>229,500</b>	<b>252,439</b>	<b>318,087</b>
10								
11	800	638	655.100	Business Expense	28	100	0	100
12	800	638	660.100	Other Supplies	0	0	0	0
13	800	638	662.100	Bad Debt Expense	9,550	15,000	10,000	12,000
14				<b>Total Supplies &amp; Other</b>	<b>9,578</b>	<b>15,100</b>	<b>10,000</b>	<b>12,100</b>
15								
16	800	638	671.100	Principal Payments	0	58,500	58,500	58,500
17	800	638	672.100	Interest	123,404	156,100	156,100	156,100
18				<b>Total Debt Service</b>	<b>123,404</b>	<b>214,600</b>	<b>214,600</b>	<b>214,600</b>
19								
20	800	638	684.100	Improvements/Not Buildings	0	0	0	0
21								
22	800	638	699.998	Depreciation Expense	133,445	134,456	133,445	133,445
23				<b>Total Other Expenses</b>	<b>133,445</b>	<b>134,456</b>	<b>133,445</b>	<b>133,445</b>
24								
25				<b>BRUSH CREEK SEWER FUND</b>				
26				<b>TOTAL EXPENDITURES</b>	<b>486,668</b>	<b>593,656</b>	<b>610,484</b>	<b>678,232</b>
27								
28	800	638	690.100	Transfer to General Fund	6,000	6,000	6,000	9,000
29	800	638	690.450	Transfer to Building Fund	99,500	0	0	0
30					<b>105,500</b>	<b>6,000</b>	<b>6,000</b>	<b>9,000</b>
31								
32				<b>TOTAL EXPENDITURES</b>	<b>592,168</b>	<b>599,656</b>	<b>616,484</b>	<b>687,232</b>